



State Board General Session

Joe Yarbrough, <i>Chairman</i>	Buzz Law
Anne Kaiser, <i>Vice Chair</i>	Chunk Newman
Ben Bryant	Richard Porter
Doug Carter	Sylvia Russell
Ben Copeland	Trey Sheppard
Lynn Cornett	Shirley Smith
Jay Cunningham	Michael Sullivan
Tommy David	Phil Sutton
Mary Flanders	Baoky Vu
Randall Fox	Dinah Wayne
James Gingrey	Tim Williams

Absent: James Gingery, Michael Sullivan, Baoky Vu

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

Chairman Joe Yarbrough called the March 3, 2016 State Board meeting of the Technical College System of Georgia [TCSG] to order at 11:06 a.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

II. CHAIRMAN'S COMMENTS

Chairman Yarbrough

The Chairman's first order of business was to call for a motion to approve the minutes from the February 4, 2016 State Board meeting. Motion was made by Mr. Doug Carter, was seconded by Mr. Jay Cunningham, and passed the Board unanimously. Minutes stand approved.

Chairman Yarbrough then called for committee chairs to give reports from their respective committees.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- **Academic Affairs**

Lynn Cornett

Dr. Lynn Cornett began her report by stating that in the Academic Affairs committee the group had an update from Mr. Ben Robinson from the University System of Georgia [USG], who presented information from a joint study done with USG and TCSG to speak on the state of nursing education in Georgia and the skills gap that we are facing. Dr. Cornett explained that the study showed an estimated shortage of 40,000 registered nurses by 2020, and that USG and TCSG are working together to produce a plan of action that will be shared in July 2016. She also shared with the State Board that the Military Academic Training Center – VECTOR – in Warner Robins is set for an August 2016 grand opening.

I. Academic Standards and Programs

Motion (Approval of Degrees, Diploma, and Technical Certificates of Credit):

Motion was made by Dr. Lynn Cornett that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. Chunk Newman and was unanimously approved.

Discussion:

Coastal Pines Technical College - (Golden Isles Campus) Diploma program in Paralegal Studies, PS12, 38 Credit Hours, effective May 2016

Local business representatives expressed the need for program expansion and requested adding the Paralegal Studies program at CPTC's Golden Isles Instructional Site. Based on U.S. Department of Labor's Bureau of Labor Statistics, employment of paralegals and legal assistants is projected to grow 28 percent between 2008 and 2018. This projected rate is much faster than the average for all occupations. Demand for paralegals is expected to grow as an expanding population increasingly requires legal services. South University in Savannah, Georgia, adjacent to CPTC's service delivery area offers an Associate degree and a Bachelor's degree in Paralegal Studies. The Paralegal Studies degree program requested by Coastal Pines Technical College will follow the TCSG program curriculum standard. The diploma program will not cost anything above the offering of the AAS degree program in Paralegal Studies. Costs associated with the offering of the degree program includes \$85,000 during the first year, and includes instructor salary/benefits, equipment, supplies, travel and library resources. Funding will be equally shared between State provided funds and student tuition. It is projected that 12 students will enroll in the program during the first year and increase to 27 students by the third year of operation.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 18 Year 3: 27

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Coastal Pines Technical College - (Golden Isles Campus) Degree program in Paralegal Studies, PS13, 69 Credit Hours, effective May 2016

Local business representatives expressed the need for program expansion and requested

adding the Paralegal Studies program at CPTC's Golden Isles Instructional Site. Based on U.S. Department of Labor's Bureau of Labor Statistics, employment of paralegals and legal assistants is projected to grow 28 percent between 2008 and 2018. This projected rate is much faster than the average for all occupations. Demand for paralegals is expected to grow as an expanding population increasingly requires legal services. South University in Savannah, Georgia, adjacent to CPTC's service delivery area offers an Associate degree and a Bachelor's degree in Paralegal Studies. The Paralegal Studies degree program requested by Coastal Pines Technical College will follow the TCSG program curriculum standard. The costs associated with offering the degree program during the first year are \$85,000, and includes instructor salary/benefits, equipment, supplies, travel and library resources. Funding will be equally shared between State provided funds and student tuition. It is projected that 12 students will enroll in the program during the first year and increase to 27 students by the third year of operation.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 18 Year 3: 27

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Coastal Pines Technical College - (Golden Isles Campus) TCC program in Paralegal Fundamentals, PF21, 12 Credit Hours, effective May 2016.

Local business representatives expressed the need for program expansion and requested adding the Paralegal Studies program at CPTC's Golden Isles Instructional Site. Based on U.S. Department of Labor's Bureau of Labor Statistics, employment of paralegals and legal assistants is projected to grow 28 percent between 2008 and 2018. This projected rate is much faster than the average for all occupations. Demand for paralegals is expected to grow as an expanding population increasingly requires legal services. South University in Savannah, Georgia, adjacent to CPTC's service delivery area offers an Associate degree and a Bachelor's degree in Paralegal Studies. The Paralegal Fundamentals technical certificate of credit (TCC) program requested by Coastal Pines Technical College will follow the TCSG program curriculum standard. CPTC requests the TCC program in conjunction with the offering of the AAS and diploma offerings in Paralegal Studies. Therefore, there are not any additional costs associated with offering the Paralegal Fundamentals above the costs of offering the degree/diploma programs. The costs associated with offering the Paralegal Studies degree and diploma programs during the first year are \$85,000, and includes instructor salary/benefits, equipment, supplies, travel and library resources. Funding will be equally shared between State provided funds and student tuition. It is projected that 12 students will enroll in the program during the first year and increase to 27 students by the third year of operation.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 18 Year 3: 27

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - (Catoosa County Campus) Diploma program in Cybersecurity, IS12, 57 Credit Hours, effective May 2016

The Cybersecurity (IS23) Diploma is to be one of the initial program offerings on the new Catoosa County campus of GNTC. The demand for well-trained information security professionals is currently very strong and is expected to grow even more in the coming years. The Federal Bureau of Labor Statistics estimates growth of 37% in the next seven years alone. This rate of growth is much higher than the average for all other occupations. This high demand reflects the increasing threat of cyber-attacks from both domestic and international sources. Both business and government organizations of all types are subject to these threats, thus ensuring a continued need for information security personnel. Graduates of the Cybersecurity diploma program would be well equipped to compete for these positions. The Cybersecurity program will follow the state standard. First year costs of the program will be \$5500. This will be for hiring of one adjunct instructor, additional supplies, and new library resources. First year enrollment is expected to be 30 students, increasing to 50 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Georgia Northwestern Technical College - (Catoosa County Campus) Degree program in Cybersecurity, IS23, 72 Credit Hours, effective May 2016

The Cybersecurity (IS23) Degree is to be one of the initial program offerings on the new Catoosa County campus of GNTC. The demand for well-trained information security professionals is currently very strong and is expected to grow even more in the coming years. The Federal Bureau of Labor Statistics estimates growth of 37% in the next seven years alone. This rate of growth is much higher than the average for all other occupations. This high demand reflects the increasing threat of cyber-attacks from both domestic and international sources. Both business and government organizations of all types are subject to these threats, thus ensuring a continued need for information security personnel. Graduates of the Cybersecurity degree program would be well equipped to compete for these positions. The Cybersecurity program will follow the state standard. First year costs of the program will be \$5500. This will be for hiring of one adjunct instructor, additional supplies, and new library resources. First year enrollment is expected to be 30 students, increasing to 50 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Lanier Technical College - (Barrow Campus) Degree program in Wireless Engineering Technology, WE13, 73 Credit Hours, effective January 2017

Employment of network and wireless technicians is projected to grow 8 percent from 2014 to 2024, about as fast as the average for all occupations. Demand for information technology workers is high and should continue to grow as firms invest in newer, faster technology and mobile networks. Candidates with a 2-year degree and strong customer-service skills should have the best job prospects. Employer demand and student interest is

very high. In partnering with AT&T, they are eager to have this program up and running and ready hire graduates from a successful program. An earlier attempt with this program failed primarily due to location, but the company feels that Hall County is a prime location to grow employees without being too far outside the company's home-base in Atlanta. AT&T has been directly involved in the creation of the curriculum and believes that it will be adaptable to the ever-changing environment within the Wireless Engineering sector.

Enrollment Projections:

Day Students Year 1: 8 Year 2: 10 Year 3: 15

Evening Students Year 1: 8 Year 2: 10 Year 3: 15

Lanier Technical College - (Jackson County Campus) TCC program in Commercial Truck Driving, CT61, 9 Credit Hours, effective August 2016.

In 2014, there were a total of 6,852 jobs related to the Commercial Truck Driving program within Banks, Barrow, Dawson, Forsyth, Hall, Jackson and Lumpkin Counties. It is anticipated that there will be 1,234 annual openings by 2024 which represents an 18% increase. The median hourly earnings for graduates is \$16.38 per hour (EMSI Occupation Employment Data). We have anticipated spending approximately \$250,000 for 6 trucks; however, partners in our service area who have requested this program have expressed interest in donating tractors and trailers, these include Turbo Trucks, Phil Mart, and Tribe Transportation. There are established driving ranges in both Hall and Jackson Counties available for Lanier Tech use. Also, funds have been allocated for construction of an additional range on our new Hall County Campus for future expansion. After initial start-up, the majority of tuition funding will be geared toward truck maintenance and upgrades.

Enrollment Projections:

Day Students Year 1: 80 Year 2: 80 Year 3: 80

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) Degree program in Wireless Engineering Technology, WE13, 73 Credit Hours, effective January 2017

Employment of network and wireless technicians is projected to grow 8 percent from 2014 to 2024, about as fast as the average for all occupations. Demand for information technology workers is high and should continue to grow as firms invest in newer, faster technology and mobile networks. Candidates with a 2-year degree and strong customer-service skills should have the best job prospects. Employer demand and student interest is very high. In partnering with AT&T, they are eager to have this program up and running and ready hire graduates from a successful program. An earlier attempt with this program failed primarily due to location, but the company feels that Hall County is a prime location to grow employees without being too far outside the company's home-base in Atlanta. AT&T has been directly involved in the creation of the curriculum and believes that it will be adaptable to the ever-changing environment within the Wireless Engineering sector.

Enrollment Projections:

Day Students Year 1: 8 Year 2: 10 Year 3: 15

Evening Students Year 1: 8 Year 2: 10 Year 3: 15

Lanier Technical College - (Main Campus) TCC program in Commercial Truck Driving, CT61, 9 Credit Hours, effective August 2016.

In 2014, there were a total of 6,852 jobs related to the Commercial Truck Driving program within Banks, Barrow, Dawson, Forsyth, Hall, Jackson and Lumpkin Counties. It is anticipated that there will be 1,234 annual openings by 2024 which represents an 18% increase. The median hourly earnings for graduates is \$16.38 per hour (EMSI Occupation Employment Data). We have anticipated spending approximately \$250,000 for 6 trucks; however, partners in our service area who have requested this program have expressed interest in donating tractors and trailers, these include Turbo Trucks, Phil Mart, and Tribe Transportation. There are established driving ranges in both Hall and Jackson Counties available for Lanier Tech use. Also, funds have been allocated for construction of an additional range on our new Hall County Campus for future expansion. After initial start-up, the majority of tuition funding will be geared toward truck maintenance and upgrades.

Enrollment Projections:

Day Students Year 1: 80 Year 2: 80 Year 3: 80

Evening Students Year 1: 0 Year 2: 80 Year 3: 80

Lanier Technical College - (Main Campus) TCC program in Video Production Assistant, VPA1, 12 Credit Hours, effective August 2016.

The film industry is an emerging industry within the State of Georgia. According to Governor Nathan Deal's High Demand Career Initiative Report, "by FY14 film and television alone had increased over 2,000% to \$5.1 billion." In 2015, there were 150 jobs in the film technology industry in Lanier Technical College's SDA. Increased recruiting efforts of production industry stakeholders and Georgia's Film Tax Credit will create a greater need for entry-level technicians with a variety of relevant skills. Consequently, the Governor has identified several film technology occupations as high demand careers. The faculty member required to begin this program is already on staff, so initial costs to Lanier Technical College are minimal. These minimal costs will be handled through local funds.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Ogeechee Technical College - (Main Campus) Diploma program in Manufacturing Engineering Technology, ME22, 52 Credit Hours, effective August 2016

The Manufacturing Engineering Technology Diploma program is a course of study that prepares students to use basic engineering principles and technical skills in developing and testing automated, servomechanical, and other electromechanical systems. This diploma program will include instruction in prototype testing, manufacturing and operational testing, systems analysis and maintenance procedures. Graduates should be qualified for employment in industrial maintenance and manufacturing including assembly, testing, startup, troubleshooting, repair, process improvement, and control systems. Ogeechee

Technical College has already received a grant through our economic development division where they have collaborated with local industries and have developed a training lab that can be utilized to teach students how to operate as troubleshooting technicians in an industrial maintenance and manufacturing environment. Those local industries involved in the collaboration were Briggs and Stratton, Brodie International, Crider Inc., Great Dane Trailers, H.A. Sack Company, King America Finishing, Koyo Torrington, and Viracon. The enrollment in this program will be 25 students who when upon graduation should provide to an employer the skill set to work as a manufacturing engineering technician. There will be no additional cost for this program as it will be embedded in our new Manufacturing Engineering Technology AAS program.

Enrollment Projections:

Day Students Year 1: 25 Year 2: 25 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College – (Ben Hill-Irwin Campus) TCC program in Quality Assurance Professional, QA21, 9 Credit Hours, effective May 2016.

Wiregrass Georgia Technical College is requesting the Quality Assurance Professional technical certificate program to prepare students within the manufacturing, health care, and service fields. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College – (Ben Hill-Irwin Campus) TCC program in Quality Assurance Specialist, QA31, 9 Credit Hours, effective May 2016.

Wiregrass Georgia Technical College is requesting the Quality Assurance Specialist technical certificate program to prepare students within the manufacturing, health care and service fields. Students who complete this green belt certification are then eligible to complete training for the black belt certification offered in the Quality Assurance Professional program. Wiregrass Georgia Technical College's service area has numerous manufacturing

companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical - (Coffee County Campus) TCC program in Quality Assurance Professional, QA21, 9 Credit Hours, effective May 2016.

Wiregrass Georgia Technical College is requesting the Quality Assurance Professional technical certificate program to prepare students within the manufacturing, health care, and service fields. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical - (Coffee County Campus) TCC program in Quality Assurance Specialist, QA31, 9 Credit Hours, effective May 2016.

Wiregrass Georgia Technical College is requesting the Quality Assurance Specialist technical certificate program to prepare students within the manufacturing, health care and service

fields. Students who complete this green belt certification are then eligible to complete training for the black belt certification offered in the Quality Assurance Professional program. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Cook County Workforce Development Center) TCC program in Quality Assurance Professional, QA21, 9 Credit Hours, effective May 2016. Wiregrass Georgia Technical College is requesting the Quality Assurance Professional technical certificate program to prepare students within the manufacturing, health care, and service fields. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Cook County Workforce Development Center) TCC

program in Quality Assurance Specialist, QA31, 9 Credit Hours, effective May 2016. Wiregrass Georgia Technical College is requesting the Quality Assurance Specialist technical certificate program to prepare students within the manufacturing, health care and service fields. Students who complete this green belt certification are then eligible to complete training for the black belt certification offered in the Quality Assurance Professional program. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Valdosta Campus) TCC program in Quality Assurance Professional, QA21, 9 Credit Hours, effective May 2016.

Wiregrass Georgia Technical College is requesting the Quality Assurance Professional technical certificate program to prepare students within the manufacturing, health care, and service fields. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - (Valdosta Campus) TCC program in Quality Assurance Specialist, QA31, 9 Credit Hours, effective May 2016.

Wiregrass Georgia Technical College is requesting the Quality Assurance Specialist technical certificate program to prepare students within the manufacturing, health care and service fields. Students who complete this green belt certification are then eligible to complete training for the black belt certification offered in the Quality Assurance Professional program. Wiregrass Georgia Technical College's service area has numerous manufacturing companies that have requested that we offer the Six Sigma Black Belt certification through a credit program. This program will produce graduates who will be able to further their education in the Business Logistics Management degree and diploma program which Wiregrass Georgia Technical College is currently pursuing. Within the service area, there are currently 30 companies, which will each send a minimum five employees to participate in the program. There are no schools in our adjacent service area offering this program. Georgia Military College offers a component of this program in one of its courses as part of a BAS Degree program. This is a state standard program and will adhere to all standards and competencies set forth by the Technical College System of Georgia. The first year cost of implementing this program is projected to be \$12,500.00 which will include the salary for an adjunct instructor and library resources. These funds will be provided through tuition and fees. The program's first year enrollment is expected to be 20 students (5 per campus), growing to 60 students (15 per campus) during the third year.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

II. **Program Terminations**

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate diplomas, degrees, and TCC programs be approved for the semester specified for each request. Motion was seconded by Ms. Shirley Smith and was unanimously approved.

Discussion:

Albany Technical College (Main Campus)

Degree program in LPN to ASN Bridge Program, LTA3, effective March 2016.

Diploma program in Practical Nursing, PN14, effective March 2016.

TCC program in Culinary Nutrition Manager, CNG1, effective March 2016.

TCC program in Patient Care Assistant, PC21, effective March 2016.

TCC program in Web Interface Design Technician, WI11, effective March 2016.

**West Georgia Technical College
(Coweta Campus)**

Degree program in Health Information Management Technology, HI13, effective May 2016.

Degree program in Logistics and Supply Chain Management, LAS3, effective May 2016.

**Georgia Northwestern Technical College
(Gordon County Campus)**

TCC program in Early Childhood Exceptionalities, EC41, effective May 2016.

(Walker County Campus)

TCC program in Early Childhood Exceptionalities, EC41, effective May 2016.

**Georgia Piedmont Technical College
(Clarkston Campus)**

TCC program in Home Technology Integration Specialist, HT21, effective March 2016.

(Covington-Newton Campus)

TCC program in Air Conditioning Technician Assistant, AZ31, effective March 2016.

TCC program in Nail Technician, NT11, effective March 2016.

**West Georgia Technical College
(Greenville Instructional Site)**

TCC program in Administrative Support Assistant, AS21, effective May 2016.

III. Approval for Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for March 2016. Motion was seconded by Mr. Doug Carter and passed unanimously.

State Board Standards and Revisions Summary for March 2016

Major Code	Program Name	Program Development	Award Level	Credit Hours
ME23	Manufacturing Engineering Technology	Ogeechee	Degree	70
ME22	Manufacturing Engineering Technology	Ogeechee	Diploma	52
WE13	Wireless Engineering Technology	Lanier	Degree	73
MMM1	MOWR Manufacturing Maintenance Technician	Standard	TCC	24
MMP1	MOWR Manufacturing Production Assistant	Standard	TCC	17

• **Adult Education**

Ben Copeland

Mr. Ben Copland shared that the Adult Education committee had several conferences coming up. The first being the annual EAGLE [Exceptional Adult Georgian in Literacy Education] awards that will

take place March 14-16, where the top Adult Education student will be awarded.

He also shared that the annual CLCP retreat will take place March 30-31 at Callaway Gardens.

Mr. Copeland stated that the biggest news to come out of the Adult Education Committee is the recent announcement of Ms. Karen Kirchler. Ms. Kirchler, Vice President of Adult Education at West Georgia Technical College, has been selected as the 2016 recipient of the Commission on Adult Basic Education [COABE] Outstanding Administrator of the Year award! COABE shared that Karen was selected for the honor from a large pool of exceptionally qualified candidates.

COABE is a nationally recognized organization whose mission is to advance national and international adult education and literacy opportunities for all persons through the professional development of its members and advocacy. The organization is comprised of 13,000 adult education practitioners and administrators.

Karen will be recognized at the national COABE conference during the Awards Luncheon on Monday, April 11 in Dallas, Texas and presented with a \$10,000 cash plus value package. That package includes coverage for her conference travel and complimentary conference registration for her and her nominator.

Karen has almost 20 years of experience in Adult Education. She began her career in adult education at Gulf Coast Community College in 1997. In fall of 2008 she relocated to Newnan, Georgia to accept the position of Instructional Coordinator of Adult Education for West Central Technical College. In 2009 she was named Program Director and in 2010 supported the program through a college merger with West Georgia Technical College. As a result, the WGTC program became one of the largest Adult Education programs in the state. In 2011, after program reorganization she was named Executive Director of Adult Education. In 2013 she was named Vice President of Adult Education.

Karen was nominated by the TCSG System Office of Adult Education for this honor because she is exceptional program leader for Adult Education in Georgia and has demonstrated a strong commitment to serving her communities and the state.

That concluded Mr. Copeland's report.

- **External Affairs and Economic Development**

Doug Carter

Mr. Doug Carter began his report by giving an overview of the month beginning with Quick Start. He remarked that they had 10 prospects for 2,511 potential new jobs and two announcements for 850 new jobs. He noted that the Governor's Awards Luncheon for Manufacturing Appreciation Week will be held on April 21 at the Georgia International Convention Center. He also stated that the Georgia Quail Hunt was last month and that there were 28 site selectors and two existing industry companies that were part of that trip.

Mr. Carter continued his report with a communications update. He stated that the communications team is working hard on the upcoming conferences that are scheduled in the months of March,

April, and May. His last remark from the communications update was that they are holding Strategic Industries Workforce Development Grant [SIWDG] industry forums once a month at various colleges to bring in industry partners and to discuss the ten SIWDG areas.

Mr. Carter finished up his report by giving a legislative update. He stated that it was day 31 of the session with nine days remaining. The amended FY16 budget passed and the Governor has signed it into law. There is \$20 million in the budget for Move on When Ready. The FY17 budget is going through committees, now in the Senate Appropriations Higher Education committee. Carry Forward has passed the House and is now in Senate Appropriations.

The Eagle, GOAL and Rick Perkins winners were at the Capitol last week. They received resolutions from the House and Senate, as well as a photo-op with the Speaker and Lt. Governor.

That concluded Mr. Carter's report.

- **Facilities and Real Estate**

Chunk Newman

- I. Approval of Sublease Agreements**

Motion was made by Mr. Chunk Newman to authorize the Commissioner to execute the sublease agreements listed below with the State Properties Commission at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Buzz Law and passed unanimously.

- A. Atlanta Technical College - 41,100 SF at 5950 Fulton Industrial Boulevard, Atlanta, GA**

DISCUSSION: Atlanta Technical College requests approval on the execution of a sublease agreement #8687 with the State Properties Commission, covering 41,100 square feet of classrooms with faculty offices located at 5950 Fulton Industrial Boulevard, Atlanta, GA, for the period beginning January 1, 2016, and terminating June 30, 2016, at the monthly rental rate of \$12,000.00 (\$72,000.00/annum), with options to renew for 4 consecutive one year periods at the annual rental rate of \$144,000.00 for each year thereafter. The Master Landlord is the Atlanta Technical College Foundation, Inc. and the local funds will be used for this rental payment.

- II. Approval of Construction Contracts**

Motion was made by Mr. Chunk Newman and seconded by Mr. Doug Carter to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was passed unanimously.

- A. Coastal Pines Technical College - \$172,000.00 with Kellerman Construction, Inc.**

DISCUSSION: Coastal Pines Technical College requests approval on the execution of a construction contract for "Monument Sign" on the Jesup Campus of Coastal Pines Technical College, with Kellerman Construction, Inc., Valdosta, GA in the amount of \$172,000.00, using bond funds.

B. Ogeechee Technical College - \$147,898.00 with Johnson-Laux Construction

DISCUSSION: Ogeechee Technical College requests approval on the execution of a construction contract for “Bldg 300/400 Wing Renovation” on the Main Campus of Ogeechee Technical College, with Johnson-Laux Construction, Savannah, GA in the amount of \$147,898.00, using bond funds.

• **Governance, Compliance and Audit**

Sylvia Russell for Michael Sullivan

Ms. Sylvia Russell stated that there were no motions to come out of the Governance, Compliance, and Audit committee. Ms. Russell shared that there was a lengthy discussion on audit processes and procedures, and how the system office can be more proactive in identifying problems before they occur, as well as finding solutions and best practices for those audit processes.

That concluded Ms. Russell’s report.

• **Operations, Finance and Planning**

Dinah Wayne

Expenditure Requests

Motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical colleges listed below at a cost not to exceed the amounts stated. Motion was seconded by Mr. Tim Williams and passed unanimously.

1. **Atlanta Technical College** – Upgrade of security servers and cameras from Banner Security Systems; cost \$165,175.00. **Local funds are available for this expenditure.**

Discussion: New equipment is needed to upgrade and replace obsolete security equipment that no longer functions properly and does not give clear data/picture. This purchase includes upgrading all 13 security servers and replacing 12 analog cameras to IP based cameras. This will improve security on campus and better prepare the college if there are any incidents.

2. **GA Northwestern Technical College** – Amatrol industrial training equipment from Technical Training Aids for training equipment at 2 high schools in Chattooga County; cost \$401,854.00. **Federal grant funds are available for this expenditure.**

Discussion: GNTC is purchasing industrial training equipment to support the Northwest Georgia Southern Appalachian Automotive Workforce Development Initiative. The Appalachian Regional Commission awarded a grant to GNTC for this initiative and the college has developed a work plan to provide residents of Chattooga County the opportunity for technical training in academic programs serving the automotive manufacturing industry. Students will have the opportunity to enroll in dual credit certificate programs that will be offered at two high school sites located in Chattooga County and will include courses related to programmable

controls/industrial motor controls addressing the high demand for technical skills in the automotive industry.

- 3. Savannah Technical College** – Orbital welding equipment with training from Lincoln Electric Co. for Welding Program at Effingham Campus; cost \$301,150.00. ***Bond funds are available for this expenditure.***

Discussion: Specialized welders for pipelines and shipyards are currently in high demand by industry partners in Georgia and across the U.S. In an effort to meet industry standards and increase their program efficiency, new welding equipment is needed to replace outdated equipment at the college’s Effingham campus.

Mrs. Wayne shared with the State Board that in the committee meeting they had a presentation from Mr. Steven Ferguson, Chief Information Officer, on the Banner mobile application. Ms. Wayne stated that there are three colleges currently testing out a pilot for this app – Lanier Technical College, Georgia Piedmont Technical College, and Albany Technical College.

She updated the State Board on active shooter drills with an update from Mrs. Linda Osborne-Smith. Mrs. Wayne stated that there was an active shooter drill at Coastal Pines at the Brunswick campus. The system office had several drills last month including CPR training, and at Oconee Fall Technical Line they practiced a tornado drill.

That concluded Mrs. Wayne’s report.

- **Executive Committee**

Chairman Yarbrough

Chairman Yarbrough began the executive committee report by calling on Mr. Ben Copeland to make a motion. Motion was made by Mr. Ben Copeland for the State Board of the Technical College System of Georgia to approve Wiregrass Georgia Technical College’s request to rename Irwin Hall on the Ben Hill-Irwin campus to “Dorminy-Mixon Hall’ in honor of the late Mr. Harry Mixon and the late Mr. Brad Dorminy. Motion was seconded by Dr. Lynn Cornett and passed unanimously.

Chairman Yarbrough offered congratulations to one of the system’s staff members for being named the Adult Education Program Administrator of the Year. Ms. Karen Kirchler from West Georgia Technical College was awarded this honor by the Commission on Adult Basic Education (COABE). Chairman Yarbrough commended Ms. Kirchler for this honor and remarked what a tremendous accomplishment this was for her. Because of this national award, Chairman Yarbrough stated that the May State Board meeting would be held at West Georgia Technical College and would focus on Adult Education. The meeting will be a single-day meeting on May 5, 2016.

That concluded the Chairman’s report.

IV. COMMISSIONER’S COMMENTS

Commissioner Gretchen Corbin

Commissioner Corbin’s remarks were brief. She stated that the legislative session was going well under Assistant Commissioner Travis Johnson’s leadership. She thanked the college presidents for their support during the session.

She also thanked Assistant Commissioner Jackie Rohosky for hosting the State Board and TCSG System Staff for the March Board meeting at the Georgia BioScience Training Center.

That concluded the Commissioner's report.

V. EXECUTIVE SESSION

Chairman Yarbrough

Chairman Yarbrough stated that there were some personnel issue to discuss and the Board would need to hold an Executive Session.

Motion was made by Mr. Ben Copeland to have the State Board enter a closed Executive Session to address a personnel matter (see Attachment A). Motion was seconded by Mr. Chunk Newman, and passed by unanimous vote.

Motion was made to exit the Executive Session and return into General Session by Dr. Lynn Cornett, was seconded by Mr. Trey Sheppard and passed unanimously.

VI. OTHER BUSINESS

Chairman Yarbrough

Chairman Yarbrough then called on Mr. Trey Sheppard. Motion was made by Mr. Trey Sheppard for the State Board of the Technical College System of Georgia to approve the Commissioner's recommendation to appoint Dr. Andrea Daniel as the new president of Athens Technical College effective April 1, 2016. Motion was seconded by Mrs. Dinah Wayne and was unanimously approved by the State Board.

Chairman Yarbrough then called on Judge Richard Porter. Motion was made by Judge Richard Porter for the State Board of the Technical College System of Georgia to approve the Commissioner's recommendation to appoint Dr. John Watford as the new president of South Georgia Technical College effective April 1, 2016. The motion was seconded by Mr. Ben Copeland and was unanimously approved.

Chairman Yarbrough commended both Dr. Daniel and Dr. Watford on their tremendous leadership they have given to their respective colleges not only in their careers but also during this time of interim, and he congratulated them both on being tapped to lead their respective colleges. Dr. Daniel has given 19 years to the system and Dr. Watford has given 26 years. Chairman Yarbrough explained what an accomplishment this was for each individual and welcomed them both, on behalf of the State Board, as presidents.

Chairman Yarbrough then moved on to business from the system office. He shared with the State Board that Mr. Phil Smith, the system office's COO, departed on February 29 after 13 months of service to the system. Chairman Yarbrough remarked what a tremendous loss this will be for the system but congratulated Mr. Smith on his new role as National Development Director for the Concord Coalition. The Chairman shared with the Board what a huge part Mr. Smith played in bringing joy and passion to TCSG, as well as the contributions he made. He shared that Mr. Smith was an outstanding partner and contributor to the mission of TCSG and that there will be a void

that will be left in his departure. Chairman Yarbrough explained that the system is stronger because of Mr. Smith's leadership and that his tremendous charter has left a mark on TCSG and the State of Georgia.

The Chairman reminded the State Board of several dates:

- EAGLE Luncheon – March 16 – Grand Hyatt
- April State Board Meeting – April 18 – held in conjunction with the TCSG Leadership Summit – Grand Hyatt Buckhead
- GOAL/Rick Perkins Awards Banquet – April 20 – 6:00pm – Grand Hyatt Buckhead
- MAW Governor's Awards Luncheon – April 21 – 11:00am – Georgia International Convention Center
- May State Board Meeting – May 5 – West Georgia Technical College

Chairman Yarbrough requested a motion to adjourn the General Session of the State Board. Motion was made by Judge Dick Porter and was seconded by Mr. Buzz Law. Motion passed unanimously and the meeting was adjourned at 11:56 AM.

ADJOURN

Chairman Yarbrough

ADJOURN

Respectfully submitted:

Haley Allison

Technical College System of Georgia

Attachment A

STATE OF GEORGIA
COUNTY OF DEKALB
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory

exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Joe W. Yarbrough, the presiding officer identified below, and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On March 3, 2016, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this 3 day of March, 2016.



Joe W. Yarbrough
Chairman & Presiding Officer



Haley Allison
NOTARY PUBLIC
Exp: 1-10-2017