



STATE BOARD GENERAL SESSION

Joe Yarbrough, <i>Chairman</i>	Buzz Law
Anne Kaiser, <i>Vice Chair</i>	Chunk Newman
Ben Bryant	Richard Porter
Doug Carter	Sylvia Russell
Ben Copeland	Trey Sheppard
Lynn Cornett	Shirley Smith
Jay Cunningham	Michael Sullivan
Tommy David	Phil Sutton
Mary Flanders	Baoky Vu
Randall Fox	Dinah Wayne
James Gingrey	Tim Williams

DRAFT MINUTES

Thursday, June 2, 2016

1:00 – 2:00 p.m.

System Office
1800 Century Place, 2nd Floor
Atlanta, Georgia 30345

Absent: Mary Flanders, Randall Fox, James Gingery, Anne Kaiser, Sylvia Russell

Absent only during general session: Ben Bryant

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

Chairman Joe Yarbrough called the June 2, 2016 State Board meeting of the Technical College System of Georgia [TCSG] to order at 1:00 p.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

II. CHAIRMAN'S COMMENTS

Chairman Yarbrough

- Approval of May 5, 2016 Minutes

The Chairman's first order of business was to call for a motion to approve the minutes from the May 5, 2016 State Board meeting. Motion was made by Judge Richard Porter was seconded by Mr. Buzz Law, and passed the Board unanimously. Minutes stand approved.

Chairman Yarbrough then called for committee chairs to give reports from their respective committees.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- Academic Affairs

Lynn Cornett

Dr. Lynn Cornett began her report stating that her committee had a discussion on strategic workforce needs in the state and the Move on When Ready [MOWR] legislation that required the TCSG to report to the Georgia Department of Education [GDOE] a report on workforce needs. The Academic Affairs committee received a draft report on workforce needs that matched them to the programs. It will continue to be reviewed by the committee and when complete will be signed by the Commissioners and sent to the GDOE. There was also discussion on apprenticeships and the different apprenticeship models; that will continue to be a discussion in the future.

I. Academic Standards and Programs

Motion (Approval of AS degree program):

Motion was made by Dr. Lynn Cornett that the college request listed below to offer an associate of science degree program be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. This AS program request was endorsed by the Board of Regents of the University System of Georgia at their latest meeting. Motion was seconded by Mr. Tommy David and was unanimously approved.

Discussion:

Gwinnett Technical College - Degree program in A. S. - Criminal Justice, CJA3, 65 Credit Hours, effective June 2016

The Associate of Science (AS) degree in Criminal Justice provides a solid foundation in general education and criminal justice that prepares students for entry-level employment in a variety of criminal justice fields or for continued education towards a baccalaureate degree. An established articulation agreement with Georgia Gwinnett College (GGC) will ensure that Gwinnett Tech graduates can articulate the AS in its entirety and enroll in the bachelor's degree in criminal justice at that institution. To meet GGC's general education requirements, HPWS 1101 (Fitness and Wellness) and RELN 1101 (World Religions) will be added to the courses offered at GTC.

Enrollment Projections:

Day Students Year 1: 30 Year 2: 50 Year 3: 75

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Motion (Approval of AAS Degree, Diploma, and Technical Certificates of Credit):

Motion is made that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process.

Discussion:

Chattahoochee Technical College - Degree program in Early Childhood Care and Education, EC43, 72 Credit Hours, effective August 2016

The Early Childhood Care and Education associate of applied science degree program is a sequence of courses designed to prepare students for a variety of careers in the field of early childhood education. The program emphasizes a combination of early childhood care and education theory and practical application, as well as general core competencies necessary for successful employment. Graduates have qualifications to be employed in early care and education settings including child care centers, Head Start, Georgia Pre-K programs, and elementary school paraprofessional positions. Graduates of this program will receive one of seven areas of specialization: Exceptionalities, Infant/ Toddler, Paraprofessional, Program Administration, Family Child Care, School Age and Youth Care, or Arts Integration. Chattahoochee Technical College has offered the Early Childhood Care and Education Associate Degree for many years, so this is essentially an existing program for the college. We often have students, however, who cannot complete a 12-hour internship due to the large number of contact hours. This revised version of the Early Childhood Care and Education program includes a 6-hour Internship (ECCE 2245 - Early Childhood Care and Education Internship I) and 6 (six) hours of guided program electives in place of the 12-credit hour internship (ECCE 2240). This change will enable students who - for whatever reason - are unable to complete the 450 hour requirement in the 12-hour internship to be able to graduate with the Associate Degree. This version will also give students additional elective hours, which will give them more course options and the opportunity to expand their knowledge base even further.

Enrollment Projections:

Day Students Year 1: 150 Year 2: 170 Year 3: 200

Evening Students Year 1: 120 Year 2: 140 Year 3: 160

Chattahoochee Technical College - TCC program in Restaurant Manager, RM11, 14 Credit Hours, effective August 2016.

Three upcoming developments in counties served by Chattahoochee Technical College will provide increased employment opportunities in the area of restaurant management over the next five years: the new Braves stadium (in Cobb County), Lake Pointe Sporting Community (in Bartow County) and Port Royal Water Park (planned water park development in Pickens County). In addition to these new developments in our service area, Bureau of Labor Statistics (BLS) projects solid job growth in areas related to restaurant and foodservice management in the next 10 years (5% from 2014 to 2024). In addition, the Business Management programs (degree and diploma) enrolled over 800 students during the Academic Year 2016, and the Culinary Arts programs enrolled over 125 students. The addition of Restaurant Management will give another avenue for students interested in management careers. The cost associated with adding this program will be minimal, since it is closely aligned with the Culinary Arts program at CTC. A current Culinary Arts faculty member (who is credentialed to teach Restaurant Management classes) will teach the courses, which will allow for no new faculty costs. In addition, CTC received approval from SACSCOC to offer the Hotel Restaurant Tourism Management degree and diploma programs. Although the college is choosing not to offer those programs at this time, this certificate is embedded within those programs. We would like to start with the Restaurant Manager TCC, which will be an excellent complement to both our current Culinary Arts and Management

programs.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Columbus Technical College - Diploma program in Diesel Equipment Technology, DET4, 47 Credit Hours, effective August 2016

The interest in the Diesel Equipment Technology program has been shown from local inquiries, local military personnel, and local diesel repair shops. Graduates and others from the Automotive Technology related field also have interest in the program as well. The nearest college that offers the DET4 Diesel Equipment Technology certificate is Central Georgia Technical College (CGTC). Central Georgia is located 86 miles away in Warner Robins, GA. The program will follow state standards for program requirements for a technical diploma. The first year costs of the program are \$74,800. These costs consist of instructor salary, benefits, equipment, utilities, and other operating costs funded by state and tuition dollars. The program is estimated to grow to 20 day students and 15 evening students by the third year. There are currently over 200 Diesel Mechanic Technician related positions posted online in Georgia at the moment. Also of note is the O Net website stated national 2014 annual wage of \$43,630 and an average industry salary of \$20.98 per hour. Employment projections for Diesel Service Technicians and Mechanics is projected at nine percent from 2012 - 2022 according to the Department of Labor's Occupational Outlook Handbook. Job opportunities should be best for those who have completed postsecondary training in a Diesel Equipment Technology program. Another growth potential in Diesel Maintenance programs comes from attrition from a large number of retirees predicted in the near future. These factors combined with the potential growth of the service and logistics industries which will also require more maintenance and service of Diesel Maintenance equipment promise that this program should flourish over time.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 20

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

Columbus Technical College - TCC program in Diesel Electrical/Electronic Systems Technician, DE11, 10 Credit Hours, effective August 2016.

The interest in the Diesel Electrical and Electronics Systems Technician program has been shown from local inquiries, local military personnel, and local diesel repair shops. Graduates and others from the Automotive Technology related field also have interest in the program as well. The nearest college that offers the DE11 Diesel Electrical/Electronic Systems Technician certificate is Central Georgia Technical College (CGTC). Central Georgia is located 86 miles away in Warner Robins, GA. The program will follow state standards for program requirements of a technical certificate. The program is estimated to grow to 30 day students and 15 evening students by the third year. There are currently over 200 Diesel Mechanic Technician related position posted online in Georgia at the moment. Also of note is the O Net website stated national 2014 annual wage of \$43,630 and an average annual wage of

\$20.98 per hour. Employment projections for Diesel Service Technicians and Mechanics is projected at nine percent from 2012 - 2022, according to the Department of Labor's Occupational Outlook Handbook. Job opportunities should be best for those who have completed postsecondary training in Diesel Technology programs. Another growth potential in Diesel Maintenance programs comes from attrition from a large number of retirees predicted in the near future. These factors combined with the potential growth of the service and logistics industry which will require maintenance and service of Diesel equipment should ensure this program will flourish in the future.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 20

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

Columbus Technical College - TCC program in Diesel Engine Service Technician, DE21, 16 Credit Hours, effective August 2016.

The interest in the Diesel Equipment Technology program has been shown from local inquiries, local military personnel, and local diesel repair shops. Graduates and others from the Automotive Technology related field also have interest in the program as well. The nearest college that offers the DE21 Diesel Engine Service Technician certificate is Central Georgia Technical College (CGTC). Central Georgia is located 86 miles away in Warner Robins, GA. The program will follow state standards for program requirements of a technical certificate. The program is estimated to grow to 30 day students and 15 evening students by the third year. There are currently over 200 Diesel Mechanic Technician related position posted online in Georgia at the moment. Also of note is the O Net website stated national 2014 annual wage of \$43,630 and an average annual wage of \$20.98 per hour. Employment projections for Diesel Service Technicians and Mechanics is projected at nine percent from 2012 - 2022, according to the Department of Labor's Occupational Outlook Handbook. Job opportunities should be best for those who have completed postsecondary training in Diesel Technology programs. Another growth potential in Diesel Engine Service Technician programs comes from attrition from a large number of retirees predicted in the near future. These factors combined with the potential growth of service and logistics industry which will require maintenance and service of Diesel equipment should ensure this program will flourish in the future.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 20

Evening Students Year 1: 5 Year 2: 10 Year 3: 15

Southeastern Technical College - TCC program in CNC Specialist, CS51, 20 Credit Hours, effective August 2016.

Graduates of the CNC Specialist Technical Certificate will be able to gain employment as CNC Machine Tool Technicians. Machinists set up and operate a variety of computer-controlled and mechanically controlled machine tools to produce precision metal parts, instruments, and other tools. This TCC will provide entry-level education and hands on training for similar occupations in this field. Southeastern Technical College strives to meet the demands of the

manufacturers in our service area. Southeastern Tech is partnering with Nordson Corporation, Swainsboro, Georgia, a global company to provide immediate workforce training. This partnership includes assistance with equipment and trainers, the marketing/promoting of CNC employment opportunities and salaries, educating potential students about CNC, as well as other work-based training opportunities. Nordson and Southeastern Tech will collaborate and submit a grant to the Nordson Corporation Foundation to help with the costs of this technical certificate. Nordson has offered some equipment to help offset the expense of the program. The college will focus recruitment efforts on attracting nontraditional and minorities into the program. We will not be competing with other colleges for the same students. Oconee Fall Line Technical College is the only college in the surrounding area that currently offers this program. This program will be offered in conjunction with our Welding and Electrical Construction programs to give the graduate the full realm of knowledge needed for employment in precision manufacturing. The cost of the program will be funded using tuition and fees as well as obsolete equipment monies. At least 10 students are projected for the first year with planned enrollment of at least 20 students by year 3.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - TCC program in Fundamental Skills of Culinary Arts, FSO1, 16 Credit Hours, effective August 2016.

Wiregrass Georgia Technical College is requesting the following institutionally developed technical certificate of credit: Fundamental Skills of Culinary Arts. This technical certificate of credit is being requested by an area high school to allow their students a more hands on approach to completing their Culinary Pathway. Wiregrass Georgia Technical College (WGTC) maintains enrollment of approximately 40 students per semester in this field. Offering this technical certificate will allow WGTC to better serve the high schools within this campus's area. There are no other schools in the WGTC nor adjacent to the service area which offer a related program. WGTC currently offers the Associate of Applied Science degree and diploma in Culinary Arts as well as the Food Production Worker I technical certificate of credit. The proposed program is institutionally developed by WGTC and will adhere to all standards and guidelines set forth by the Technical College System of Georgia. Since this program will run in conjunction with the currently offered Culinary Arts degree and diploma programs, no additional costs will be required to begin this program. The first and third year's enrollment is projected to be 80 students. Enrollment projections are based on current enrollment in a similar technical certificate.

Enrollment Projections:

Day Students Year 1: 80 Year 2: 80 Year 3: 80

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - TCC program in Railroad Repair and Welding Technician I, RRA1, 24 Credit Hours, effective August 2016.

The Railroad Repair and Welding Technician I technical certificate of credit is being requested to fulfill the need of an industry within the WGTC service area. GBW Railcar Services, LLC located in Fitzgerald, Georgia is requesting the program to provide their company with skilled Railcar Repairmen. The company currently employs 100 direct labor staff and would like to hire an additional 50 skilled repairmen within the next year. Individuals enter the field making approximately \$31,200 annually, and upon certification from the welding instructor their salary will increase to \$43,680 annually. WGTC offers the Welding and Joining Technology diploma and the following technical certificates of credit: Advanced Shielded Metal Arc Welder, Gas Metal Arc Welder, and Gas Tungsten Arc Welder. Meanwhile, Southern Regional Technical College offers the Welding and Joining Technology diploma as well as the following technical certificates of credit: Vertical Shielded Metal Arc Welder Fabricator, Basic Shield Metal Arc Welder, Welder Fabrication, and Gas Metal Arc Welder. This program is institutionally developed by WGTC to meet the needs of an area industry. The College will adhere to all guidelines set forth by the Technical College Systems of Georgia during implementation of the program. The first year's budget is expected to be \$75,470.00 which will include salaries, fringe benefits, equipment, supplies, travel, library, physical plant, and utilities. The budget will be funded using tuition and fees. Enrollment during the first year is expected to be 10 students, increasing to 30 students by year three.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - TCC program in Railroad Repair and Welding Technician II, RR21, 19 Credit Hours, effective August 2016.

The Railroad Repair and Welding Technician II technical certificate of credit is being requested to fulfill the need of an industry within the WGTC service area. GBW Railcar Services, LLC located in Fitzgerald, Georgia is requesting the program to provide their company with skilled Railcar Repairmen. The company currently employs 100 direct labor staff and would like to hire an additional 50 skilled repairmen within the next year. Individuals enter the field making approximately \$31,200 annually, and upon certification from the welding instructor their salary will increase to \$43,680 annually. WGTC offers the Welding and Joining Technology diploma and the following technical certificates of credit: Advanced Shielded Metal Arc Welder, Gas Metal Arc Welder, and Gas Tungsten Arc Welder. Meanwhile, Southern Regional Technical College offers the Welding and Joining Technology diploma as well as the following technical certificates of credit: Vertical Shielded Metal Arc Welder Fabricator, Basic Shield Metal Arc Welder, Welder Fabrication, and Gas Metal Arc Welder. This program is institutionally developed by WGTC to meet the needs of an area industry. The College will adhere to all guidelines set forth by the Technical College Systems of Georgia during implementation of the program. The first year's budget is expected to be \$25,470.00 which will include salaries, fringe benefits, equipment, supplies, travel, library, and utilities. The budget will be funded using tuition and fees. Enrollment during the first year is expected to be 10 students, increasing to 30 students by year three.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 30
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

II. Program Terminations

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate AAS degree, diploma, and TCC programs be approved for the semester specified for each request. Motion was seconded by Mr. Tommy David and was unanimously approved.

Discussion:

Augusta Technical College

Diploma program in Practical Nursing, PN14, effective June 2016.

Chattahoochee Technical College

Diploma program in Aircraft Structural Technology, AST2, effective June 2016.

Diploma program in Dental Assisting, DA12, effective June 2016.

Columbus Technical College

Degree program in Hotel/Restaurant/Tourism Management, HM13, effective June 2016.

TCC program in Cosmetology Technician, CT21, effective May 2017.

TCC program in Hospitality Industry Associate, HIA1, effective June 2016.

Georgia Northwestern Technical College

Diploma program in Accounting, AC12, effective June 2016.

Ogeechee Technical College

Diploma program in Drafting Technology, DT12, effective June 2016.

Diploma program in Horticulture, EH12, effective June 2016.

South Georgia Technical College

Diploma program in Practical Nursing, PN14, effective June 2016.

Diploma program in Hotel/Restaurant/Tourism Management, HM12, effective June 2016.

Degree program in Hotel/Restaurant/Tourism Management, HM13, effective June 2016.

TCC program in Game Development Specialist, GDS1, effective June 2016.

Southeastern Technical College

Diploma program in Radiologic Technology, RT24, effective June 2016.

Southern Regional Technical College

Diploma program in Fish and Wildlife Management, GAF2, effective January 2017.

TCC program in AutoCAD Refresher, AR11, effective June 2016.
 TCC program in Drafting Aide, DA41, effective June 2016.
 TCC program in Medical Information Specialist, MI21, effective June 2016.
 TCC program in Wildlife Management Assistant, WP11, effective June 2016.

III. Approval for Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for June 2016. Motion was seconded by Mr. Ben Copeland and was unanimously approved.

State Board Standards and Revisions Summary for June 2016

Major Code	Program Name	Program Development	Award Level	Credit Hours
OSM1	Advanced Shielded Metal Arc Welder	Standard	TCC	12
FS31	Basic Shielded Metal Arc Welder	Standard	TCC	12
CA21	Camera Assistant	Standard	TCC	19
DAM1	Design and Media Production Specialist	Standard	TCC	15
DEM2	Design and Media Production Technology	Standard	Diploma	46
FC61	Flux Cored Arc Welder	Standard	TCC	15
GM31	Gas Metal Arc Welder	Standard	TCC	15
GTA1	Gas Tungsten Arc Welder	Standard	TCC	15
GD21	Graphic Design & Prepress Technician	Standard	TCC	23
MPS1	Manufacturing Operations Specialist	Standard	TCC	16
MM31	Mechanical Maintenance Technician	Standard	TCC	27
MT23	Mechatronics Technology	Standard	Degree	62
ME31	Metals Technician	Standard	TCC	18
MG21	Motion Graphics Assistant	Standard	TCC	31
MCB1	Motorsports Chassis Technician	Standard	TCC	19
MFT1	Motorsports Fabrication Technician	Standard	TCC	21
MVT2	Motorsports Vehicle Technology	Standard	Diploma	54
OI21	Ornamental Iron Fabricator	Standard	TCC	12
PH11	Photographer	Standard	TCC	27
PS21	Pipe Shielded Metal Arc Welding	Standard	TCC	35
PW11	Pipe Welder	Standard	TCC	9
VSM1	Vertical Shielded Metal Arc Welder Fabricator	Standard	TCC	11
FAV1	Video and Film Editor	Standard	TCC	19
VEA1	Visual Effects Artist	Standard	TCC	23
WI11	Web Interface Design Technician	Standard	TCC	35
WA12	Welding and Joining Technician	Standard	Diploma	40

WAJ2	Welding and Joining Technology	Standard	Diplom a	54
AL71	Android Programming	Chattahoochee	TCC	19
BM21	Basic Metal Fabricator	Lanier	TCC	11
EC43	Early Childhood Care and Education	Chattahoochee	Degree	72
ECJ1	Electrical Construction Technician	Savannah	TCC	20
ET12	Electrical Technology	Savannah	Diplom a	54
FSO1	Fundamental Skills of Culinary Arts	Wiregrass Georgia	TCC	16
HED3	Heavy Equipment Dealer Service Technician	South Georgia	Degree	78
IM13	Industrial Maintenance and Electrical Technology	Chattahoochee	Degree	67
LRS2	Locomotive Car Repair Systems Technology	Coastal Pines	Diplom a	52
LCR1	Locomotive Car Repair Technician	Coastal Pines	TCC	18
LEA2	Locomotive Electrical and Mechanical Technology	Coastal Pines	Diplom a	58
LM31	Locomotive Mechanical Systems	Coastal Pines	TCC	17
MS51	Mobile Security Technician	Athens	TCC	16
MVT3	Motorsports Vehicle Technology	Lanier	Degree	61
NM11	Naval Maintenance Apprentice	Coastal Pines	TCC	26
AN43	Nursing	Central Georgia	Degree	65
OT11	Oxyfuel Technician	Georgia Piedmont	TCC	8
PR11	Personal Robotics	Athens	TCC	16
PD71	Photovoltaic System Installation and Repair	Savannah	TCC	25
MS13	Precision Manufacturing	Savannah	Degree	70
RR11	Railcar Repair Technician	South Georgia	TCC	38
RRA1	Railroad Repair and Welding Technician I	Wiregrass Georgia	TCC	24
RR21	Railroad Repair and Welding Technician II	Wiregrass Georgia	TCC	19
WB11	Welding Blueprint Reading	South Georgia	TCC	12
WT21	Welding and Brazing Technician	South Georgia	TCC	11
CJA3	A.S. - Criminal Justice	Gwinnett	Degree	65

IV. Motion to authorize the Commissioner to approve Program Approvals, Program Terminations, and Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to authorize the Commissioner to approve program approvals, program terminations, and program standards and revisions until the next state board meeting August 4, 2016. Motion was seconded by Mr. Doug Carter and was unanimously approved.

- **Adult Education**

Ben Copeland

Mr. Ben Copeland began the Adult Education committee report by telling the State Board that the CLCP awarded Crawford scholarships to students totaling \$5, 200, and the Shirley Miller scholarship to students totaling \$4,000. A total of eight scholarships were given and these are scholarships that are awarded to graduates of the GED program for them to continue their post-secondary education.

Adult Education received funding for 51 full-time teachers for programs across the states, and 31 of those teachers have been selected at this time. The GED Testing Program has selected the 2016 State EAGLE winner, Mr. Desmond Vaird, to represent Adult Education in a social media campaign that's taking place June 15 to celebrate GED's Grad Day across the United States.

GED Testing numbers continue to improve and despite a slight drop in April due to the spring holidays, the numbers for May show over 1,400 graduates. The process for electronic transcripts continues to improve, and the office now has less than a 24-hour turnaround for those to be delivered.

That concluded Mr. Copeland's report.

- **External Affairs and Economic Development**

Doug Carter

Mr. Doug Carter gave the external affairs and economic development report by giving a monthly QuickStart update; there are currently 12 prospects for a total of 6,200 potential jobs and 1 announcement for 75 new jobs out of Effingham County.

From the Communications department, Mr. Carter shared that the Cox Media Native Advertising campaign was launched May 17, targeting 18-25 year olds on social media and the department has seen 10,735 new users in that two-week period since its launch. The group has also had meetings recently with the Georgia Department of Economic Development and the University System of Georgia to discuss the next steps for the Governor's High Demand Career Initiatives.

Ms. Charter reported that from Legislative Affairs with Assistant Commissioner Travis Johnson, that there have been several post legislative events in Henry County, Coastal Pines for the new Golden Isles campus of Coastal Pines, as well as the Columbia County Chamber breakfast in which Commissioner Corbin was the keynote speaker.

That concluded Mr. Carter's report.

- **Facilities and Real Estate**

Chunk Newman

- I. **Approval of Real Property Acquisitions**

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the acquisition of the following real properties. Motion was seconded Mr. Michael Sullivan and was unanimously approved.

A. Lanier Technical College - 8.152 AC from Lanier Technical College Foundation, Inc.

DISCUSSION: Lanier Technical College requests approval on the acquisition of approximately 8.152 acres of unimproved land located on Howard Road, Gainesville (Hall County), GA, from the Lanier Technical College Foundation, Inc., for the consideration of \$10, as the addition to the New Hall County Campus for Lanier Technical College.

II. Approval of Revocable License Agreement & Non Exclusive Easements

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the granting of the following Revocable License Agreement & Non Exclusive Easements. Motion was seconded by Mr. Doug Carter and passed approval by the State Board unanimously.

A. Chattahoochee Technical College – 0.001 acres to Atlanta Gas Light Company

DISCUSSION: Chattahoochee Technical College requests approval on the granting of a revocable license and a non-exclusive easement to the Atlanta Gas Light Company, over approximately 0.001 acres on the Woodstock Campus of Chattahoochee Technical College, for the installation and maintenance of gas regulator station.

III. Approval of Sublease Agreements

MOTION was made by Mr. Chunk Newman to authorize the Commissioner to execute the sublease agreements listed below with the State Properties Commission at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Tommy and passed unanimously by the State Board.

A. Georgia Northwestern Technical College - 1,398 SF at 424 North Main Street, Cedartown

DISCUSSION: Georgia Northwestern Technical College requests approval on the execution of a sublease agreement #8965 with the State Properties Commission, covering 1,398 square feet of classrooms with faculty offices located at 424 North Main Street, Suite #6, Cedartown, GA, for the period beginning October 21, 2015, and terminating June 30, 2016, at the rental rate of 750/month (\$9,000.00/annum) with options to renew for 4 consecutive one year periods at the same rental rate. The Master Landlord is the City of Cedartown and the local funds will be used for this rental payment.

IV. Approval of Construction Contracts

MOTION was made by Mr. Chunk Newman to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. Motion was seconded by Mr. Buzz Law and passed unanimously.

A. Savannah Technical College - \$1,195,707.00 with RL Construction Group, Inc.

DISCUSSION: Savannah Technical College requests approval on the execution of a construction contract for “Welding Lab Addition” on the Effingham Campus of Savannah Technical College, with RL Construction Group, Inc., Savannah, GA in the amount of \$1,195,707.00, using bond funds.

V. Other Business

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission to initiate a Quiet Title Action to resolve an irrigation easement ownership on the 41.59 acres in Chatham County for TCSG-335 Quick Start Regional Training Center. Motion was seconded by Ms. Shirley Smith and passed unanimously.

• **Governance, Compliance and Audit**

Michael Sullivan

There are three motions for consideration and State Board approval:

Motion #1:

Motion was made by Mr. Michael Sullivan to lay on the table revisions to **POLICY: V.H. Academic Standards, Evaluations and Appeals** to better clarify student misconduct. Motion was seconded by Mr. Tommy David and passed unanimously.

POLICY: V. H. [6.5.1.]

Academic Standards, Evaluations and Appeals

Revised: May 5, 2016; September 6, 2012; May 5, 2011

Last Reviewed: May 5, 2016

Adopted: May 5, 2011



POLICY:

The technical colleges shall maintain academic standards that are, to the maximum extent feasible, uniformly applied among all students. All students must be provided, absent extraordinary circumstances, a copy of the course syllabus for each class by the end of the first full week of class for every term.

~~A student who engages in a~~ Academic misconduct as defined in the Student Code of Conduct, such as cheating or misconduct at a clinical site, must ~~face disciplinary charges~~ be addressed pursuant to the Code of Student Conduct in addition to ~~any~~ a student's loss of academic credit or standing that may result from having failed to meet a course's academic requirements.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

TCSG Procedure: 6.7.2p1. Student Disciplinary Procedure

TCSG Procedure: 6.7.2p2. Model Student Conduct Codes

MOTION #2:

Motion was made by Mr. Michael Sullivan to approve revisions to Augusta Technical College's Mission Statement as recommended by its Local Board of Directors. Motion was seconded by Ms. Dinah Wayne and was approved unanimously by the State Board.

Current Mission Statement:

Augusta Technical College, a unit of the Technical College System of Georgia, is a public postsecondary institution that promotes and provides the education, economic, and community development needs of its service area (Burke, Columbia, Lincoln, McDuffie, and Richmond Counties). Associate of Science Degrees, Associate of Applied Science Degrees, diplomas, and technical certificates of credit are provided through traditional and distance delivery methods. The College achieves its mission by providing academic and technical education, student support services, customized business and industry training, economic development services, continuing education, and adult education services. *(Recommended by the Augusta Technical College Board of Directors: January 2012; Approved by the State Board of the Technical College System of Georgia: March 2012)*

Proposed Mission Statement:

Augusta Technical College, a unit of the Technical College System of Georgia, is a public postsecondary institution that provides academic and technical education, customized business and industry training, continuing education, student support, economic development, and adult education services to its service area (Burke, Columbia, Lincoln, McDuffie, and Richmond Counties) at a competitive financial value. Associate of Science Degrees, Associate of Applied Science Degrees, diplomas, and technical certificates of credit are provided through traditional and distance delivery methods. *(Recommended by the Augusta Technical College Board of Directors: April 2016)*

MOTION # 3

Motion was made by Mr. Michael Sullivan to approve the recommended Local Board Member Appointments and Reappointments as listed in the Board materials. Motion was seconded by Mr. Tim Williams and passed unanimously.

June State Board Meeting 2016

A. Atlanta Technical College

Roosevelt Council, Clayton County, Reappointment, expiration June 30, 2019
Dr. Eloisa Klementich, Fulton County, Reappointment, expiration June 30, 2019
Dan Mix, Fulton/Clayton Counties, Replacement, expiration June 30, 2017

B. Chattahoochee Technical College

Tonya Webster, Cobb County, **Appointment**, expiration June 30, 2019

C. Columbus Technical College

Edwina G. Turner, Stewart County, **Appointment**, expiration June 30, 2019

D. Georgia Northwestern Technical College

Dr. Michele Taylor, Gordon County, Appointment, expiration June 30, 2019
John Ralph Thomas, Whitfield County, Appointment, expiration June 30, 2019

E. Gwinnett Technical College

Steve Nadeau, Gwinnett County, **Appointment**, expiration June 30, 2019

F. Lanier Technical College

Laura James, Lumpkin County, **Appointment**, expiration June 30, 2019
Lanier Swafford, Dawson County, **Appointment**, expiration June 30, 2019
Gregory A. Vitek, Hall County, Replacement, expiration June 30, 2018
Debbie Weber, Hall County, **Appointment**, expiration June 30, 2019

• Operations, Finance, and Planning

Dinah Wayne

Technical College Expenditure/Contract Requests

Motion: The motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the system office and technical colleges listed below at a cost not to exceed the amount stated by each college. Motion was seconded by Mr. Tommy Davis and passed State Board approval unanimously.

1. **TCSG/Communications** – Request to renew TCSG agreement with Georgia Public Broadcasting for advertising during GPB’s 2016-2017 season of high school sports and primetime programming; cost \$156,000.00. **State funds are available for this expenditure.**

Discussion: This will be the fifth consecutive year that TCSG will enter into an underwriting agreement with GPB; it is to be a sponsor of GPB’s 2016-17 season of high school sports programming. In addition, TCSG will be part of the sponsorship of GPB’s prime time television programming for a full year. The goal of the agreement is to utilize GPB’s broadcast reach to

promote TCSG and its colleges. The scope of the underwriting package has proven to provide excellent exposure for TCSG, especially among high school students, parents, school administrators, and other individuals who influence decisions regarding a postsecondary education. Last year, Nielsen reported that the programming on GPB's nine-station network reached 2.6 million Georgia households. This contract provides TCSG with an excellent return on its investment.

2. **Chattahoochee Technical College** – CNC Lathes and Milling Machines from MSC Industrial Supply for new CNC Technology Program; cost \$130,459.00 – **Federal grant funds are available for this expenditure.**

Discussion: Equipment is needed for the startup of the new CNC Technology Program at the North Metro Campus location. This equipment will enhance student learning in this field of study and will help meet the needs for workers in the local industry.

- 3-4. **Coastal Pines Technical College; total expenditures, \$684,360.00** – **Local & obsolete equipment bond funds are available for these expenditures.**

- 3) Cisco servers and networking equipment from CDW-G for server room/data rooms to host/interconnect computers on all campus locations; cost \$351,426.00.

Discussion: Servers and networking equipment are needed to update equipment for the server/data rooms to host/interconnect computers among all campus locations of CPTC. Equipment includes replacement switches, data room UPSs, servers, VoIP phones, datacenter UPS, and racks.

- 4) 397 computers/monitors and one NAS from Dell for all campus locations; cost \$332,934.00.

Discussion: Computer equipment is needed to replace obsolete equipment in classrooms and labs at all campus locations. The primary focus is to update the information technology equipment for academic programs. 347 computers will be used for classrooms/labs and 50 are for faculty/staff use. Equipment includes computers, monitors, keyboards, mouse devices, speaker bar and one network-attached storage (NAS).

5. **Gwinnett Technical College** – Renewal of foodservice contract with Smurti Corp for FY2017 for D. Scott Hudgens Early Education Center; cost \$408,000.00.

Local funds are available for this expenditure.

Discussion: High quality and reliable foodservice is required to operate a model early education center (EEC). Food service is required daily to provide breakfast, lunch, and an afternoon snack for the 220 children enrolled at the EEC, and menus must be developed in accordance with CCAFP food safety guidelines. The Center's relationship with the foodservice provider is a collaborative effort and ensures the highest quality of foodservice for the children enrolled. This is the last year of a four-year renewable contract.

6. **Southeastern Technical College** – Trainers and patient simulators from Laerdal Medical Corp for nursing-RN programs; cost \$137,298.00 – **Bond funds are available for this expenditure.**

Discussion: Trainers and patient simulators are needed for nursing labs at the Vidalia campus for students receiving training for the Nursing-RN Associates of Science degree program. This

equipment will provide students in the nursing programs with hands-on opportunities to practice judgement and decision making skills before entering the clinical setting.

II. Commissioner Authorization Motion

Motion: The motion was made for the State Board to authorize the Commissioner to make all decisions, purchases and enter into necessary contracts between the June and August Board meeting dates that would otherwise require Board approval. Such decisions, purchases and contracts will be ratified by the Board at the August 2016 meeting. Motion was seconded by Ms. Shirley Smith and passed unanimously.

III. Approval of TCSG Strategic Plan for FY2017

Motion: The motion was made by Ms. Dinah Wayne for the State Board to approve the TCSG Strategic Plan update for FY2017 as so noted in the draft included in the Board material. Motion was seconded by Mr. Jay Cunningham and passed unanimously.

Discussion: The only changes to the plan for FY2017 are updates to the eight strategic outcome measures. We added an estimate for FY2016 and a new strategic goal for FY2017 to each measure.

IV. Approval of the FY2017 Projected Budgets for each Technical College

Motion: The motion was made by Mrs. Dinah Wayne for the State Board to approve the projected budgets for each technical college for Fiscal Year 2017. Motion was seconded by Mr. Buzz Law and passed unanimously.

Discussion: The Commission on Colleges requires that projected budgets for accredited institutions be approved by their governing board. The governing board for all TCSG colleges is the State Board of the Technical College System of Georgia. The initial projected budgets for the institutions accurately reflect the estimated funds available during Fiscal Year 2017 based on both prior year data and current year projections. Projections may have been adjusted based on enrollment trends and will continue to be adjusted as actual current year data becomes available. The total of all the initial projected budgets matches the FY17 appropriations act as signed by the Governor.

Mrs. Wayne reported that TCSG continues a very robust active shooter training initiative. The TCSG colleges have all completed active shooter training since 2014 and continue to expand to other campuses and include other public safety disciplines and exercises. Since 2014, 16 colleges have conducted multi-discipline exercises, and it was reported that all colleges will complete a multi-discipline exercise by 2018. Active Shooter training is being conducted for existing faculty, staff, and students and added to orientation process for all new hires and new students.

That concluded Mrs. Wayne's report.

• Executive Committee

Chairman Joe Yarbrough

MOTION was made by Dr. Lynn Cornett to move the September State Board Meeting from September 1 to September 8, 2016. The Board will plan to hold the September State Board meeting at Lanier Technical College and the meeting will be in conjunction with the College's

groundbreaking of the new campus in Hall County on September 9. Motion was seconded by Mr. Doug Carter and passed approval by the State Board unanimously.

IV. COMMISSIONER'S COMMENTS

Commissioner Gretchen Corbin

The Commissioner began her report by thanking the TCSG for always doing such a phenomenal job for our students, faculty and staff at the colleges, and our community and state-wide partners.

Commissioner Corbin then moved on to sharing with the group about the passing of Mr. J. Randy Jackson, Chief Administrative Officer of Kia Motors Manufacturing Georgia [KMMG]. She shared that she had the distinct honor of introducing Mr. Jackson most recently at our 2016 GOAL and Rick Perkins awards in April when he and Ms. Corinne Hodges spent four days with the TCSG team celebrating the tremendous work of our students. She explained that Mr. Jackson will be missed greatly and he was a titan of manufacturing in Georgia through KMMG. After the company decided to locate in Georgia he was the key contact for Georgia, and he always made sure the State of Georgia and Kia were well represented and taken care of. Because of his leadership, Kia has located 10,000-15,000 jobs in west Georgia. He was a champion of Kia, he was a champion of workforce, a champion for this great state, and of education. He was very kind not only to support TCSG this past April with making sure our 2016 GOAL student had a brand new Kia to drive home, but he would also travel around the state to graduations and to support our colleges and presidents. A huge thank you to the QuickStart team for hosting his memorial service at the Kia Georgia Training Center and for Steve Daniel for helping the company host this event. This last year, he provided through KMMG, 15 scholarships at West Georgia Technical College, and he was the driving force behind the THINC Academy in LaGrange; in which he donated \$400,000 to the Academy. He was always behind our students, staff, and trainers. TCSG will join with his family and celebrate him by giving to the J. Randy Jackson scholarship fund at the THINC Academy.

Commissioner Corbin moved on to exiting news. She shared that on June 1 the System Office had an employee appreciation lunch outside and that the group celebrated the end of the employee giving campaign. She shared that over \$40,000 was raised this year with a participation rate of 56% of employees giving to the foundation.

She expressed that we continue to celebrate the success of dual enrollment. The MOWR numbers are impressive this year; the 2016 academic year boasted 16,788 students which is an impressive climb over the 2015 academic year which had 11,731 students. Since AY14 dual enrollment has seen an increase of over 90%. She thanked the teams at our colleges, Georgia Student Finance Commission, and the high school coordinators for their work in making MOWR a success.

That concluded the Commissioner's report.

V. EXECUTIVE SESSION

Chairman Yarbrough

Chairman Yarbrough stated that there were some personnel issue to discuss and the Board would need to hold an Executive Session.

Motion was made by Mr. Tommy David to have the State Board enter a closed Executive Session to address a personnel matter (see Attachment A). Motion was seconded by Mr. Doug Carter, and passed by unanimous vote.

Motion was made to exit the Executive Session and return into General Session by Dr. Tommy David, was seconded by Mr. Buzz Law and passed unanimously.

VI. OTHER BUSINESS

Chairman Yarbrough

Chairman Yarbrough called on Mrs. Dinah Wayne. Motion was made by Mrs. Dinah Wayne for the State Board of the Technical College System of Georgia to approve the Commissioner's recommendation to appoint Dr. Mark Ivester as the new president of North Georgia Technical College effective August 1, 2016. Motion was seconded by Dr. Lynn Cornett and passed approval by the State Board unanimously.

Chairman Yarbrough commended Dr. Ivester on his leadership at North Georgia Technical College and congratulated him on this honor of being named president. He also thanked Dr. Gail Thaxton for her service to North Georgia Technical College and wished her the best in her retirement.

He reminded the Board that there is no meeting in July, and that the next meeting of the State Board would be on Thursday, August 4 at the System Office. He noted that the September Board meeting would take place on September 8 at Lanier Technical College's main campus in Hall County and that the groundbreaking for the new campus would take place on the morning of September 9.

Chairman Yarbrough asked for a motion to adjourn the meeting. Motion was made to adjourn the June meeting of the TCSG State Board at 1:41pm by Mr. Ben Copeland; motion was seconded by Mr. Buzz Law and passed unanimously.

ADJOURN

Chairman Yarbrough

Respectfully submitted:

Haley Allison

Technical College System of Georgia

Attachment A

STATE OF GEORGIA
COUNTY OF DEKALB
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Joe W. Yarbrough, the presiding officer identified below, and, before an official duly authorized to administered oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On March 3, 2016, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this 2 day of June, 2016.



Joe W. Yarbrough
Chairman & Presiding Officer



Haley Allison
NOTARY PUBLIC
Exp: 1-10-2017