



# STATE BOARD GENERAL SESSION

<b>Joe Yarbrough, <i>Chairman</i></b>	<b>Buzz Law</b>
<b>Anne Kaiser, <i>Vice Chair</i></b>	<b>Chunk Newman</b>
<b>Ben Bryant</b>	<b>Richard Porter</b>
<b>Doug Carter</b>	<b>Sylvia Russell</b>
<b>Ben Copeland</b>	<b>Trey Sheppard</b>
<b>Lynn Cornett</b>	<b>Shirley Smith</b>
<b>Jay Cunningham</b>	<b>Michael Sullivan</b>
<b>Tommy David</b>	<b>Phil Sutton</b>
<b>Mary Flanders</b>	<b>Baoky Vu</b>
<b>Randall Fox</b>	<b>Dinah Wayne</b>
<b>James Gingrey</b>	<b>Tim Williams</b>

## MINUTES

**Monday, April 18, 2016**

1:30 – 2:30 p.m.

Buckhead Ballroom

Grand Hyatt - Buckhead

Atlanta, Georgia

Absent: Ben Bryant, Michael Sullivan, Phil Sutton

### I. WELCOME AND CALL TO ORDER

**Chairman Joe Yarbrough**

Chairman Joe Yarbrough called the April 18, 2016 State Board meeting of the Technical College System of Georgia [TCSG] to order at 1:30 p.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

### II. CHAIRMAN'S COMMENTS

**Chairman Yarbrough**

The Chairman's first order of business was to call for a motion to approve the minutes from the March 3, 2016 State Board meeting. Motion was made by Mr. Chunk Newman was seconded by Mr. Buzz Law, and passed the Board unanimously. Minutes stand approved.

Chairman Yarbrough then called for committee chairs to give reports from their respective committees.

### III. COMMITTEE REPORTS

**COMMITTEE CHAIRS**

I. **Academic Standards and Programs**

**Motion (Approval of Degrees, Diploma, and Technical Certificates of Credit):**

Motion was made by Dr. Lynn Cornett that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Ms. Shirley Smith and was unanimously approved.

**Discussion:**

**Columbus Technical College - (Main Campus)** Degree program in Funeral Service Education, FS23, 72 Credit Hours, effective December 2016

Employment growth is expected to be as fast as average for all occupations. Job opportunities are expected to be good, particularly for funeral directors who also embalm. Employment of funeral directors is expected to increase by 12 percent during the 2012 to 2022 decade, about as fast as the average for all occupations. Employment growth reflects an increase in the number of expected deaths among the largest segment of the population, aging baby boomers. In addition, a growing number of older people are expected to prearrange their end-of-life services, increasing the need for funeral service workers. This service offers people a stress-free understanding that their final wishes will be met. Projected job growth reflects growth in the death care services industry overall due to the aging of the population. In addition, the need to replace funeral directors who retire or leave the occupation will increase. There are eight funeral homes in Columbus Georgia. The program will be an associate degree. Estimated first year cost of operation is \$128,800.00. This includes salary/fringe benefits to the program director, equipment, supplies, travel for education, and library supplies. Funding is expected to come from tuition. The college expects at least ten students the first year and to grow to at least 20 students by the third year. The Associate of Applied Science in Funeral Service Education is designed to prepare students for a career in funeral service. All aspects of funeral service will be taught within the scope of this program. Academic and technical skills will be taught in the areas of general business, industry regulations and laws, embalming and restorative art skills, funeral service applications, funeral home management, grief counseling, etc. The goal is to prepare the student for successful completion of all necessary board examinations and to prepare the student for the rigors of daily work within the funeral service industry. The goals of the Funeral Service Education Program are to promote and improve the standards of funeral service education and professionalism, to expose funeral service students to all aspects of the profession, and foster a desire to serve the public interest in an ethical, dignified manner. All Funeral Service Education students must take the National Board Examination.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 10 Year 3: 15  
Evening Students Year 1: 5 Year 2: 10 Year 3: 10

**Columbus Technical College - (Main Campus)** TCC program in Diesel Truck Maintenance Technician, DTM1, 23 Credit Hours, effective August 2016.

The interest in the Diesel Truck Maintenance Technician program has been shown from local inquiries, local military personnel, and local diesel repair shops. Graduates and others from the Automotive Technology related field have interest in the program as well. The nearest college that offers the DTM1 Diesel Truck Maintenance Technician certificate is Central Georgia Technical College (CGTC). Central Georgia is located 86 miles away in Warner Robins, GA. The program will follow state standards for program requirements of technical certificates. The first year costs of the program is \$74,800. This cost consists of instructor salary, benefits, equipment, utilities, and other operating costs funded by state and tuition dollars. The program is estimated to grow to 30 day students and 20 evening students by the third year. There are currently over 200 Diesel Mechanic Technician related positions posted online in Georgia. Also according to the O Net website, the 2014 annual salary was \$43,630 or at an average of \$20.98 per hour. Employment projections for Diesel Service Technicians and Mechanics is projected at nine percent from 2012 - 2022, according to the Department of Labor's Occupational Outlook handbook. Job opportunities should be best for those who have completed postsecondary training in Diesel Engine Repair. Another growth potential in the Diesel Maintenance program comes from attrition from a large number of retirees in the near future. These factors, combined with the potential growth of service and logistics industry, will require maintenance and service of Diesel Maintenance equipment.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 20  
Evening Students Year 1: 5 Year 2: 10 Year 3: 15

**Southern Regional Technical College - (SRTC-Tifton)** Degree program in Cardiovascular Technology, CT13, 73 Credit Hours, effective August 2016

The request to begin an Associate of Applied Science (AAS) degree in Cardiovascular Technology (CVT) was received from one of our healthcare industry partners due to a shortage and their need for qualified candidates. As a result of this focus group, a survey of need was conducted. The survey was distributed to eight regional medical centers/healthcare systems. Survey packets were emailed or mailed to key contacts of identified medical centers/healthcare systems on February 8, 2016. A total of six of eight surveys distributed to the medical centers were returned. The return rate of the survey was 75% (6/8). The results indicate a need for cardiovascular technicians with each facility indicating job position openings, willingness to serve as a clinical site, willingness to serve on the program advisory committee, and some volunteered to serve as instructors. Salary projections included from a low of \$39,520 to a high of \$66,500 with a medium income of \$45,340. The job outlook in GA is projected to grow 24.3% from 2012 to 2022. The GDOL indicates a need of 360 new Cardiovascular Technicians to meet an annual growth rate of 2.2% to fill the 60 annual openings as a result of growth and replacements. Nationally, the DOL reports the median annual wage in May 2014 as \$62,540. The state of GA reports the

median annual wage for 2014 as \$58,739. There are three other Technical Colleges which offer the AAS in CVT. They include Augusta, Central Georgia and Gwinnett Technical Colleges. None of these are contiguous with SRTC. This program will follow the state standard and will meet the State Board and general program standard requirements for programs at the Associate of Applied Science degree level. The first year costs total \$397,000. It is anticipated that Tift Regional Medical Center (TRMC) will provide the program director/instructor and also an additional non-compensated medical director. Also, TRMC will provide the catheterization lab and its accompanying equipment. The program will begin with a projected enrollment of 10 students in the first year and will maintain this level of enrollment for the subsequent second and third years.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 10 Year 2: 10 Year 3: 10

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

## II. Program Terminations

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate diplomas, degrees, and TCC programs be approved for the semester specified for each request. Motion was seconded by Mr. Ben Copeland and was unanimously approved.

### Discussion:

#### **Athens Technical College (Elbert County Campus)**

TCC program in Electricians Assistant, EA41, effective May 2016.

#### **(Greene County Campus)**

TCC program in Nurse Aide, CN21, effective May 2016.

#### **(Walton County Campus)**

TCC program in Air Conditioning Electrical Technician, ACK1, effective May 2016.

TCC program in Nurse Aide, CN21, effective May 2016.

#### **Columbus Technical College (Main Campus)**

Diploma program in Practical Nursing, PN14, effective May 2016.

#### **Georgia Piedmont Technical College (Covington-Newton Campus)**

Diploma program in Practical Nursing, PN14, effective May 2016.

**Gwinnett Technical College  
(Lawrenceville Campus)**

Degree program in Applied Technical Management, AS33, effective May 2016.  
TCC program in Cisco CCNP Specialist, CD71, effective May 2016.  
TCC program in Diesel Power Generation Tech, DP31, effective May 2016.  
TCC program in Family Child Care Practitioner, FC11, effective May 2016.

**Lanier Technical College  
(Barrow Campus)**

TCC program in Drafters Assistant, DA31, effective May 2016.

**(Forsyth Campus)**

TCC program in Visual Merchandising Associate, VM31, effective May 2016.

**(Jackson County Campus)**

Degree program in Engineering Technology, ET33, effective May 2016.

TCC program in Solar Electrical Technician, ET41, effective May 2016.

**(Main Campus)**

Degree program in Histology Technology, HT13, effective May 2016.

TCC program in Alternative Energy Fundamentals, AE21, effective May 2016.

TCC program in Healthcare Marketing, HM11, effective May 2016.

TCC program in Mobile Electronics Technician, ME61, effective May 2016.

**North Georgia Technical College  
(Clarkesville Campus)**

Diploma program in Welding and Joining Technology, WAJ2, effective May 2016.

**Oconee Fall Line Technical College  
(Dublin Campus)**

TCC program in Commercial Straight Truck and Passenger Driving, CSQ1, effective August 2016.

TCC program in Nail Technician, NT11, effective August 2016.

**(Jefferson County Center)**

Diploma program in Carpentry, CA22, effective August 2016.

TCC program in Commercial Truck Driving with Mine Safety, CT71, effective August 2016.

TCC program in Microsoft Office Application Specialist, MF51, effective August 2016.

TCC program in Web Site Developer, ISE1, effective August 2016.

**(Hancock County Center)**

TCC program in Commercial Truck Driving with Mine Safety, CT71, effective August 2016.

**(Sandersville)**

Diploma program in Web Site Design/Development, IS64, effective August 2016.

Degree program in Web Site Design/Development, IS53, effective August 2016.

TCC program in Commercial Truck Driving with Mine Safety, CT71, effective August 2016.

TCC program in Microsoft Office Application Specialist, MF51, effective August 2016.

TCC program in Nail Technician, NT11, effective August 2016.

TCC program in Ornamental Iron Fabricator, OI21, effective August 2016.

TCC program in PC Repair and Network Technician, PR21, effective August 2016.

TCC program in Web Site Developer, ISE1, effective August 2016.

**Ogeechee Technical College  
(Evans Technical Education Complex)**

TCC program in Logistics Specialist, LS21, effective May 2016.

**(Main Campus)**

Diploma program in Forest Technology, FT12, effective May 2016.

Diploma program in Interiors, IN12, effective May 2016.

Degree program in Interiors, IN13, effective May 2016.

TCC program in CAD Operator, CP41, effective May 2016.

TCC program in CAD Operator Mechanical, CP61, effective May 2016.

TCC program in Electrical Maintenance Technician, EM81, effective May 2016.

TCC program in Imaging Science Services Assistant, IS51, effective May 2016.

TCC program in Landscape Specialist, LS11, effective May 2016.

**Savannah Technical College  
(Effingham County Campus)**

TCC program in Electrical/Mechanical Manufacturing Technician, EMG1, effective May 2016.

**(Main Campus)**

Diploma program in Machine Tool Technology, MTT2, effective May 2016.

TCC program in Basic Fire Company Officer, BF11, effective May 2016.

TCC program in Fire Officer II, FF51, effective May 2016.

TCC program in Mill Operator, MP11, effective May 2016.

**Southern Crescent Technical College  
(Butts County Center)**

TCC program in Commercial Straight Truck and Passenger Driving, CSQ1, effective May 2016.

**(Flint River Campus)**

TCC program in Commercial Straight Truck and Passenger Driving, CSQ1, effective May 2016.

TCC program in Firefighter I, FF11, effective May 2016.

**(Griffin Campus)**

TCC program in Nail Technician, NT11, effective May 2016.

**(Taylor County Center)**

TCC program in Criminal Justice Fundamentals, CJ71, effective May 2016.

**West Georgia Technical College  
(Carroll Campus)**

TCC program in Web Site Developer, ISE1, effective January 2017.

**(Douglas Campus)**

TCC program in Web Site Developer, ISE1, effective January 2017.

**(LaGrange Campus)**

TCC program in Web Site Developer, ISE1, effective January 2017.

**III. Rescind Program Termination Request**

Motion was made by Dr. Lynn Cornett to rescind the program termination request. Motion was seconded by Mr. Chunk Newman and passed unanimously.

**Albany Technical College  
(Main Campus)**

Degree Program in LPN to ASN Bridge, LTA3, effective March 2016.

TCC Program in Web Interface Design Technician, WI11, effective March 2016.

**IV. Approval for Program Standards and Revisions**

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for April 2016. Motion was seconded by Mr. Doug Carter and passed unanimously.

**State Board Standards and Revisions Summary for April 2016**

Major Code	Program Name	Program Development	Award Level	Credit Hours
BHT3	Business Healthcare Technology	Standard	Degree	61
BHT2	Business Healthcare Technology	Standard	Diploma	46
HBC1	Healthcare Billing and Coding Specialist	Standard	TCC	31
HBA1	Healthcare Billing and Reimbursement Assistant	Standard	TCC	18
HD51	Healthcare Documentation Specialist	Standard	TCC	30
HIS1	Healthcare Informatics Specialist	Standard	TCC	17
HFA1	Healthcare Office Assistant	Standard	TCC	26
HPM1	Healthcare Practice Manager	Standard	TCC	15
HRA1	Healthcare Reimbursement and Compliance Specialist	Standard	TCC	15
AAE3	Architectural and Engineering Drafting Technology	Augusta	Degree	62
FA11	Floral Assistant	Southern Regional	TCC	15
IM61	Industrial Machining Technician	West Georgia	TCC	16
MM7 1	Manufacturing Maintenance Technician	West Georgia	TCC	18

• **Adult Education**

**Ben Copeland**

Mr. Ben Copeland began his committee remarks by stating that the office of adult education had put together a one-pager on program highlights. The highlights are below:

# TCSG Adult Education Program Highlights 2015-16

## GED® Testing Highlights

Over 2,200 GED® test-takers received credentials as a result of the passing score change announced by GEDTS in January 2016.

March 2016 had over 1,100 GED® graduates alone, comparable to monthly graduate numbers under the previous GED® test series.

The number of residents attempting the GED® has also increased after the announcement of the passing score change (recalibration).

The online transcript request system has significantly reduced the response time for test-takers to receive duplicate diplomas and transcripts.

## Local Program Highlights

As result of the GEDTS changing the passing score in January 2016, 743 students from the local programs earned their credential. These students are now able to pursue job opportunities that require a secondary diploma and/or pursue postsecondary education opportunities.

1,942 out of the 2,321 adult education students who took all four of the GED® subtests between July 1, 2015 and March 31, 2016, earned their GED®, which is an 83.7% pass rate. Note: This is a 10% increase over the previous year.

As of December 31, 2016 (mid-year), 366 more students were post-tested and 613 more students made documented educational gain (grade level completions), as compared to the same time period in FY 2015.

Through the end of March, a total of 37,874 students have been served across the state.

811 Adult Education instructors and leaders that have participated in training since July 2015.

- o Total hours of participation: 10,427

- o Subjects covered:

- Local: Language Arts, Science, Social Studies, Mathematical Reasoning, ELL/El Civics prep, Career Pathways, Career and College Readiness, Standards Based education
- National: ESL Pro Project, National CCR Standards Implementation, Foundation of Standards Based Education and COABE (Coalition on Adult Basic Education) National Conference

## Certified Literate Community Program (CLCP) Highlights

Classroom space provided for Adult Education classes was valued at \$682,000.

Funding for Adult Education teacher salaries totaled over \$381,000.

Over 1,600 GED® Testing scholarships were awarded.

2,123 volunteers donated more than 55,000 hours of service and 442 tutors provided over 46,000 hours of tutoring.

Local CLCPs sponsored 58 Adult Education class attendance incentives

He stated that from the GED Testing Program they received an update that the GED graduates number is continuing to increase. Graduate numbers thru February show a 200% increase compared to this time last year. Mr. Copeland stated that this was due to the new pass rate, and those students who received their GED when the pass rate was changed. He stated that interest in the GED test has increased due to the recent change, and that is a good sign. That concluded Mr. Copeland's report.

- **External Affairs and Economic Development**

**Doug Carter**

Mr. Doug Carter began his committee report by giving an update from economic development. He stated that Quick Start five prospects for 678 potential new jobs and four announcements for 972 new jobs. He told the State Board that Assistant Commissioner Jackie Rohosky represented TCSG at the Kia Motors Manufacturing Georgia event to celebrate the 2 millionth Kia vehicle coming off the line. Mr. Carter also shared with the group that both Ms. Rohosky and Commissioner Corbin had attended the Georgia Chamber's Red Carpet Tour. He reminded the State Board that the annual Governor's Awards Luncheon to celebrate Manufacturing Appreciation Week would be later that week and he hoped to see a large participation from the State Board at that event.

From the communications department, Mr. Carter shared that the group was preparing for the GOAL and Rick Perkins awards that would take place later that week. He stated that there have been several articles pertaining to TCSG in recent publications; one in Georgia Trend, a month long ad in the Counselor Connection, and one in the AJC about the Georgia Film Academy and their first day of classes at Gwinnett Technical College.

Mr. Carter shared that from the Stewardship and Development, the system office has been participating in the annual foundation giving campaign. Mr. Carter reported that after only three weeks in they had over 34% participation in the campaign. The last bit of information to share from that committee was news that Mr. John Pemberton, from Georgia Power, is the new President of the Foundation.

That concluded Mr. Carter's report.

- **Facilities and Real Estate**

**Chunk Newman**

- I. **Approval of Sublease Agreements**

MOTION was made by Mr. Chunk Newman to authorize the Commissioner to execute the sublease agreements listed below with the State Properties Commission at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Buzz Law and was unanimously approved by the Board.

**A. Atlanta Technical College - 2,093 SF at 1520 Metropolitan Parkway, Atlanta**

DISCUSSION: Atlanta Technical College requests approval on the execution of a sublease agreement #7755 with the State Properties Commission, covering 2,093 square feet of classrooms with faculty offices located at 1520 Metropolitan Parkway, Atlanta, GA, for the period beginning July 1, 2015, and terminating June 30, 2016, at the monthly rental rate of \$3,188.34 (\$38,260.04/annum), with options to renew for 4 consecutive one year periods at the annual rental rate of \$38,260.04 for each year thereafter. The Master Landlord is the Atlanta Technical College Foundation, Inc. and the local funds will be used for this rental payment.

**B. Chattahoochee Technical College - 2,039 SF at 147 Reinhardt College Parkway, Canton**

DISCUSSION: Chattahoochee Technical College requests approval on the execution of a sublease agreement #8402 with the State Properties Commission, covering 2,039 square feet of classrooms with faculty offices located at 147 Reinhardt College Parkway, Canton, GA, for the period beginning July 1, 2015, and terminating June 30, 2016, at the monthly rental rate of \$2,000.00 (\$24,000.00/annum), with options to renew for 2 consecutive one year periods at the annual rental rate of \$24,000.00 for each year thereafter. The Master Landlord is the Riverstone Village, LLC and the local funds will be used for this rental payment.

**C. South Georgia Technical College- 5,000 SF at 200 Cotton Avenue, Americus**

DISCUSSION: South Georgia Technical College requests approval on the execution of a sublease agreement #5661 with the State Properties Commission, covering 5,000 square feet of classrooms with faculty offices located at 200 Cotton Avenue, Americus, GA, for the period beginning July 1, 2015, and terminating June 30, 2016, at the monthly rental rate of \$3,000.00 (\$36,000.00/annum), with options to renew for 4 consecutive one year periods at the annual rental rate of \$3,000.00 for each year thereafter. The Master Landlord is the Downtown Development Authority – City of Americus and the local funds will be used for this rental payment.

**II. Approval of Construction Contracts**

MOTION was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Dr. Lynn Cornett and was unanimously approved by the Board.

**A. Athens Technical College - \$380,421.00 with The HuttonVandiver CO, Inc.**

DISCUSSION: Athens Technical College requests approval on the execution of a

construction contract for “Welding Lab Renovation” on the Main Campus of Athens Technical College, with The HuttonVandiver CO, Inc., Athens, GA in the amount of \$380,421.00, using bond funds.

• **Governance, Compliance and Audit**

**Baoky Vu** for Michael Sullivan

- I. Motion was made by Mr. Baoky Vu to lay **Policy: I.E.2 Agency Strategic Planning** on the table until the next scheduled State Board meeting in May. Motion was seconded by Mr. Tommy David and was unanimously approved by the Board.

*Discussion:*

The TCSG Agency Strategic Planning Policy has not been updated in over 10 years. This revision is designed to:

1. Update the system planning policy to be consistent with the Governor’s Office of Planning and Budget’s strategic planning guidelines for state agencies.
2. Allow TCSG leadership to implement a strategic planning process for the agency that is flexible and responsive to our changing environment.
3. Ensure that the TCSG system office leadership continues to provide strategic guidance to the colleges to support our students and Georgia’s workforce.

This revised agency policy does not directly impact the individual colleges or change the existing TCSG College Strategic Planning Policy (Policy Number I.F.3.).

**POLICY: I.E.2. (2.2.2)**  
**Agency Strategic Planning**

**Last Revised:** *upon SB approval (May 2016);* June 23, 2005  
**Last Reviewed:** April 18, 2016  
**Adopted:** April 23, 2001



The Commissioner shall ensure that **the Technical College System of Georgia (TCSG) establishes and maintains a system strategic plan. The strategic plan shall be reviewed, updated as needed on an annual basis, recommended to the state board of the Technical College System of Georgia for adoption, and approved by the Board no later than June 30th each year. The strategic plan shall conform to the requirements of Georgia law and the relevant educational accreditation entities.**

~~a comprehensive, participate planning process is conducted at least every third year to develop and maintain an agency wide strategic plan. The planning process shall enhance communication~~

~~throughout the agency and enable the agency to make critical decisions based on analysis of relevant information. The planning process shall be used to manage change, focus on the future, and help to achieve long term, sustainable results.~~

~~The System strategic planning process shall be an integrated agency level and local level system that may involve:~~

- ~~● Extensive research and assessment techniques such as statistical data analyses, interviews, reviews of literature, and survey analyses;~~
- ~~● Various situational analyses and scanning techniques including SWOT (Strengths, Weakness, Opportunities, Threats), trends, market, business function, success factor, and success inhibitor analyses;~~
- ~~● Strategy development and analyses; and~~
- ~~● Strategic resource needs assessment~~

~~The planning process shall be used to develop long range strategic goals and objectives that provide overall guidance for the entire agency. The System strategic plans shall be designed with the realization that the technical colleges implementing the plan shall require flexibility in contribution to the achievement of the agency wide objectives. The System strategic plan shall be designed to enable each technical college to develop local strategies to contribute to each agency wide objective and, thereby, to address the statewide objectives in terms of local needs, capabilities, and interest.~~

~~In addition to an in depth planning process to develop the strategic plan every third year, the strategic plan shall be reviewed, updated as needed, recommended to the Technical College System of Georgia for adoption, and approved by the Board no later than June 30<sup>th</sup> each year. The approved strategic plan shall conform to the requirements of Georgia law and shall establish the mission, vision, values, goals, outcomes, and objectives for the agency.~~

**Related Authority:**

[O.C.G.A. § 20-4-11 – Powers of the Board](#)

[O.C.G.A. § 20-4-14 – TCSG Powers and Duties](#)

Georgia's State Strategic Planning Guidelines, Governor's Office of Planning and Budget  
[State Board](#) Policy: I.C.1. State Board Responsibilities and Authority.

- **Operations, Finance and Planning**

**Dinah Wayne**

Mrs. Wayne began her committee report by giving an update from the OFP committee. She stated that Richard Young brought forward in the committee a policy update for the strategic plan. The hopes in bringing forward this policy change would be to better align the strategic plan with the mission and goals of the system office and the college. The plan was laid on the table until the next board meeting.

Next Mrs. Wayne shared that there had been over 1,000 downloads for the new Blackboard mobile application. She thanked Ms. Anne Kunz for compiling a lengthy glossary of terms that are most used in the Operations, Finance, and Planning Committee. She shared her gratitude to Ms. Kunz for the extra hard work she put into this document that will be valuable to the committee and each of the committee members.

Lastly she shared that she looked forward to a quarterly report within the next two months from Deputy Commission Matt Arthur on the progress of the active shooter drills.

**Expenditure Requests**

**I. MOTION: The motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the System Office as listed below at a cost not to exceed the amounts stated. Motion was seconded by Mr. Jay Cunningham and was unanimously approved by the Board.**

1. **TCSG/Student Affairs** – Request to renew agreement with EverFi, Inc. for FY2017 for the purchase of a training/education platform to provide education/prevention services to students enrolled in the 22 TCSG institutions. Education/training will focus on sexual violence/assault as well as drug/alcohol abuse; cost \$145,000.00. **State funds are available for this expenditure.**

*Discussion:* EverFi provides online platform services to support the TCSG colleges in their endeavor to comply with federal regulation and legislation specific to sexual assault/violence, alcohol and other drug use. This program will allow colleges to educate students about sexual assault/violence as well as drug/alcohol abuse with the key being “prevention”. This is a federal requirement for all institutions receiving Title IV aid. This product is unique in that it provides interactive exercises designed to motivate behavior change by modeling positive behaviors, providing a toolkit of strategies, and building student self-efficacy. Real-life scenarios allow students to practice new skills, see results and receive feedback in a safe environment.

2. **TCSG/IT** – Authorization to purchase Red Hat Enterprise Linux from SHI for Virtual Datacenters for FY2017; cost \$177,195.00. **State funds are available for this expenditure.**

*Discussion:* Red Hat Enterprise Linux is the operating system used to host Banner in the virtualized environment at all TCSG colleges/system office. Pricing is based on the number of servers used for production and development.

Agenda Item	Technical College	Description	Cost	Funding	

					Procurement Method
II. System Office	1. TCSG/ Student Affairs	Request to renew agreement with EverFi, Inc. for FY2017 for the purchase of a training/education platform to provide education/prevention services to students enrolled in the 22 TCSG institutions. Education/training will focus on sexual violence/assault as well as drug/alcohol abuse.	\$145,000	State	*NIGP exempt
	2. TCSG/IT	Authorization to purchase Red Hat Enterprise Linux from SHI for Virtual Datacenters for FY2017.  Red Hat Enterprise Linux is the operating system used to host Banner in the virtualized environment at all TCSG colleges/system office. Pricing is based on the number of servers used for production and development.	\$177,195	State	Statewide contract

• **Executive Committee**

**Chairman Yarbrough**

MOTION was made by Mrs. Anne Kaiser for the State Board of the Technical College System of Georgia to approve Athens Technical College’s request to rename the 400 Building on the Elbert County Campus to the “Bryan Segars Public Safety Training Center” in honor of the late Mr. Bryan Segars. Motion was seconded by Mr. Ben Copeland and was unanimously approved by the Board.

**IV. COMMISSIONER’S COMMENTS**

**Commissioner Gretchen Corbin**

Commissioner Corbin began her remarks by welcoming everyone to the Grand Hyatt and thanked them for their participation not only in the State Board meeting but also for joining in the annual TCSG Leadership Summit that would kick off later that afternoon. She thanked the Board for the unwavering support, and for being present.

She stated that in the last month it has been busy at the system office. She shared that since the last meeting TCSG has crowned another EAGLE winner, Mr. Desmond Vaird, from Lanier Technical College. She told the Board that Governor Deal was in attendance and had the honor of announcing the top GED student of the Year.

She went on to say how productive the Red Carpet Tour was this year. She shared that she and Assistant Commissioner Jackie Rohosky joined 20+ companies on the five-day outing. She remarked that the primary question from every prospect was about Georgia Quick Start and how they could benefit from it.

She then told the group about the opening session of the TCSG Leadership Summit and the featured speakers; they include the Honorable Nathan Deal who will kick off the summit, we will hear from the Linginfelter brothers and their journey to higher education and the workforce, and lastly we will hear from our USG partners.

She remarked that the GOAL and Rick Perkins awards would be the following day, with the awards banquet taking place on Wednesday. She shared with the Board that this year's partner was Kia Motors Manufacturing Georgia [KMMG] and they would present the GOAL winner with a 2016 Kia Optima. She took this time to share that Mr. Randy Jackson, Chief Administrative Officer, and Ms. Corinne Hodges, Head of PR, both of KMMG, made this happen, and have been so gracious to TCSG. She also shared that both would be judging the nine regional GOAL and Rick Perkins finalist. The Commissioner remarked that she took the opportunity this year to invite a select group of individuals to be judges for the GOAL and Rick Perkins awards. She said her intent was to forge new partnerships and to bring in new champions for technical education in our state. She said what a better way to share our mission with business and industry leaders than to bring them in to hear the stories of our students.

That concluded the Commissioner's report.

**V. OTHER BUSINESS**

**Chairman Yarbrough**

Chairman Joe Yarbrough thanked the Commissioner for her report. He shared with the State Board that the May State Board meeting would take place on May 5 in Douglasville at the Douglas campus of West Georgia Technical College. He stated that this would be a single-day meeting beginning at 10:00 am with committee meetings.

He shared that the Governor's Awards for Manufacturing Appreciation Week would take place on Thursday at the Georgia International Convention Center from 11:00 am until 1:00 pm. He concluded his remarks by stating that the June State Board Meeting would take place on June 2 at the System Office.

Chairman Yarbrough requested a motion to adjourn the General Session of the State Board. Motion was made by Mrs. Dinah Wayne and was seconded by Mr. Chunk Newman. Motion passed unanimously and the meeting was adjourned at 1:57 pm.

**ADJOURN**

**Chairman Yarbrough**

Respectfully submitted:  
Haley Allison  
*Technical College System of Georgia*