



STATE BOARD GENERAL SESSION

Joe Yarbrough, <i>Chairman</i>	Buzz Law
Anne Kaiser, <i>Vice Chair</i>	Chunk Newman
Ben Bryant	Richard Porter
Doug Carter	Sylvia Russell
Ben Copeland	Trey Sheppard
Lynn Cornett	Shirley Smith
Jay Cunningham	Michael Sullivan
Tommy David	Phil Sutton
Mary Flanders	Baoky Vu
Randall Fox	Dinah Wayne
James Gingrey	Tim Williams

APPROVED MINUTES

Thursday, February 4, 2016
1:00 – 2:00 PM

System Office
1800 Century Place, 2nd Floor
Atlanta, Georgia 30345

Absent: Lynn Cornett, Phil Sutton

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

Chairman Joe Yarbrough called the February 4, 2016 State Board meeting of the Technical College System of Georgia [TCSG] to order at 1:08 p.m. He welcomed the attending State Board members, the technical college presidents and the TCSG staff; thanking everyone for their participation during their respective committees.

II. CHAIRMAN'S COMMENTS

Chairman Yarbrough

The Chairman stated the first order of business was to call for a motion to approve the minutes from the December 3, 2015 State Board meeting. Motion was made by Mr. Michael "Sully" Sullivan and was seconded by Mr. Ben Copeland. Minutes stand approved.

Chairman Yarbrough then called for committee chairs to give reports from their respective committees.

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- Academic Affairs

Anne Kaiser for Lynn Cornett

I. Academic Standards and Programs

Motion (Approval of Degrees, Diploma, and Technical Certificates of Credit):

Motion was made by Mrs. Anne Kaiser that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was seconded by Mr. Ben Copeland and was unanimously approved.

Discussion:

Coastal Pines Technical College - (Waycross Campus) TCC program in Mobile Electronics Technician, ME61, 10 Credit Hours, effective February 2016.

This program is being added as a request from area high schools in order for CPTC to offer additional career paths in the electronics and electrical fields. The high school is interested in expanding its technology offerings and currently has 18 students interested in participating in this program. Coastal Pines Technical College requests to add this certificate as an option for students interested in careers in Electronics Technology and Electrical Systems Technology programs. No other colleges in or adjacent to the service delivery area offer this program. The program will offer the courses according to the state curriculum standard. The first year costs will be paid from tuition generated dollars. First year projected costs include: adjunct faculty salary - \$20,000; equipment - \$5000; supplies - \$4000; and travel - \$500. CPTC anticipates enrolling 15 students in the first year with a projected growth of at least 20 students by the third year.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 18 Year 3: 20
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Northwestern Technical College - (Catoosa County Campus) Degree program in Logistics and Supply Chain Management, LAS3, 62 Credit Hours, effective May 2016

The Logistics and Supply Chain Management (LAS3) Degree is to be one of the initial program offerings on the new Catoosa County campus of GNTC. Nationally the logistics and supply chain field is expected to grow by 22% through 2022. The Catoosa County campus service area will be part of this growth due to an increased industrial presence spearheaded by carpet manufacturers and automotive tier 1 and tier 2 suppliers. Increased production requires logistics and supply chain employees with high quality training and preparation in order to maximize efficiency. Graduates of the Logistics and Supply Chain Management Degree program will be well equipped to compete for these jobs. No other school within our service area offers this program. The Logistics and Supply Chain Management Degree program will follow the state standard. First year costs of the program will be \$5500. This will be for hiring one adjunct evening instructor, needed supplies, and new library resources. First year enrollment is expected to be 30 students, increasing to 50 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25
Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Georgia Northwestern Technical College - (Catoosa County Campus) TCC program in Logistics Management Technician, LMT1, 15 Credit Hours, effective May 2016.

The Logistics Management Technician (LMT1) TCC is to be one of the initial program offerings on the

new Catoosa County campus of GNTC. Nationally the logistics and supply chain field is expected to grow by 22% through 2022. The Catoosa County campus service area will be part of this growth due to an increased industrial presence spearheaded by carpet manufacturers and automotive tier 1 and tier 2 suppliers. Increased production requires logistics and supply chain employees with high quality training and preparation in order to maximize efficiency. Graduates of the Logistics Management Technician TCC program will be well equipped to compete for entry-level jobs in this field. No other school within our service area offers this program. The Logistics Management Technician TCC program will follow the state standard. First year costs of the program will be \$500. This will be for needed supplies. First year enrollment is expected to be 30 students, increasing to 50 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Georgia Northwestern Technical College - (Catoosa County Campus) TCC program in Supply Chain Specialist, SCS1, 18 Credit Hours, effective May 2016.

The Supply Chain Specialist (SCS1) TCC is to be one of the initial program offerings on the new Catoosa County campus of GNTC. Nationally the logistics and supply chain field is expected to grow by 22% through 2022. The Catoosa County campus service area will be part of this growth due to an increased industrial presence spearheaded by carpet manufacturers and automotive tier 1 and tier 2 suppliers. Increased production requires logistics and supply chain employees with high quality training and preparation in order to maximize efficiency. Graduates of the Supply Chain Specialist TCC program will be well equipped to compete for entry-level jobs in this field. No other school within our service area offers this program. The Supply Chain Specialist TCC program will follow the state standard. First year costs of the program will be \$500. This will be for needed supplies. First year enrollment is expected to be 30 students, increasing to 50 by year three.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 15 Year 2: 20 Year 3: 25

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production - Administrative Assistant 1, FIT1, 18 Credit Hours, effective February 2016.

Georgia Piedmont Technical College desires to grow its program offerings by offering a TCC in Film Production-Administrative Assistant I. This TCC assists the College in addressing the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified business professionals that be able to handle office work including filing filming licenses, understand the production process, understand the Georgia tax law, etc. The film and television industry will spend an estimated \$6 billion in this state this year and over the coming years; this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 7 Year 3: 10

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Piedmont Technical College - (Clarkston Campus) TCC program in Film Production -

Administrative Assistant II, AA21, 18 Credit Hours, effective February 2016.

Georgia Piedmont Technical College desires to expand on the Film Production-Administrative Assistant I TCC by offering Film Production- Administrative Assistant II. This TCC assists the College in addressing the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified business professionals with advanced skills that will be able to handle office work including filing filming licenses, understand the production process, understand the Georgia tax law, and crew work, etc. The film and television industry will spend an estimated \$6 billion in this state this year and over the coming years; this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 10 Year 2: 15 Year 3: 15

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production - Administrative Assistant 1, FIT1, 18 Credit Hours, effective February 2016.

Georgia Piedmont Technical College desires to grow its program offerings by offering a TCC in Film Production-Administrative Assistant I. This TCC assists the College in addressing the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified business professionals that be able to handle office work including filing filming licenses, understand the production process, understand the Georgia tax law, etc. The film and television industry will spend an estimated \$6 billion in this state this year and over the coming years; this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from Georgia.

Enrollment Projections:

Day Students Year 1: 4 Year 2: 5 Year 3: 8

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Piedmont Technical College - (Covington-Newton Campus) TCC program in Film Production - Administrative Assistant II, AA21, 18 Credit Hours, effective February 2016.

Georgia Piedmont Technical College desires to expand on the Film Production-Administrative Assistant I TCC by offering Film Production- Administrative Assistant II. This TCC assists the College in addressing the ever-growing film and television industry boom that currently exists in Georgia. As this industry continues to grow, GPTC is in a unique position to provide the industry with qualified business professionals with advanced skills that will be able to handle office work including filing filming licenses, understand the production process, understand the Georgia tax law, and crew work, etc. The film and television industry will spend an estimated \$6 billion in this state this year and over the coming years; this figure will continue to grow. Currently, Southern Crescent Technical College is the only other Technical College offering this TCC. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant this petition to implement this TCC to address the critical shortage of qualified film and television workers from

Georgia.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 5 Year 2: 8 Year 3: 10

Lanier Technical College - (Barrow Campus) Diploma program in Culinary Arts, CA44, 52 Credit Hours, effective August 2016

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus) Degree program in Culinary Arts, CA43, 65 Credit Hours, effective August 2016

There is high demand in our service area for this program. There is an urgent need at Chateau Elan in Barrow County and we will be partnering with them directly. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested additional training opportunities for their students. These two facilities already have operating kitchen facilities. The majority of our allotted budget will go toward food costs and updating equipment, while the remainder will be used to set up the physical space at our new Hall County Campus (expected opening Fall 2018) and adjunct faculty costs. We believe this program will remain tuition funded. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus) Diploma program in Hotel/Restaurant/Tourism Management, HM12, 44 Credit Hours, effective August 2016

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) Degree program in Hotel/Restaurant/Tourism Management, HM13, 60 Credit Hours, effective August 2016

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and the program has been requested for MOWR students at the Lanier Charter Career Academy and may also be offered at Sims Academy in Barrow County. We plan to work closely with Chateau Elan in setting up an apprenticeship model. The program will be tuition funded and driven with funds allocated for new faculty and setting up appropriate classroom simulations for the variety of situations present within this program. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Baking and Pastry Specialist, BA51, 25 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. This certificate is embedded within the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus)TCC program in Catering Specialist, CS61, 25 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0
Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus)TCC program in Culinary Nutrition Assistant, CNB1, 16 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.T

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0
Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus)TCC program in Event Coordinator, SES1, 9 Credit Hours, effective August 2016.

There are approximately 264 openings annually in the Hospitality/Tourism occupation in our service area. We hope this beginning program will spark interest in the occupation and encourage the MOWR students at whom this is targeted to pursue a career in Hospitality/Tourism industry. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. This program has been requested by the Hall County School System for Move on When Ready Students. They believe there is high interest in this program.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Food and Beverage Director, FAB1, 15 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Food Production Worker I, FPW1, 16 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus) TCC program in Front Office Manager, FFM1, 12 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Hospitality Customer Service Provider, HC11, 9 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Hospitality Operations Associate, HP31, 12 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other

managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Hotel Management Specialist, HM21, 15 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Prep Cook, PC51, 12 Credit Hours, effective August 2016.

There is high demand IN our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 15 Year 2: 18 Year 3: 24

Lanier Technical College - (Barrow Campus) TCC program in Restaurant Manager, RM11, 14 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Travel Agency Operations, TAO1, 15 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Barrow Campus) TCC program in Travel and Tourism Associate, TAT1, 18 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Forsyth Campus) Diploma program in Game Development, CSD4, 50 Credit Hours, effective August 2016

Although the Bureau of Labor Statistics projects a modest job growth (6%) between 2012-2022, it also notes that "an increased demand for computer graphics for mobile devices, such as smart phones" is likely to steadily increase the need for multimedia animators and game designers. According to an October 2015 EMSI Report, there were 1203 total job openings related to animation and game design in our seven-county delivery area. This diploma is nested within the Game Development Degree Program. Program costs are outlined in the new program request for the degree. Also, Hall County Schools put in a request for the certificate attached to this diploma as part of their new Early College program.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Forsyth Campus) Degree program in Game Development, CSD3, 66 Credit Hours, effective August 2016

Although the Bureau of Labor Statistics projects a modest job growth (6%) between 2012-2022, it also notes that "an increased demand for computer graphics for mobile devices, such as smart phones" is likely to steadily increase the need for multimedia animators and game designers. According to an October 2015 EMSI Report, there were 1203 total job openings related to animation

and game design in our seven-county delivery area. With an estimated enrollment of 120 students over the first three years, student tuition will be the primary funding source for this program and those nested within it. Also, Hall County Schools put in a request for the certificate attached to this degree as part of their new Early College program. We plan to partner with them to share some equipment costs.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Forsyth Campus) TCC program in Animation and Game Design Specialist, AAG1, 14 Credit Hours, effective August 2016.

Although the Bureau of Labor Statistics projects a modest job growth (6%) between 2012-2022, it also notes that "an increased demand for computer graphics for mobile devices, such as smart phones" is likely to steadily increase the need for multimedia animators and game designers. According to an October 2015 EMSI Report, there were 1203 total job openings related to animation and game design in our seven-county delivery area. Also, Hall County Schools put in a request for this certificate as part of their new Early College program. This certificate is nested under the Game Development Degree Program. Program costs are outlined in the new program request for the degree.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Forsyth Campus) TCC program in Event Coordinator, SES1, 9 Credit Hours, effective August 2016.

There are approximately 264 openings annually in the Hospitality/Tourism occupation in our service area. We hope this beginning program will spark interest in the occupation and encourage the MOWR students at whom this is targeted to pursue a career in Hospitality/Tourism industry. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. This program has been requested by the Hall County School System for Move on When Ready Students. They believe there is high interest in this program.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Forsyth Campus) TCC program in Travel and Tourism Associate, TAT1, 18 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) Diploma program in Culinary Arts, CA44, 52 Credit Hours, effective August 2016

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0
Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) Degree program in Culinary Arts, CA43, 65 Credit Hours, effective August 2016

There is high demand in our service area for this program. There is an urgent need at Chateau Elan in Barrow County and we will be partnering with them directly. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested additional training opportunities for their students. These two facilities already have operating kitchen facilities. The majority of our allotted budget will go toward food costs and updating equipment, while the remainder will be used to set up the physical space at our new Hall County Campus (expected opening Fall 2018) and adjunct faculty costs. We believe this program will remain tuition funded. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0
Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) Diploma program in Game Development, CSD4, 50 Credit Hours, effective August 2016

Although the Bureau of Labor Statistics projects a modest job growth (6%) between 2012-2022, it also notes that "an increased demand for computer graphics for mobile devices, such as smart phones" is likely to steadily increase the need for multimedia animators and game designers. According to an October 2015 EMSI Report, there were 1203 total job openings related to animation and game design in our seven-county delivery area. This diploma is nested within the Game Development Degree Program. Program costs are outlined in the new program request for the degree. Also, Hall County Schools put in a request for the certificate attached to this diploma as part of their new Early College program.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) Degree program in Game Development, CSD3, 66 Credit Hours, effective August 2016

Although the Bureau of Labor Statistics projects a modest job growth (6%) between 2012-2022, it also notes that "an increased demand for computer graphics for mobile devices, such as smart phones" is likely to steadily increase the need for multimedia animators and game designers. According to an October 2015 EMSI Report, there were 1203 total job openings related to animation and game design in our seven-county delivery area. With an estimated enrollment of 120 students over the first three years, student tuition will be the primary funding source for this program and those nested within it. Also, Hall County Schools put in a request for the certificate attached to this degree as part of their new Early College program. We plan to partner with them to share some equipment costs.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) Diploma program in Hotel/Restaurant/Tourism Management, HM12, 44 Credit Hours, effective August 2016

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) Degree program in Hotel/Restaurant/Tourism Management, HM13, 60 Credit Hours, effective August 2016

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and the program has been requested for MOWR students at the Lanier Charter Career Academy and may also be offered at Sims Academy in Barrow County. We plan to work closely with Chateau Elan in setting up an apprenticeship model. The program will be tuition funded and driven with funds allocated for new faculty and setting up appropriate classroom simulations for the variety of situations present within this program. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15
Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Animation and Game Design Specialist, AAG1, 14 Credit Hours, effective August 2016.

Although the Bureau of Labor Statistics projects a modest job growth (6%) between 2012-2022, it also notes that "an increased demand for computer graphics for mobile devices, such as smart phones" is likely to steadily increase the need for multimedia animators and game designers. According to an October 2015 EMSI Report, there were 1203 total job openings related to animation and game design in our seven-county delivery area. Also, Hall County Schools put in a request for this certificate as part of their new Early College program. This certificate is nested under the Game Development Degree Program. Program costs are outlined in the new program request for the degree.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Baking and Pastry Specialist, BA51, 25 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. This certificate is embedded within the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) TCC program in Catering Specialist, CS61, 25 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) TCC program in Culinary Nutrition Assistant, CNB1, 16 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This program is being planned for the new Oakwood Campus that opens in 2018 as well. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.T

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) TCC program in Event Coordinator, SES1, 9 Credit Hours, effective August 2016.

There are approximately 264 openings annually in the Hospitality/Tourism occupation in our service area. We hope this beginning program will spark interest in the occupation and encourage the MOWR students at whom this is targeted to pursue a career in Hospitality/Tourism industry. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. This program has been requested by the Hall County School System for Move on When Ready Students. They believe there is high interest in this program.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Food and Beverage Director, FAB1, 15 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Food Production Worker I, FPW1, 16 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment

indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) TCC program in Front Office Manager, FFM1, 12 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Hospitality Customer Service Provider, HC11, 9 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Hospitality Operations Associate, HP31, 12 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Hotel Management Specialist, HM21, 15 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Prep Cook, PC51, 12 Credit Hours, effective August 2016.

There is high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County. High School students at Sims Academy are interested in furthering their training after high school and the Lanier Charter Career Academy has requested offering additional training opportunities for their students. This certificate is nested under the Culinary Arts Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 33 annual openings for Food Service Managers, 8 openings for Chefs and Head Cooks, and 56 for Food Preparation Workers for a total of 97 annual openings in our service area. The overall demand is projected to increase by 23% by 2024.

Enrollment Projections:

Day Students Year 1: 0 Year 2: 0 Year 3: 0

Evening Students Year 1: 12 Year 2: 15 Year 3: 16

Lanier Technical College - (Main Campus) TCC program in Restaurant Manager, RM11, 14 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Travel Agency Operations, TAO1, 15 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree

Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Lanier Technical College - (Main Campus) TCC program in Travel and Tourism Associate, TAT1, 18 Credit Hours, effective August 2016.

There is a high demand in our service area for this program. There's an urgent need at Chateau Elan in Barrow County and program has been requested for MOWR students at the Lanier Charter Career Academy. This certificate is nested under the Hospitality/Restaurant/Tourism Management Degree Program. Program costs are outlined in the new program request for the degree. The needs assessment indicates there will be 15 annual openings for Lodging Managers, 176 for all other managers, 35 for First-Line Supervisors of Housekeeping and Janitorial Workers, 34 Hotel, Motel, and Resort Desk Clerks, and 4 Reservation and Transportation Ticket Agents and Travel Clerks.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 14 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Ogeechee Technical College - (Main Campus) Degree program in Manufacturing Engineering Technology, ME23, 70 Credit Hours, effective August 2016

The Manufacturing Engineering Technology Associate of Applied Science course of study prepares students to use basic engineering principles and technical skills in developing and testing automated, servomechanical, and other electromechanical systems. This degree program will include instruction in prototype testing, manufacturing and operational testing, systems analysis and maintenance procedures. Graduates should be qualified for employment in industrial maintenance and manufacturing including assembly, testing, startup, troubleshooting, repair, process improvement, and control systems. Ogeechee Technical College has already received a grant through our economic development division where they have collaborated with local industries and have developed a training lab that can be utilized to teach students how to operate as troubleshooting technicians in an industrial maintenance and manufacturing environment. Those local industries involved in the collaboration were Briggs and Stratton, Brodie International, Crider, Inc., Great Dane Trailers, H.A. Sack Company, King America Finishing, Koyo Torrington, and Viracon. The enrollment in this program will be 25 students who when upon graduation should provide to an employer the skill set to work as a manufacturing engineering technician. Cost of the program will include some equipment and faculty salary however the majority of the lab equipment is already available and will be set up in our new Natural Resources building in January.

Enrollment Projections:

Day Students Year 1: 25 Year 2: 25 Year 3: 25

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Ogeechee Technical College - (Main Campus) TCC program in Certified Crematory Operator, CP71, 11 Credit Hours, effective August 2016.

This program is designed for anyone who offers cremation to families, funeral directors, owners,

managers, operators, even support staff - regardless of whether they own or operate a crematory. The Certified Crematory Operator program is designed to prepare individuals to work within the funeral profession to provide crematory services and operation for deceased individuals and related bereaved families and others. Other benefits include reaching educational goals in less time and/or allowing students to work and provide for families while continuing their education in the associate's degree.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Ogeechee Technical College - (Main Campus) TCC program in Certified Funeral Celebrant, CFC1, 11 Credit Hours, effective August 2016.

The Certified Funeral Celebrant certificate provides funeral homes with the option of expanding the types of services offered to bereaved families. Individuals will receive training in the areas of industry regulations and laws, general funeral home management, grief counseling and celebrant services. The goals are to prepare individuals to assist licensed funeral service professionals in providing funeral tributes that will celebrate and memorialize the deceased, while also providing care to the bereaved family and friends of a deceased. A graduate would work directly with the funeral director on the arrangements and elements of the service to provide a tribute that reflects the lifestyle and beliefs of the individual; meet with the family to offer guidance and consulting while planning a personalized and meaningful funeral to honor the loved one; conduct a Family Time for sharing of stories and memories; maintain a wide library of resources for readings, music and other special ceremonies to help the family design a service that honors the life. Other benefits include reaching educational goals in less time and/or allowing students to work and provide for families while continuing their education in the associate's degree.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Ogeechee Technical College - (Main Campus) TCC program in Funeral Preplanning and Insurance Counselor, FPC1, 13 Credit Hours, effective August 2016.

The Funeral Preplanning and Insurance Counselor certificate provides training for individuals working at funeral homes in the areas of industry regulations and laws, general funeral home management, grief counseling, and insurance needs. The goals are to prepare individuals to assist licensed funeral service professionals to provide care and guidance to bereaved families following the death of a loved one, and to assist with the duties and regulations associated with the funeral service and insurance industries. The curriculum introduces the student to Title 33 of the Official Code of Georgia Annotated and corresponding regulations, including chapters 5, 6, 7, 23, 24, 25, 26, 27, 28, 28, 30, 31, 32, 33, 34, 39, 42, 43, 44, 50, and 51; O.C.G.A. 33-1-9, 33-1-16 and this Regulation; fundamental needs of various kinds of insurance; study and analysis of various kinds of policies, endorsements, riders, and other policy contract documents; additional material as the insurance commissioner may from time to time require by notice to course sponsors.

Enrollment Projections:

Day Students Year 1: 5 Year 2: 10 Year 3: 15

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Backup material for these requests will be available when the committee meets at the Board meeting or may be requested prior to the meeting from Joe Dan Banker, Executive Director, Academic Affairs, at 404-679-1670.

II. Program Terminations

Motion was made by Mrs. Anne Kaiser that the college requests listed below to terminate diplomas, degrees, and TCC programs be approved for the semester specified for each request. The motion was seconded by Mr. Doug Carter. Motion stands approved.

Discussion:

Augusta Technical College (Augusta Campus)

TCC program in Commercial Straight Truck and Passenger Driving, CSQ1, effective February 2016.
TCC program in Medical Language Specialist, MLS1, effective February 2016.

West Georgia Technical College (Carroll Campus)

TCC program in Emergency Medical Responder (EMR), EB71, effective February 2016.
TCC program in Medical Language Specialist, MLS1, effective May 2016.

(Coweta Campus)

TCC program in Emergency Medical Responder (EMR), EB71, effective February 2016.
Degree program in Health Information Management Technology, HI13, effective February 2016.
Degree program in Logistics and Supply Chain Management, LAS3, effective February 2016.

(Douglas Campus)

TCC program in Emergency Medical Responder (EMR), EB71, effective February 2016.
TCC program in Medical Language Specialist, MLS1, effective May 2016.

(Greenville Instructional Site)

TCC program in Administrative Support Assistant, AS21, effective February 2016.
TCC program in Commercial Truck Driving, CT61, effective February 2016.
TCC program in Medical Billing Clerk, MB21, effective February 2016.
TCC program in Medical Front Office Assistant, MF21, effective February 2016.

(LaGrange Campus)

TCC program in Emergency Medical Responder (EMR), EB71, effective February 2016.
TCC program in Medical Language Specialist, MLS1, effective May 2016.
Diploma program in Barbering, BA12, effective February 2016.

(Murphy Campus)

TCC program in Computerized Accounting Specialist, CAY1, effective February 2016.
TCC program in Criminal Justice Fundamentals, CJ71, effective February 2016.
TCC program in Electrocardiography Technology, ET81, effective February 2016.
TCC program in Tax Preparation Specialist, TPS1, effective February 2016.

III. Ratification for Program Approvals

Motion was made by Mrs. Anne Kaiser to ratify the program requests below effective for the semester specified. These requests were approved by Commissioner Corbin in January. The Commissioner was given state board permission to approve requests at the state board meeting in December. The motion was seconded by Mrs. Mary Flanders and was unanimously approved.

**Gwinnett Technical College
(Lawrenceville Campus)**

TCC program in Georgia Film Academy On-Set Production Assistant, GF21, effective January 2016.

**Wiregrass Georgia Technical College
(Valdosta Campus)**

Degree program in A. S. - Criminal Justice CJ23 effective January 2016.

IV. Approval for Program Standards and Revisions

Motion was made by Mrs. Anne Kaiser to approve program standards and revisions for February 2016. Motion was seconded by Mr. Ben Copeland and was approved unanimously.

State Board Standards and Revisions Summary for February 2016

Major Code	Program Name	Program Development	Award Level	Credit Hours
ACR2	Auto Collision Repair	Standard	Diploma	37
AH71	Automotive Collision Mechanical/Electrical Helper	Standard	TCC	17
AB51	Automotive Collision Repair Assistant I	Standard	TCC	12
AH31	Animal Healthcare Assistant	Central Georgia	TCC	13
CP71	Certified Crematory Operator	Ogeechee	TCC	11
CFC1	Certified Funeral Celebrant	Ogeechee	TCC	11
FPC1	Funeral Preplanning and Insurance Counselor	Ogeechee	TCC	13
IS31	Imaging Science Assistant	Oconee Fall Line	TCC	31
CJ23	Criminal Justice	Wiregrass	A.S. Degree	62
GF21	Georgia Film Academy On-Set Production Assistant	Gwinnett	TCC	18

• **Adult Education**

Ben Copeland

Mr. Ben Copeland gave the report for the Adult Education committee. He began by stating that all Board members should have received note about the recent changes to the GED pass rate. The previous pass rate was 150 or greater, and the new change in pass rate is 145 or greater. This effects over 1,900 Georgians who previously took the GED Test, and those changes grandfather in the test takers who took the test since January 1, 2014. He thanked Ms. Beverly Smith and her team for their tremendous work in contacting those individuals and for implementing the changes.

Mr. Copeland reminded the State Board of the upcoming EAGLE awards which will take place March 14-16, 2016 at the Grand Hyatt in Buckhead. One significant change this year is that the EAGLE award winner will receive a full-ride scholarship to one of our technical colleges.

The upcoming CLCP retreat will take place at Callaway Gardens March 30-31. This is the annual conference for the Certified Literate Community Program where communities participate in training.

That concluded the report for the Adult Education committee.

• **External Affairs and Economic Development**

Doug Carter

Mr. Carter began his report by giving a review of Quick Start; for the month of January they had five prospects for 675 potential new jobs and five job announcements for 1, 627 new jobs.

Mr. Carter stated that the annual Governor’s Luncheon for Manufacturer’s Appreciation Week will take place April 21, 2016 at the Georgia International Conference Center. Mr. Carter touched briefly on the 28th Annual Georgia Quail Hunt, hosted jointly by the Georgia Chamber, the Georgia Allies, the Albany-Dougherty Economic Development Commission, and Locate South Georgia. Mr. Carter shared that our own Commissioner, Gretchen Corbin, and State Board member, Anne Kaiser, are both on the host committee for that event that will take place February 10-12.

Mr. Carter remarked that the Office of Communications had several publications feature TCSG; three Atlanta Journal Constitution articles that include GED testing and scoring changes, a spotlight on Adult Education, as well as an article that highlighted Go Back Move Ahead.

Mr. Carter also gave a report on the 2016 Legislative Session. He stated that the AFY16 passed the House, and FY17 was to come up the following week. He stated that Travis Johnson, Assistant Commissioner for External Affairs, was doing a great job of tracking our agency legislation and the session was set to conclude on March 24, 2016.

Mr. Carter’s last comment out of his committee was in reference to the Brenda Wise scholarship fund. He explained that staff from the TCSG foundation has been working with Ms. Wise’s son on supporting the EAGLE award student with their fees and materials.

That concluded the committee report.

• **Facilities and Real Estate**

Chunk Newman

I. **Actions for Ratifications**

MOTION was made by Mr. Chunk Newman to ratify the contracts and sublease agreements executed by the Commissioner between December 3, 2015 and February 4, 2016 for the technical colleges listed below at a cost not to exceed the amount stated. Motion was seconded by Mr. Sully Sullivan and passed unanimously.

- A. DISCUSSION: The State Board granted the Commissioner the authority to make all decisions, purchases and enter into necessary contracts between the December 3, 2015 and February 4, 2016, State Board meetings. The following designated construction contracts were entered into by the commissioner for the technical colleges listed below at a cost not to exceed the amount stated and are to be ratified at the **Error! Reference source not found.** State Board meeting.

College	Vendor	Vendor City	Amount
Augusta Tech	Centennial Contractors.	Atlanta	\$669,704.43

Ogeechee Tech	Johnson-Laux Construction	Savannah	\$143,335.99
West Georgia Tech	R.K. Redding Construction, Inc.	Bremen	\$555,000.00

II. Approval of Real Property Acquisitions

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the acquisition of the following real properties. The motion was seconded by Ms. Sylvia Russell and was passed unanimously.

A. Ogeechee Technical College - 5 acres from Ogeechee Technical College Foundation, Inc.

DISCUSSION: Ogeechee Technical College requests approval on the acquisition of approximately 5 acres of unimproved land located on Joe Kennedy Blvd, Statesboro (Bulloch County), GA, from the Ogeechee Technical College Foundation, Inc., for the consideration of \$10.00, as the site for TCSG-330 Plant Operations Building, subject to the approval of the State Properties Commission.

III. Approval of Real Property Dispositions

MOTION was made by Mr. Chunk Newman to declare the following land surplus to the needs of the Technical College System of Georgia and to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the disposition of the following real properties. The motion was seconded by Mr. Buzz Law and passed unanimously.

A. Coastal Pines Technical College - 27.72 acre at Camden County

DISCUSSION: Coastal Pines Technical College requests approval to surplus approximately 27.72 acres located at Harrietts Bluff Road, Woodbine (Camden County), Georgia. Coastal Pines Technical College has determined that this property is no longer needed to carry out its mission.

B. Georgia Northwestern Technical College - 4.141 acre at Gordon County Campus

DISCUSSION: Georgina Northwestern Technical College requests approval to surplus approximately 4.141 acre portion of the Gordon County Campus located at 1151 Hwy. 53 Spur, Calhoun (Gordon County), Georgia. Georgia Northwestern Technical College has determined that this portion of the property is no longer needed to carry out its mission.

IV. Approval of Rental Agreement

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the granting of the following Rental. The motion was seconded by Mrs. Dinah Wayne and was voted on by the State Board and passed unanimously.

A. Coastal Pines Technical College - 9,018 sf to Bacon County Board of Commissioners

DISCUSSION: Coastal Pines Technical College requests approval to surplus and the rental of 9,018 square feet of Alma Ed Center Building (BLLIP ID #9566) to the Bacon County Board of Commissioners, for 3 year at the annual rental rate of \$1.00, with an option to renew for 3 additional years.

V. Approval of Construction Contracts

MOTION was made by Mr. Chunk Newman and seconded by Mr. Richard Porter to authorize the Commissioner to execute the construction contract listed below at cost not to exceed the amount stated for each request. The motion passed unanimously.

A. South Georgia Technical College - \$602,017.00 with Jenkins Roofing, Inc.

DISCUSSION: South Georgia Technical College requests approval on the execution of a construction contract for “Reroofing” on the Main Campus of South Georgia Technical College, with Jenkins Roofing, Inc., Tallahassee, FL in the amount of \$602,017.00, using bond funds.

B. South Georgia Technical College - \$721,529.00 with Jenkins Roofing, Inc.

DISCUSSION: South Georgia Technical College requests approval on the execution of a construction contract for “Reroofing” on the Main Campus of South Georgia Technical College, with Jenkins Roofing, Inc., Tallahassee, FL in the amount of \$721,529.00, using bond funds.

C. Southern Regional Technical College - \$357,547.56 with JJ Morley Enterprises, Inc.

DISCUSSION: Southern Regional Technical College requests approval on the execution of a construction contract for “Tifton Campus Welding Room Upgrade” on the Tifton Campus of Southern Regional Technical College, with JJ Morley Enterprises, Inc., Alpharetta, GA in the amount of \$357,547.56, using bond funds.

• Governance, Compliance and Audit

Michael “Sully” Sullivan

I. Motions

- a. Motion was made by Mr. Sully Sullivan to review and approve the proposed revised Mission Statement for Savannah Technical College. Motion was seconded by Mr. Tommy David and passed unanimously.**

Current Mission Statement:

Savannah Technical College is committed to meeting the dynamic education, academic, and workforce development needs of individuals, employers and communities through market-driven, environmentally-conscious education offered in the classroom, laboratory, community, and online.

Proposed Mission Statement:

Savannah Technical College, a unit of the Technical College System of Georgia, is a public, two-year college that provides world class education, skills training and lifelong learning opportunities through the delivery of associate degrees, diplomas, technical certificates of credit and non-credit economic development programs and adult education. The college is committed to meeting the dynamic education, academic, and workforce development needs of individuals, employers and communities

throughout the Coastal Empire with market-driven, environmentally-conscious education offered in the classroom, laboratory, community, and online.

b. Motion:

Motion was made by Mr. Sully Sullivan and seconded by Mr. Tim Williams to abolish **Policy IV.K: Cooperative Programs with Regents' Institutions**. The State Board voted and passed the motion unanimously.

Discussion:

The policy was originally adopted by the Board in 1985 prior to our institutions awarding associate degrees. As our colleges became SASCOC accredited this policy was needed for compliance with SACSCOC Comprehensive Standard 3.4.7. In 2012, the Standard changed such that the types of agreements covered by the Policy were no longer governed by the Standard. In addition, because our colleges are now accredited to issue AAS degrees and we have established articulation agreements with the Board of Regents [BOR], there is no need for the types of agreements contained in the Policy. The abolishment of the Policy will not impact current or future articulation agreements with BOR.

c. Motion:

Motion was made by Mr. Sully Sullivan to abolish **Policy V.B.2: Assessment**. Motion was seconded by Mr. Tommy David and passed the State Board unanimously.

Discussion:

The provisions of the Policy are repeated in the 2012 revision to State Board Policy V.B. Admissions. As such, a separate Policy is no longer required. TCSG will create a procedure to incorporate the requirement that colleges utilize a standardized assessment instrument which will also include the minimum testing scores for specific program admittance.

II. Local Board of Directors Update

a. **Motion** was made by Mr. Sully Sullivan to approve the appointment and replacement of the following Local Board members. Motion was seconded by Mr. Jay Cunningham and passed unanimously.

A. Georgia Piedmont Technical College –Appointment

- **Ted R. H. Cummings**, Newton County, expiration: June 30, 2019

B. Southern Crescent Technical College – Replacements

- **Nadia Faucette**, Henry County, expiration: June 30, 2018

- **Carman Templeton**, Upson county, expiration: June 30, 2016

• **Operations, Finance and Planning**

Dinah Wayne

I. Action Item (New Expenditures)

- Motion was made by Mrs. Dinah Wayne to approve the purchase of expenditure items or to execute requested contracts submitted by the system office and technical colleges. Motion was seconded by Mr. Sully Sullivan and passed unanimously.

1-2. Georgia Northwestern Technical College; total expenditure \$327,782.00 –

- 1) Purchase from CDW-G for network equipment to support a back-end infrastructure for virtual desktops in the classroom; cost \$161,929.00. **Local and bond funds are available for this expenditure.**

Discussion: This equipment will be for the college's network hub at the Walker County Campus and will allow for a full rollout of the VDI (virtual desktop) environment at the Catoosa County Campus, with the ability to expand the VDI technology across all campuses. The college's computer inventory is aging quickly and this will greatly reduce the overall cost of keeping student computer labs running with the latest technology. The purchase will include ACAD, Cisco, NetApp equipment and software for VDI infrastructure.

- 2) Purchase from Holston Gases Inc. to install/start up various pieces of Sole Brand welding equipment for welding program at Walker County campus; cost \$165,853.00. **Bond funds are available for this expenditure.**

Discussion: This purchase is part of the World Class Lab funds and will go toward replacing welding equipment that is in disrepair or outdated. It will allow for some expansion of the welding program into another classroom area allowing additional enrollment. This program is in high demand and graduating students are able to find work upon completion.

3. **Oconoe Fall Line Technical College – One HAAS VF-4 CNC machine with trunnion table and one HAAS CNC lathe from Phillips Corp. for Machine Tool Technology Program; cost \$206,951.00. **Federal grant funds are available for this expenditure.****

Discussion: These machines are needed to replace old and aging machinery that is 14 to 22 years of age. The two companies that have recently located to the service area use this type of machinery with these capabilities. This equipment will give the college the capability of training students to program and machines with complex parts they will see when they enter the workforce. The 2105 Predominately Black Institutions Competitive Grant is funding this purchase.

4. **Wiregrass Georgia Technical College; total cost \$1,246,472.00 –** WGTC has recently constructed a new Allied Health and Public Safety Training Center at their Coffee County campus in Douglas, Georgia. The building will enable the college to provide new classroom space for new/expanding programs to support the Governor's strategic industry initiatives and the college's strategic plan. Programs housed in this building include Paramedic/EMT Laboratory, Practical Nursing, Pharmacy Tech, Medical Technician, Allied Health, and Criminal Justice. The Coffee campus hosts one of three firearms training simulators in Georgia. **Bond funds are available for these expenditures.**

- 4) Desktop computers, phone system and video conferencing equipment, network infrastructure/switching equipment, and servers from Adcap Network Systems to provide wired/wireless connectivity throughout the new building for faculty, staff and students; cost \$750,510.00.

- 5) Versteel tables from Ditto Sales (\$247,746) and 750+ chairs/seating from Seating, Inc. (\$248,216) for offices, classrooms, bookstore, library, and student lounge; total cost \$495,962.00.

II. Action Item (Items for Ratification)

- Motion was made by Mrs. Dinah Wayne and seconded by Mr. Buzz Law to ratify expenditure items/contract requests submitted by the system office and technical colleges. These were approved by the Commissioner during the December/ January time period when no State Board meeting was held. Motion was voted on and passed unanimously.
 1. **Central Georgia Technical College** – One VentBoss Compact Collector and 8 portable welding vents from MSC Industrial Supply to update welding lab; cost \$139,754.00. ***Bond funds are available for this expenditure.***

Discussion: This purchase is part of an initiative of the Governor and State Office to provide additional equipment for specific program areas in association with the World Class Labs funding. This equipment is needed to update the ventilation in the welding lab and will help expand the college’s welding program into part of the service area they were previously unable to fund. The system includes a sprinkler system and air monitor/exhaust for air quality.

Dinah Wayne, chair of the operations, finance, and planning committee, gave the report from her committee. She began by thanking the TCSG Board Chairman, Joe Yarbrough, for joining their committee meeting. She explained that Richard Young, Director of DPR, gave a report to their committee about enrollment which explained the while enrollment was down, the graduation rate from our colleges was up, and the Move on When ready numbers also showed a significant increase.

She stated that Deputy Commissioner, Matt Arthur, gave an update on the active shooter drills. As a reminder at the December meeting, goals were set for one campus from each TCSG college to complete an ASD or multi-discipline exercise during 2014 and 2015, and that goal was reached. She thanked Donna Burns and her team for their hard work. At the December meeting the OFP committee requested that all campuses complete a multi-discipline exercise in three years, as opposed to the six or eight years that was proposed. Matt Arthur, Linda Osborne-Smith, and Donna burns created a schedule that states all campuses will complete a drill by 2018. Current full-time and adjunct faculty, staff and students will receive training in active shooter response and will participate in practice exercises.

That concluded Mrs. Wayne’s report.

- Executive Committee

Chairman Yarbrough

The Chairman thanked Matt Arthur, Linda Osborne-Smith, and Donna Burns for their diligence in creating a plan for these active shooter exercises so that all of our colleges may remain safe and prepared in the face of an emergency.

He mentioned Dr. Lynn Cornett's absence in the committee meeting, but explained that she called into the meeting to participate. He went on to elaborate on a few scheduling changes. First was the date change of the April Board meeting. It will now take place on April 18. The meeting will follow a regular schedule for that Monday, but the date was changed to allow and encourage Board member participation at the annual TCSG Leadership Summit that takes place at the Grand Hyatt.

He then thanked Commissioner Corbin for the outstanding budget presentation that she gave during the Committee of the Whole. He thanked the Governor and the TCSG leadership team for the diligence and commitment to TCSG and the system's mission of creating a workforce for Georgia.

He explained that during the executive committee the group discussed the process for how committee members request additional information from the TCSG staff. The Chairman reminded all Board members that the Committee Chairperson should be asked for any additional information, and the Chairperson would then communicate with the appropriate Assistant Commissioner to obtain the information and prioritize the request. This will allow the TCSG staff to continue to do the good work for the system and the students.

That completed Chairman Yarbrough's report.

IV. COMMISSIONER'S COMMENTS

Commissioner Gretchen Corbin

Commissioner Corbin began her report by thanking each technical college for the assistance during the 2016 legislative session and for supporting the entire system and the TCSG team. She thanked Travis Johnson for his work and for keeping the entire system on the same page.

There have been several new additions to the TCSG team:

- Dr. Scott Rule: Assistant Commissioner for Data, Planning, and Research. Dr. Rule comes to us from Chattahoochee Technical College where he previously served as Vice President for Student Affairs and Technology. He joined the team on January 19.
- Ms. Courtney Ware: Director of Human Resources. Ms. Ware joins our team from the Department of Juvenile Justice where she previously served as Deputy Director of Human Resources. She joined our team on January 4.

The Commissioner echoed the sentiments of Mr. Ben Copeland regarding the recent changes to the GED pass rate. The Commissioner once again thanked Beverly Smith and her team for their work, and also stated what a positive change this will continue to be for our adult education learners.

That concluded the Commissioner's report.

V. OTHER BUSINESS

Chairman Yarbrough

Chairman Joe Yarbrough had two other items of business. One was to alert the State Board to the resignation of Mr. Jack Winter. He resigned from the State Board to pursue other ventures. Chairman Yarbrough thanked him for his service and his dedication to the Board for many year, and wished him well in the future.

Lastly he reminded the Board that the next meeting of the TCSG State Board would take place on Wednesday, March 3 at the Georgia BioScience Training Center in Social Circle, Georgia.

The Chairman asked for a motion to adjourn; motion was made by Mr. Ben Copeland, seconded by Mr. Tommy David, and the meeting was adjourned at 1:50 p.m.

ADJOURN

Respectfully submitted:

Haley Allison

Technical College System of Georgia