

Lynn Cornett, Chair Shaw Blackmon, Vice Chair Pepper Bullock Doug Carter Chris Clark Ben Copeland Tommy David Mary Flanders James Gingrey Chunk Newman J. Richard Porter	Otis Raybon, Jr. Sylvia Russell Trey Sheppard Shirley Smith Michael Sullivan Carl Swearingen Dinah Wayne Tim Williams Jack Winter Joe Yarbrough
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MINUTES

(Approved)

Atlanta, GA «» September 5, 2013

11:30 A.M.

State Board Room

Absent: Mrs. Sylvia Russell, Mr. Trey Sheppard, Mrs. Shirley Smith, Mrs. Dinah Wayne

I. WELCOME AND CALL TO ORDER

Lynn Cornett, Chair

Due to extenuating circumstances beyond our control, the State Board met in an abbreviated session. The State Board committees met for 30 minutes instead of the normal hour and the Committee of the Whole met for less than an hour. During the Committee of the Whole, Commissioner Jackson presented his budget requests for FY2015 and AFY 2014. The GLOBAL Update presentation will be heard during the October 3, 2013, meeting.

Dr. Lynn Cornett, Chair, called the September 5, 2013, State Board meeting of the Technical College System of Georgia to order at the date, time, and place specified above. She began by thanking everyone for their attendance and issued a special appreciation to the presidents who attended the meeting.

The next order of business was the approval of the August 1, 2013, State Board minutes. A motion to approve the minutes was made by Mr. Michael Sullivan, with a second made by Mr. Shaw Blackmon. The motion was unanimously approved.

II. CHAIRMAN'S COMMENTS

Lynn Cornett

Dr. Cornett began her comments by thanking Mrs. Dinah Wayne for making possible a workforce development tour through northeast Georgia for Congressman Doug Collins of the Ninth Congressional District. She also thanked Dr. Ray Perren, president, Lanier Technical College, Dr. Flora Tydings, president, Athens Technical College, and Dr. Gail Thaxton, president, North Georgia Technical College and their faculty and staff for the wonderful work they did.

In addition, she thanked Member Doug Carter for his participation in the tour. She explained that it was a whirlwind day starting at Lanier Tech, then on to Athens Tech and ending at North Georgia Tech. She thanked Ms. Kristen Bernard, the education policy advisor for Governor Deal, and Mr. Edens Davis, the economic development and transportation policy advisor for

Governor Deal for their participation. Dr. Cornett said they were quite impressed with the technical colleges they visited during the tour.

Dr. Cornett explained that the group was given a tour of some of the programs offered at each college. At Lanier Technical College, the group visited the Motor Sports Program and the Manufacturing Center of Innovation. At Athens Technical College, the group visited the Caterpillar Training Center and the Health and Sciences Program. The culinary arts students at Athens Tech provided a wonderful lunch for the group. At North Georgia Technical College, the group toured the Welding Program.

After each tour, Congressman Collins led a roundtable discussion with the audience of community and business leaders, faculty, staff, students, and local educators. Dr. Cornett provided the Members with some of the comments that she captured during the roundtable discussions such as, “Blue Collar jobs require a White Collar Mind,” and, “the technical colleges are proactive rather than reactive.”

Congressman Collins was impressed with the responsiveness of the colleges and their ability to adapt to the individual needs and learning styles of students as well as to the needs of the communities. Another item that struck a chord with Dr. Cornett was that we need to do a better job of getting the word out about the technical colleges. She expressed her concern that the term “technical schools” was mentioned frequently instead of technical colleges.

Dr. Cornett announced that she will ask Mrs. Wayne, who was unable to attend today’s meeting, in October, to comment on what she has heard from Congressman Collins and his staff about the tour.

She then thanked Commissioner Jackson for the budget presentation he gave during the Committee of the Whole, and asked him for his other remarks.

III. COMMISSIONER'S COMMENTS

***Ron Jackson
Commissioner***

Commissioner Jackson announced that he has completed all of the annual evaluations of the technical college presidents. He explained that he spent an hour to two hours with each president. He was happy to report that the presidents are doing a terrific job. During each meeting the presidents were able to explain their progress in meeting their goals and establish metrics for the coming year. He expressed his feelings that the process is good one that improves the relationships between the presidents and the Commissioner.

Commissioner Jackson then reminded everyone that during the August 2013, State Board meeting, that he planned to meet with the local board of directors at Georgia Northwestern Technical College about the selection of a permanent president. State Board Members, Mr. Otis Raybon and Mr. Joe Yarbrough, accompanied him to the meeting to discuss the options for the selection of a permanent president. Commissioner Jackson stated that he would ask Dr. Cornett to entertain a motion to move the Board meeting into an Executive Session near the conclusion of today’s meeting.

He announced that on August 6, 2013, an articulation agreement was executed between Albany Technical College and Albany State University for the Fire Science Technology AAS degree level program creating a two plus two program. The Fire Science Technology program at Albany Tech will now transfer into Albany State’s Fire Services BAS degree program.

Commissioner Jackson stated this is another excellent example of the spirit of cooperation that exists between the University System of Georgia and the Technical College System of Georgia, and that this is definitely a positive move forward for students.

Next, Commissioner Jackson stated that he attended a ribbon-cutting ceremony in Savannah for the Aviation Training Center at Savannah Technical College. State Board Member Mary Flanders was also in attendance. Commissioner Jackson stated this is another excellent opportunity for students. The various programs offered at the training center will be a hands-on opportunity for students to master skills to become leaders in the world of aviation. He explained that the facility is most comprehensive and is located across the street from Gulf Stream. He stated that this is a great addition for Savannah Technical College.

In concluding his report, Commissioner Jackson discussed his participation in Governor Deal's trade mission to China and Japan. He stated that he and State Board Member Ben Copeland were honored to be invited by the Governor to participate in the trip. Commissioner Jackson stated that it was productive trip from a business and economic standpoint, and a great opportunity for cultural exchange. He stated that he was hopeful that he would have some pictures of the trip to share at a future Board meeting.

IV. COMMITTEE REPORTS

Committee Chairs

- **ACADEMIC AFFAIRS**

Pepper Bullock

Mr. Pepper Bullock gave the committee report and presented the following items for State Board consideration.

ACADEMIC STANDARDS AND PROGRAMS

A. Approval of AS Degrees

Upon recommendation by the committee, with a second made by Mr. Carl Swearingen, the State Board unanimously approved the college request listed below to offer the Associate of Science degree programs effective the semester specified for each request. Any fiscal requirements to begin the programs must be approved through the standard budget process.

West Georgia Technical College

(Carroll Campus)

AS program in Associate of Science Degree in Criminal Justice, effective January 2014.

(Coweta Campus)

AS program in Associate of Science Degree in Criminal Justice, effective January 2014.

(Douglas Campus)

AS program in Associate of Science Degree in Criminal Justice, effective January 2014.

(LaGrange Campus)

AS program in Associate of Science Degree in Criminal Justice, effective January 2014.

B. Approval of Diplomas and AAS Degrees

Upon recommendation by the committee, with a second made by Mr. Ben Copeland, the State Board unanimously approved the college requests listed below to offer diploma and AAS degree level programs, including the addendum request by Altamaha Technical College, effective the semester specified for each request. Any fiscal requirements to begin the programs must be approved through the standard budget process.

Altamaha Technical College (Addendum)

(Camden County Campus)

AAS program Engineering Technology, effective August 2014.

(Golden Isles Campus)

AAS program Engineering Technology, effective August 2014.

(Main Campus)

AAS program Engineering Technology, effective August 2014.

Bainbridge State College

(Main Campus)

AAS program in Medical Assistant, effective August 2013.

Diploma program in Medical Assistant, effective August 2013.

Georgia Piedmont Technical College

(Clarkston Campus)

Diploma program in Bus Maintenance Technician, effective January 2014.

Diploma program in Mobility/Light Vehicle Technician, effective January 2014.

Diploma program in Transit Electric Power Equipment Technician, effective January 2014.

Diploma program in Transit Electronics Technician, effective January 2014.

Diploma program in Transit Systems Manager, effective January 2014.

North Georgia Technical College

(Clarkesville Campus)

AAS program in Early Childhood Care/Education, effective January 2014.

Diploma program in Early Childhood Care/Education, effective January 2014.

(Currahee Campus)

AAS program in Early Childhood Care/Education, effective January 2014.

Diploma program in Early Childhood Care/Education, effective January 2014.

Wiregrass Georgia Technical College

(Valdosta Campus)

AAS program in Dental Hygiene, effective August 2013.

C. Approval of Technical Certificates of Credit

Upon recommendation by the committee, with a second made by Mr. Chris Clark, the State Board unanimously approved the college requests listed below to offer the Technical Certificate of Credit level programs effective the specified for each request. Any fiscal requirements to begin the programs must be approved through the standard budget process.

Bainbridge State College

(Main Campus)

TCC program in Commercial Straight Truck and Passenger Driving, effective January 2014.

Georgia Piedmont Technical College

(Clarkston Campus)

TCC program in Transit Supervisory Certification, effective January 2014.

North Georgia Technical College

(Currahee Campus)

TCC program in Early Childhood Care and Education Basics, effective January 2014.

TCC program in Early Childhood Program Administration, effective January 2014.

(Clarkesville Campus)

TCC program in Early Childhood Care and Education Basics, effective January 2014.

TCC program in Early Childhood Program Administration, effective January 2014.

West Georgia Technical College

(e-Campus)

TCC program in Game Development Specialist, effective January 2014.

Wiregrass Georgia Technical College

(Ben Hill-Irwin Campus)

TCC program in Nail Technician, effective August 2013.

(Coffee County Campus)

TCC program in Nail Technician, effective August 2013.

(Cook County Workforce Development Center)

TCC program in Nail Technician, effective August 2013.

(Valdosta Campus)

TCC program in Nail Technician, effective August 2013.

D. Approval for Program Standards and Revisions

Upon recommendation by the committee, with a second made by Mr. Joe Yarbrough, the State Board unanimously approved the program standards and revisions for September 2013.

State Board Standards and Revisions Summary for September 2013

Major Code	Program Name	Version	Program Development	Award Level
BET3	Biomedical Engineering Technology	201312	Standard	Degree
EE13	Electrical/Computer Engineering Technology	201312	Standard	Degree
AJ13	A.S. - Criminal Justice	201412	West Georgia	Degree
BA71	Barbering Assistant	201312	Central Georgia	TCC
BMT2	Bus Maintenance Technician	201312	Georgia Piedmont	Diploma
EET3	Electromechanical Engineering Technology	201312	Albany	Degree
MLV2	Mobility/Light Vehicle Technician	201312	Georgia Piedmont	Diploma
NDT1	Network Design Technology Specialist	201312	Georgia Piedmont	TCC
NS21	Network Specialist	201312	Georgia Piedmont	TCC
NE13	Nuclear Engineering Technology	201412	Augusta	Degree
TET3	Telecommunications Engineering Technology	201312	Albany	Degree
EPT2	Transit Electric Power/Equipment Technician	201312	Georgia Piedmont	Diploma
TET2	Transit Electronics Technician	201312	Georgia Piedmont	Diploma
TS21	Transit Supervisory Certification	201312	Georgia Piedmont	TCC
TSM2	Transit Systems Manager	201312	Georgia Piedmont	Diploma

- **ADULT EDUCATION**

Mary Flanders

Mrs. Mary Flanders gave the committee report and presented the following motion for State Board approval.

Certified Literate Community Program:

Upon recommendation by the committee, with a second made by Mr. Ben Copeland, the State Board adopted a motion to present a resolution recognizing Stephens County as a Certified Literate Community. The resolution will be presented to the Stephens County CLCP during the October 3, 2013, meeting.

- **EXTERNAL AFFAIRS AND ECONOMIC DEVELOPMENT**

Shaw Blackmon

Mr. Shaw Blackmon gave the committee report. He explained that due to the time constraints upon the meeting, that he would abbreviate his report. Mr. Blackmon did state that Mrs. Laura Gammage, assistant commissioner, TCSG External Affairs, and Mr. Richard Young, director, TCSG Planning, Research and Policy Analysis, are working on package highlighting the TCSG budget and the system's needs that will be helpful for the Board Members to support Commissioner Jackson during the upcoming legislative session.

The economic development report for the month of August included 14 prospects for 1,922 potential new jobs and 16 announcements for 2,835 new jobs.

In concluding his report, he commented that the budget is bold and that so many of the special initiatives are warranted. Mr. Blackmon stated that the full Board needs to support Commissioner Jackson through the budget process.

- **FACILITIES AND REAL ESTATE**

Michael Sullivan

Mr. Michael Sullivan gave the committee report and presented the following motions for the State Board's consideration.

A. Approval of Real Property Dispositions

1. **Altamaha Technical College** – Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to declare the 7.162 acres of improved land known as the “Baxley Armory” located at 4843 Hatch Parkway South, Baxley-Applying County, Georgia, surplus to the needs of Altamaha Technical College and to authorize the disposition of the property through the State Properties Commission.

B. Approval of Revocable License Agreement & Non Exclusive Easements

1. **Southern Crescent Technical College** – Upon recommendation by the committee, with a second made by Mr. Jim Gingrey, the State Board unanimously approved granting of a revocable license and a non-exclusive easement to Central Georgia EMC, over approximately 0.399 acres on the Jasper County Center of Southern Crescent Technical College for the installation and maintenance electrical distribution line to serve the Norton Packaging property, subject to the approval of the State Properties Commission.

C. Approval of Rental Agreements

1. **Central Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Jack Winter, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #6090 with the State Properties Commission, covering 10,000 square feet of classrooms with faculty offices space located at 3630 Bloomfield Parkway, Macon, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$1,000.00 (\$12,000.00/annum), with no renewal option.
2. **Central Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Shaw Blackmon, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #8717 with the State Properties Commission, covering 2,400 square feet of classrooms with faculty offices space located at 304 Old Clinton Road, Gray, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$2,666.67 (\$32,000.00/annum) with no renewal option.
3. **Central Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Winter, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #8724 with the State Properties Commission, covering 27,440 square feet of classrooms with faculty offices space located at 1780 Anthony Road, Macon, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$11,000.00 (\$132,000.00/annum), with options to renew for one consecutive one-year periods at the same rental rate for each year thereafter.
4. **Southern Crescent Technical College** – Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #6534 with the State Properties Commission, covering 5,730 square feet of classrooms with faculty offices space located at 196 East Main Street, Butler, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the annual rental rate of \$1.00 with no renewal option.
5. **Southern Crescent Technical College** – Upon recommendation by the committee, with a second made by Mr. Bullock, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #7966 with the State Properties Commission, covering 1,000 square feet of classrooms with faculty offices space located at 285 Indian Trail, Barnesville, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$500.00 (\$6,000.00/annum) with no renewal option.
6. **West Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Winter, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #7949 with the State Properties Commission, covering 11,000 square feet of classrooms with faculty offices space located at 17529 Roosevelt Highway, Greenville, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$666.67 (\$8,000.00/annum), with options to renew for one consecutive one-year periods at the same rental rate for each year thereafter.

7. **West Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Bullock and Mr. Swearingen, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #7951 with the State Properties Commission, covering 28,581 square feet of classrooms with faculty offices space located at 401-A and 401-B Adamson Square, Carrollton, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$16,055.56 (\$192,666.66/annum), with options to renew for one consecutive one-year periods at the same rental rate for each year thereafter.
8. **West Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #8416 with the State Properties Commission, covering 10,000 square feet of classrooms with faculty offices space located at 13017 Georgia Highway 34, Franklin, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$10,922.17 (\$131,066.00/annum), with no renewal option.
9. **West Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to authorize the Commissioner to execute the sublease agreement #8732 with the State Properties Commission, covering 46,300 square feet of classrooms with faculty offices space located at 200 Campus Drive, Newnan, GA, for the period beginning July 1, 2013, and terminating June 30, 2014, at the monthly rental rate of \$48,000.00 (\$576,000.00/annum), with options to renew for one consecutive one-year periods at the same rental rate for each year thereafter.

D. Approval of Construction Contracts

1. **Altamaha Technical College** – Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to authorize the Commissioner to execute the construction contract with Dusty Greer Roofing, Inc., Monroe, GA, for “TCSG-289 Buildings 100, 200 & 300 Roof Replacement” on the Jesup Campus of Altamaha Technical College, in the amount of \$598,271.00, using bond funds.
2. **Oconee Fall Line Technical College** – Upon recommendation by the committee, with a second made by Mr. Otis Raybon, the State Board unanimously approved a motion to authorize the Commissioner to execute the construction contract with Skyline Construction Services, Inc., Eatonton, GA, for “TCSG-287 Porter Building Reroof & Stewart Building Gutter & Downspout Replacement” on the Dublin Campus of Oconee Fall Line Technical College, in the amount of \$255,160.00, using bond funds.
3. **Wiregrass Georgia Technical College** – Upon recommendation by the committee, with a second made by Mr. Doug Carter, the State Board unanimously approved a motion to authorize the Commissioner to execute the construction contract with Ideal Building Solutions, LLC, Atlanta, GA, for “TCSG-290 Harris Center Roof Replacement” on the Ben Hill-Irwin Campus of Wiregrass Georgia Technical College, in the amount of \$608,000.00, using bond funds.

E. Approval of Construction Contract Change Orders

1. **Ogeechee Technical College** – Upon recommendation by the committee, with a second made by Mr. Gingrey, the State Board unanimously approved a motion to approve the change orders in the amount of \$26,816.00 under the construction contract for project “Renovation of Occupational Studies Building,” with Tippins and Polks Construction, Claxton, GA.

F. APPROVAL OF EASEMENT ACQUISITIONS (ADDENDUM)

1. **Athens Technical College** – Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to approve the acquisition of access easement from JC Flex, LLC on approximately 0.365 acres of land to serve the project TCSG-300 Georgia BioScience Training Center, subject to the approval of the State Properties Commission.

- **GOVERNANCE, COMPLIANCE AND AUDIT**

Tommy David

Mr. Tommy David gave the committee report and presented the following for State Board consideration.

1) Motion to Approve Proposed Policy Revisions

Upon recommendation by the committee, with a second made by Mr. Sullivan, the State Board unanimously approved the proposed revisions to policy **I. D. 1. A. Local Board By-Laws** and **V.B.3. Residency**.

State Board Policy Manual Section I. D. 1. a. Local Board By-laws (Revision Approved 9-05-2013)



Each Technical College's Local Board of Directors shall adopt and operate pursuant to By-laws that, in substance, conform to the following:

ARTICLE I. NAME

The name of this organization shall be the Local Board of Directors of _____
_____ Technical College.

ARTICLE II. PURPOSE

Local Boards were created by Georgia State Statute (O.C.G.A. 20-4-11) to assist the TCSG State Board in carrying out its mission. The primary purpose of the local boards and its members is to:

- (1) Advise on program direction via their personal subject matter expertise and awareness of area business needs for program decisions and priorities;
- (2) Serve as a check and balance for the development and implementation of college goals and objectives as well as operations policies and procedures; and

(3) Advocate within the community and in the state legislature on issues of importance in support of the technical college system and Georgia's workforce development efforts.

ARTICLE III. MEMBERS AND MEMBERSHIP

Section 1. Membership.

Each member of the Local Board of Directors of _____ Technical College ~~The members of the _____ Technical College Local Board of Directors shall be appointed by the State Board of the Technical College System of Georgia. The _____ Technical College Local Board of Directors~~ The Local Board shall have at least seven and not more than fifteen members. (*Note: Colleges with a student population greater than 6500 should localize these by-laws to read "*not more than seventeen members*")

Members shall reside or be employed within the _____ Technical College's designated service area. ~~and within one of the counties they represent. One member may represent up to two contiguous counties.~~ Overall county representation shall generally reflect the relative populations of the counties in the service area. One member may represent up to two contiguous counties.

Members shall reflect the diversity of business, industry and economic development interests in the service area and no more than one member shall concurrently serve on any other Local Board of Education.

Local Board of Directors of ~~The~~ _____ Technical College Local Board shall ~~include men and women and shall also~~ shall reflect the gender, racial, ethnic, cultural diversity of the State of Georgia and the _____ Technical College's service area.

Employees of ~~the~~ Technical College ~~System of Georgia~~ shall not serve as members of the Local Board of Directors.

Section 2. Terms.

At designated meetings by June of each year, the State Board ~~shall~~ ~~should~~ appoint or reappoint Local Board members to fill expiring terms and to serve three-year terms beginning July 1st ~~provided however, that this shall not prohibit the appointment of Local Board members after June at designated times during the year.~~

No member may serve more than three consecutive three-year terms but a former member may be appointed for a term to begin following a one-year break in service. A member whose term is scheduled to expire may continue to occupy his or her seat on the Local Board until their replacement is appointed for a maximum of three meetings into the new fiscal year.

Section 3. Vacancies.

Local Board of Directors of _____ Technical College ~~The Local Board~~ shall notify the State Board immediately of any vacancies that occur in unexpired terms and, based on the recommendation of the college president, the State Board shall appoint a new

member to serve the remainder of the term as soon as practicable. A new member who fills an unexpired term is eligible to serve three consecutive three-year terms on his/her own.

Section 4. Resignations and Removal

(1) Any Local Board member may resign at any time by notifying the college president who serves as the Executive Secretary of the Local Board. The President shall inform the TCSG System Office (via TCDA) of the resignation. Using the local board appointment process, the college president may recommend a replacement to complete the Local Board member's term.

(2) Any Local Board member may be removed from office by the State Board after a majority vote of the Local Board members then in office whenever, in their judgment, the best interests of the college and /or the Local Board of Directors is affected. Written request for removal with a supporting statement of concern must be forwarded to the State Board by the college president for their action. Notice of the date, time, place, and purposes of the meeting at which the removal is to be acted upon shall be given to such Local Board member intended to be removed at least ten (10) days prior to the date of such meeting and must state the reason for the proposed removal, consistent with the approved By-Laws. Disciplinary issues shall be conducted in accordance with Georgia's Open and Public Meeting Statutes [O.C.G.A. § 50-14-3](#) and [§ 50-14-4](#).

Section 5. Ethics

Members of the local boards must safeguard their ability to make objective, fair, and impartial decisions and, therefore, should not accept any benefits of any sort under circumstances in which it could be inferred by a reasonable observer that the benefit was intended to influence a pending or future decision or to reward a past decision. Members of the local board must hold themselves to the ethical standards mandated by O.C.G.A. 45-10-3. Further, members of the local advisory boards shall electronically file a Public Officer Affidavit with the Georgia Government Transparency & Campaign Finance Commission by January 31st of each calendar year and shall be subject to the same general business transaction disclosure requirements as state employees pursuant to O. C. G. A. 45-10-26.

ARTICLE IV. OFFICERS AND THEIR DUTIES

Section 1. Officers.

The officers of the Local Board of Directors shall be the Chairperson, the Vice Chairperson, and the Executive Secretary.

Section 2. Election and Terms of Office.

(1) The Chairperson and Vice Chairperson shall be elected by **the Local Board of Directors of _____ Technical College _____** ~~Technical College Local Board~~ from its membership at its last regularly scheduled meeting prior to July 1 of said year. The term of office for the Chairperson and Vice Chairperson shall be one year. The Chairperson and Vice Chairperson shall assume their respective positions on July 1 following election; no person shall hold more than one of these offices concurrently.

(2) Executive Secretary. The President of _____ Technical College, who shall not be a member of the Local Board of Directors, shall be the Executive Secretary.

Section 3. Removal of Officers.

The Chairperson and the Vice Chairperson may be removed at any time by two-thirds vote of the Local Board.

Section 4. Vacancies.

Vacancies in the offices of Chairperson and Vice Chairperson shall be filled by ~~the Local Board of Directors of _____ Technical College _____ Technical College Local Board~~ **the Local Board of Directors of _____ Technical College _____ Technical College** as soon as practicable.

Section 5. Duties of Chairperson.

The Chairperson shall be a member of the **Local Board of Directors of _____ Technical College _____ Technical College Local Board**, shall preside at the meetings of the Local Board with the authority to vote, and shall appoint the members of any and all such committees as necessary for the Local Board to perform its assigned duties.

The chairperson shall be an ex officio member of all committees with the authority to vote.

Section 6. Duties of Vice Chairperson.

The Vice Chairperson shall be a member of the Local Board and shall perform the duties and have the powers of the Chairperson during the absence or disability of the Chairperson.

Section 7. Duties of the Executive Secretary.

As Executive Secretary, the President shall schedule and arrange for meetings of the Local Board and furnish meeting notices and materials, as needed, to members in advance of such meetings. The Executive Secretary shall normally be present at all meetings of the Local Board and shall provide that an accurate record be kept of the proceedings of the meetings of Local Board and its committees.

The President shall be responsible for implementing recommendations of the Local Board and for the day-to-day operations of the Local Board.

Section 8. Committees.

(1) Local Boards may have standing committees to serve as college VP/Director-specific liaisons whose role is to advise and support on college events/activities.

(2) Local Boards may appoint Ad Hoc or special committees to handle specific events, situations or problems and dissolve when the task is completed.

ARTICLE V. MEETINGS OF THE LOCAL BOARD

Section 1. Place of Meetings.

Meetings shall be held at such places as determined by the Local Board. **The public shall be made aware of such regular meetings through a public posting stating the time, place and dates of all regular meetings at least one week in advance of the meeting and maintained in a conspicuous place available to the public.**

Section 2. Teleconferencing

Each board member may participate in a local board meeting via teleconference no more than twice in one calendar year (including committee meetings), provided arrangements have been made with the Executive Secretary or board chair to ensure a physical quorum is present at the meeting location. A member may also participate by teleconference if necessary due to reasons of health provided a written opinion of a physician or other health professional has been provided stating that reasons of health prevents a member's physical presence. Such member shall be counted as present for the meeting if the presiding officer is assured of the continued presence and participation of such member during the course of the meeting, including, but not limited to an individual roll call vote.

Under special circumstances necessitated by emergency conditions involving public safety, board meetings by means of teleconferencing is permissible so long as the public has been made aware of the meeting and a designated means to participate has been posted in advance. "Special circumstances" can be declared by the "agency" (TCSG), board, office, commission, public corporation and authority.

Section 2 ~~3~~. Attendance at all Meetings.

Local Board members shall attend all meetings unless prevented from doing so by disability or other causes beyond their control. Members who are unable to attend at least 75% of the regularly scheduled meetings during a fiscal year should consider resignation from the Local Board. No person may attend any meeting of the Local Board as a substitute for any Local Board member; and no person except a regular member of the Local Board shall be entitled to vote in determining the action of the Local Board at any time. **Teleconferencing devices are to include inter-active video, mobile applications and other social media platforms providing for live voice communications.**

Section 3 ~~4~~. Regular Meetings.

The Local Board shall meet at least eight times per year, and at each meeting it shall schedule one or more future meetings at such time and place as appropriate.

Section ~~4~~ ~~5~~. Special Meetings.

Special meetings of the Local Board may be called by the Chairperson. A notice of the special meeting must be made available to the public in accordance with Open and Public Meetings Law, [O.C.G.A. § 50-14-1](#). Business transacted at a special meeting shall be confined to the purposes stated in the call for the meeting and shall in all other ways be conducted in conformance with the law.

Section 5 ~~6~~. Committee Meetings.

Committees shall meet at the direction of the Chairperson of the Local Board or on call of the committee chairperson. **Members participating via teleconference will not be counted towards the physical quorum.**

Section 6-7. Quorum.

At all meetings of the Local Board, a majority of the full membership of the Local Board shall constitute a quorum for the transaction of business. The action of a majority of the members of the Local Board present at any meeting shall be the action of the Local Board, except as may be otherwise provided by these by-laws. **Members participating via teleconference are to be counted present but will not contribute to the physical quorum.**

Section 7-8. Public Meetings and Executive Session.

All meetings of the Local Board shall be open to the public, ~~provided~~ **public except as provided for in Section 9 of this Article.** ~~however, upon direction of the Chairperson of the Local Board or of a majority of the members of the Local Board present at any meeting, the Local Board may hold executive sessions at any time. The Local Board may go into executive session for the purposes provided in [O.C.G.A. § 50-14-4](#).~~

Section 9. Closed Sessions

(a) When any meeting of an agency is closed to the public based on majority vote of a quorum present for the meeting, the specific reasons for such closure shall be entered upon the official minutes. The minutes shall reflect the names of the members present and the names of those voting for closure, and that part of the minutes shall be made available to the public as any other minutes. Where a meeting of an agency is devoted in part to matters within the exceptions provided by law, any portion of the meeting not subject to any such exception, privilege, or confidentiality shall be open to the public, and the minutes of such portions not subject to any such exception shall be taken, recorded, and open to public inspection as provided in subsection (e) of Code Section 50-14-1.

(b) When any meeting of an agency is closed to the public pursuant to subsection (a) of O.C.G.A. 50-14-4, the person presiding over such meeting and each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exception.

(c) Executive sessions may be called by the board respecting confidential information, such as authorization of a settlement; authorization of the purchase, dispose or lease of property; personnel matters and other exceptions as defined in O.C.G.A. 50-14-3 and O.C.G.A. 50-18-72

ARTICLE VI. OPERATION OF THE LOCAL BOARD

Section 1. Rules.

The rules contained in Roberts' Rules of Order (**Latest Revised edition**) shall govern in all cases to which they are applicable and in which they are not inconsistent with the by-laws or any special rule of the Local Board.

Section 2. Agenda.

~~A prepared agenda stating the time, place and dates of any regular meeting shall be made available to the public at least one week in advance of the meeting and maintained in a~~

~~conspicuous place available to the public. The agenda with appropriate information shall.~~
A prepared agenda with appropriate information shall be sent to each member of the Local Board by the Executive Secretary in advance of any regular meeting of the Local Board. This agenda, as approved or amended at each meeting, shall govern the order of business for the meeting. Additions, deletions, or reordering of agenda items shall be by majority vote. **The agenda shall also be made available to the public upon request and shall be posted at the meeting site as far in advance of the meeting as reasonably possible, but, as a minimum, five days prior to the meeting. (O.C.G.A. 50-14-1)**

Section 3. Minutes.

The Executive Secretary shall have prepared minutes of the proceedings of the Local Board meetings. A copy of the minutes of each meeting of the Local Board shall be mailed to each Local Board member for review prior to approval at the succeeding meeting. The minutes shall not be considered official unless and until approved by the Local Board.

Minutes are subject to public review and should be made available after official approval by the board. Minutes shall include the names of the members present at the meeting, a description of each motion or other proposal made, the identity of the persons making and seconding the motion or other proposal, and a record of all votes. The name of each person voting for or against a proposal shall be recorded.

Minutes of executive sessions shall be recorded but shall not be open to the public as defined by lawful exceptions stated in O.C.G.A. 50-18-72. Such minutes shall specify each issue discussed in executive session by the board and comply in all aspects with subsection (e) of O.C.G.A. 50-14-1.

Section 4. Local Board Actions.

The Local Board shall generally consider action on matters brought to its attention only after referring such matters to technical college staff for appropriate analysis and recommendations. Such staff analyses shall be brief, with supporting information appended as necessary. The staff analyses shall include a statement of the issue and its implications, a description of the practical alternatives with associated advantages and disadvantages, and a recommendation. Whenever possible, such staff analyses shall accompany the agenda for the meeting at which the matter is to be considered.

ARTICLE VII. APPEARANCE BEFORE THE LOCAL BOARD

Individuals or groups wishing to appear before the Local Board shall make their request in writing to the President at least ten days in advance of the meeting. The Chairperson at his or her discretion may approve the request and allot a reasonable time for presentation. At any meeting, the Chairperson, without opposition, or the Local Board, by majority vote, may recognize unscheduled appearances before the Local Board by individuals or groups. The Chairperson shall limit citizens' presentations as necessary to maintain the timely conduct of business by the Local Board.

ARTICLE VIII. METHOD OF AMENDING THE BY-LAWS

Section 1. Method.

These by-laws may be amended by the Local Board with the concurrence of the State Board. Proposed amendments shall be distributed to each member of the Local Board and to the TCSG System Office via the TCDA Director no later than the regular meeting immediately preceding the regular or special meeting at which action is proposed to be taken.

Amendments to the by-laws shall require approval by at least a two-thirds vote of the local board's members. The adopted amendment shall immediately be forwarded to the State Board, which shall normally consider concurrence at its next meeting. State Board action shall be by majority vote, and its action shall be immediately communicated to the Local Board.

Section 2. Effective Date.

Amendments shall go into effect immediately upon concurrence by the State Board.

V. B. 3. Residency



~~**Effective Date: Revised February 3, 2011; August 4, 2011**~~
~~**Revises Previous Effective Date: Unknown, May 3, 2007, February 3, 2011, August 4, 2011**~~

Revised: August 1, 2013; August 4, 2011; February 3, 2011
Last Reviewed: August 1, 2013
Adopted: May 3, 2007; Unknown

I. POLICY:

To ensure that all technical colleges in the Technical College System of Georgia (TCSG) apply residency requirements uniformly and in accordance with the rules and regulations of both the Technical College System of Georgia and the Georgia Student Finance Commission (GSFC).

~~TCSG recognizes three student residency categories: Georgia Student, Out of State Student, and Non-Citizen Student. The student residency category governs the tuition rate paid by the student.~~

H. APPLICABILITY:

~~All technical colleges associated with the Technical College System of Georgia.~~

III. RELATED AUTHORITY:

[V. K. Student Tuition and Fees](#)
[Procedure: Residency](#)
[Procedure: Waiver of Student Tuition and Fees](#)
[Title IV Assistance. 34 C.F.R. 688.22](#)

IV. DEFINITIONS:

Domicile: a person's present, permanent home where that individual returns following periods of temporary absence. Domicile, once established, shall not be affected by mere transient or temporary physical presence in another state. No individual may have more than one Domicile even though an individual may maintain more than one residence. Temporary residence does not constitute the establishment of one's Domicile. To acquire Domicile, an individual must demonstrate an intent to remain permanently or indefinitely.

Eligible Non-Citizen: a person who, in accordance with the Federal Title IV definition, is a United States permanent resident with a Permanent Resident Card (I-551); or a conditional permanent resident (I-551C); or the holder of an Arrival-Departure Record (I-94) from the Department of Homeland Security showing any one of the following designations: Refugee, Asylum Granted, Parolee (I-94 confirms paroled for a minimum of one year and status has not expired); "Victim of human trafficking," T-Visa holder (T-1, T-2, T-3, etc.), or Cuban-Haitian Entrant.

Georgia Resident: an individual or the status of such individual who is a United States Citizen or Eligible Non-Citizen and is Domiciled in the State of Georgia and meets the in-state tuition requirements of TCSG.

Non-Citizen Student: a person who is not a United States born or naturalized citizen of the United States including persons with an F1 or F2 student visa, a J1 or J2 exchange visitor visa, or a G series visa.

Out of State Student: a person who has not established domicile in the State of Georgia for a period of at least 12 months prior to the first day of classes for the term for which the person is intending to enroll.

V. ATTACHMENTS:

None

VI. PROCEDURE:

A. A student's legal residence shall determine the tuition rate paid by the student.

1. Students who are Georgia Residents shall pay tuition and fees prescribed by the State Board for in-state students.
2. Out of State Students will be assessed tuition at a rate two times that charged Georgia Residents.
3. Non-Citizen Students will be assessed tuition at a rate four times that charged Georgia Residents.

~~B. The President of each technical college has the authority to determine whether the college will make application to the Immigrations and Customs Enforcement to be approved to accept international students as provided by law.~~

~~C. On the application for admission, the technical colleges shall require students to identify his or her country of lawful residence and indicate whether or not the student is applying for Georgia resident tuition status.~~

~~D. Each college shall be responsible for the verification of the lawful presence in the United States of every successfully admitted student applying for Georgia resident tuition status as required by state and federal immigration laws; this provision does not apply to students dually enrolled in a secondary institution.~~

~~E. Each college shall be responsible for compliance with state and federal immigration laws pertaining to the eligibility for public benefits, including but not limited to in-state tuition and state programs identified as public benefits administered by TCSG.~~

Reference

O.C.G.A. § 50-36-1

[Procedure: Residency](#)

2) Motion to Review and Approve Local Board Member Appointments/Reappointments

Upon recommendation by the committee, with a second made by Mr. Blackmon, the State Board unanimously approved a motion to review and approve Local Board Member Appointments/Reappointments listed below.

A. Augusta Technical College

Peggy Barmore, McDuffie County, expiration June 30, 2016

B. Central Georgia Technical College

Leighton Cooley, Crawford County, expiration June 30, 2016

C. Savannah Technical College

James Williams, Chatham County, expiration June 30, 2016

D. South Georgia Technical College

Janet Siders, Sumter County, expiration June 30, 2016

E. Southern Crescent Technical College

Roger McDaniel, Butts County, expiration June 30, 2016

• OPERATIONS, FINANCE AND PLANNING

Chunk Newman

Mr. Chunk Newman gave the committee report and presented the following motions for State Board consideration.

A. Approval of AFY2014 and FY2015 Budget Submissions

Upon recommendation by the committee, with a second made by Mr. David, the State Board unanimously approved a motion to approve the TCSG budget submissions for Amended Fiscal Year 2014 and for Fiscal Year 2015 as recommended by the Commissioner. (Attachment A)

Special Note: Upon submission of the budget requests for AFY 2014 and FY 2015 as approved by the Board, the Governor's Office of Planning and Budget required a resubmission of the FY 2015 request. The increases for staffing for new facilities and the inclusion of a utilities component for operating expenses were deemed to be enhancement requests rather than workload increases. As enhancements, they will be treated as off-line requests rather than part of the official submission.

As shown on the revised budget slide that is attached hereto and made a part of the September 5, 2013 Minutes, this brings the TCSG FY 2015 request for Technical Education to \$285,570,603 and the departmental request to \$319,268,365. (Attachment B)

On Monday, September 6, 2013, Dr. Lynn Cornett, chair, issued a special request to the Members for approval of the revised FY2015 Budget request. Said request received unanimous approval by the Members.

B. Technical College Expenditure/Contract Requests

Upon recommendation by the committee, with a second made by Mr. Copeland, the State Board unanimously approved a motion to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical colleges listed below at a cost not to exceed the amount stated by each college.

1-2. Athens Technical College; total expenditures \$425,299.00 –

- 1) Renewal of contract with Southern Management OneSource Company for FY2014 to outsource janitorial services at all Athens Tech campus buildings; cost \$270,789.00. ***Local funds are available for this expenditure.***
- 2) Equipment/installation of single-mode fiber infrastructure from ADCS Cablelink for campus network upgrade; cost \$154,510.00. ***Federal grant funds are available for this expenditure.***

3. Chattahoochee Technical College – Upgrade to network services by Comcast for 8 campus locations; cost \$166,956.00. *Local funds are available for this expenditure.*****

4-5. Georgia Northwestern Technical College; total expenditures \$277,065.00 –

- 4) Renewal of contract with Parker Fibernet for FY2014 for fiber connectivity services to all college's facilities; cost \$148,200.00. ***Local funds are available for this expenditure.***

- 5) New 5-year equipment lease purchase agreement with Adcap Network/DeLage Landen Finance for FY14 for VoIP system; cost \$128,865.00. *Local funds are available for this expenditure.*

6-7. Georgia Piedmont Technical College; total expenditures \$423,043.00 –

- 6) Renewal of janitorial contract services for FY2014 with Beck Janitorial for multiple college facility locations; cost \$274,013.00. *Local funds are available for this expenditure.*

- 7) New 5-year equipment lease purchase agreement with Adcap Network/DeLage Landen Finance for FY14 for VoIP system; cost \$149,030.00. *Local funds are available for this expenditure.*

8. **Oconee Fall Line Technical College** – Renewal of contract with Parker Fibernet for FY2014 for fiber connectivity services between South/North campus locations; cost \$152,568.00. *Local funds are available for this expenditure.*

C. APPEALS

Michael Sullivan

Mr. Sullivan stated there was no report to be given at this time.

D. STRATEGIC INITIATIVE COMMITTEES

A. GLOBAL LEADERSHIP

Pepper Bullock

Mr. Bullock stated there was no report to be given at this time.

B. K-16 ENGAGEMENT

Michael Sullivan

Mr. Sullivan stated there was no report to be given at this time.

V. OTHER BUSINESS

Lynn Cornett

At the completion of the committee reports, Dr. Cornett asked for a motion to move the meeting into an Executive Session to discuss a personnel issue. Mr. Sullivan made the motion and a second was made by Mr. Copeland. (See Attachment C)

Upon reconvening the meeting at 12:20, Dr. Cornett called upon Mr. Raybon. Mr. Raybon made a motion to approve Commissioner Jackson's recommendation to appoint Mr. Pete McDonald as the permanent president of Georgia Northwestern Technical College. A second was made by Mr. Joe Yarbrough. Dr. Cornett asked Mr. Yarbrough to comment on the motion. Mr. Yarbrough stated that it was with tremendous pride and a great privilege for him to second the motion to accept the Commissioner's recommendation of Mr. Pete McDonald as the permanent president of Georgia Northwestern Technical College. He stated that he has had the pleasure of working with Mr. McDonald for a number of years and spoke of Mr. McDonald's exemplary service to the college and the communities that Georgia Northwestern Technical College serves. The motion passed unanimously.

Dr. Cornett asked if Mr. McDonald would like to make any comments. Mr. McDonald graciously thanked the Commissioner for his recommendation and the State Board for its unanimous approval and vote of confidence. He also recognized Dr. Craig McDaniel for his outstanding service to the college and the community. He stated that Dr. McDaniel had provided great leadership and vision for the college.

Mr. McDonald stated that the enrollment for the fall semester was approximately 6,000 students. He stated that he is diligently working on increasing the number of dual enrolled high school students. Mr. McDonald noted that currently, Georgia Northwestern Tech has 758 dual enrolled students.

He mentioned that going forward, that he and the faculty and staff at Georgia Northwestern are excited about the Catoosa County campus. Mr. McDonald also stated they are very interested in the Megatronics program. He mentioned that State Board Member Chris Clark reported last month that manufacturing is on the upswing. Mr. McDonald stated that in the northwest region of the state that approximately 25 percent of the jobs are in manufacturing.

In closing his comments, Mr. McDonald stated that again he was very appreciative for the opportunity to serve as president of Georgia Northwestern Technical College.

In closing, Dr. Cornett stated that the next State Board meeting is Thursday, October 3 at the Grand Hyatt Hotel in Buckhead. The meeting will be held in conjunction with the Adult Education Conference and the Board will have an opportunity to attend the GED luncheon.

ADJOURN

Dr. Cornett then asked for a motion to adjourn the meeting. The motion was made by Mr. Copeland, with a second made by Mr. Carl Swearingen. The motion passed unanimously. The meeting ended at 12:30 p.m.

Respectfully submitted by:

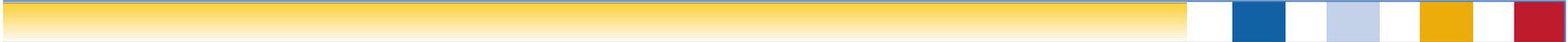
Brenda L. Wise

Brenda L. Wise, Director
State Board Operations
Technical College System of Georgia

ATTACHMENT A
FY2015 and AFY2014 Budget Presentation

Budget

AFY 2014 Request



Program	FY 2014	AFY 2014 Submission
Adult Education		
Administration		
Economic Development		
Technical Education		
Total		

*No AFY 2014 Cuts =
 No AFY 2014 "Request"*



Special Funding for Operations: PSI and OEI

Personal Services Institutions (PSI) Gap Funding –

Formula GAP: instructional costs incurred after a building is opened but before the credit hours can count toward the PSI formula funding because of the two-year lag.

\$6,452,795 in FY 2015 to staff new buildings and campuses

Operating Expense Institutions (OEI) Utility Funding / Square Footage Increase –

Add Utility Cost to OEI: \$19,721,320
Square Footage Increase: \$ 2,187,460
TOTAL OEI Increase: **\$21,908,780**

Operating Expense Funding

	Operating \$ per Sq. ft.	Utilities \$ per Sq. ft.	Total
USG - Teaching Program	\$5.17	\$2.13	\$7.30
TCSG - Technical Education	\$3.89	\$0.00	\$3.89
<i>Difference</i>			<i>(\$3.41)</i>

FY 2015 Request

Program	FY 2014 (HB 106)	FY 2015 Addition for Operations	FY 2015 Request
Adult Education	\$13,172,053	-	\$13,172,053
Administration	\$7,847,632	-	\$7,847,632
Economic Development	\$12,678,077	-	\$12,678,077
Technical Education	\$280,168,941	\$28,361,575	\$308,530,516
TOTAL	\$313,866,703	\$28,361,575	\$342,228,278

FY 2015 Capital Outlay

College	Project	County	Request
Obsolete Equipment	System-wide	Statewide	\$8,000,000
Equipment for New Facilities	Multiple Projects	Statewide	\$20,000,000
Facility Improvement & Renovation (MRR)	System-wide	Statewide	\$12,000,000
EQUIPMENT/MRR Sub-Total			\$40,000,000
Albany Technical College	Carlton Construction Academy - Phase II	Dougherty	\$4,180,000
Middle Georgia Technical College	Student Support Services Renovation	Houston	\$1,204,000
Savannah Technical College	Sustainable Technology Center	Chatham	\$9,700,000
Okefenokee Technical College	Welding and CIS Expansion	Ware	\$3,401,000
Altamaha Technical College	Camden County Campus	Camden	\$16,558,000
NEW CONSTRUCTION Sub-Total			\$35,043,000
REQUEST GRAND TOTAL			\$75,043,000

Projects for Consideration

Chattahoochee Technical College	Health Science Building	Cobb	\$21,447,000
Athens Technical College	Emerging Technology/Economic Development Facility	Clarke	\$22,281,000
West Georgia Technical College	Acquisition of Foundation Building adjacent to Coweta Campus	Coweta	\$12,144,000
Lanier Technical College	Public Safety, Allied Health, and Economic Development Center	Hall	\$39,325,000
South Georgia Technical College	Roof Replacement	Sumter/Crisp	\$6,337,000
Augusta Technical College	Health Sciences Building	Richmond	\$12,437,000
Ogeechee Technical College	Joseph E. Kennedy Bldg. Phase 2 Expansion	Bulloch	\$3,631,000
Central Georgia Technical College	Health Building Annex	Bibb	\$13,493,000
Moultrie Technical College	Technical and Industrial Education building	Colquitt	\$18,684,000
Atlanta Technical College	Energy and Logistics Center/General Classroom Building	Fulton	\$12,609,000
Wiregrass Georgia Technical College	Lanier Hall - Allied Health Building	Lowndes	\$25,647,000
Southwest Georgia Technical College	Academic Building	Thomas	\$12,393,000
Gwinnett Technical College	North Fulton Campus General & Technical Education Building	Fulton	\$19,836,000
Georgia Northwestern Technical College	Economic Development Building	Floyd	\$11,979,000
Southeastern Technical College	Classroom/Library Building	Toombs	\$17,181,000
Southern Crescent Technical College	Industrial Training and Technology Building	Henry	\$20,324,000
Georgia Piedmont Technical College	Multi-Use Building/Parking Deck	DeKalb	\$20,170,000
Oconee Fall Line Technical College	Stewart Instructional Building Renovations	Laurens	\$4,478,000
North Georgia Technical College	Economic Development & Construction Technology Center	Habersham	\$11,017,000
Columbus Technical College	Engineering & Technology Building	Muscogee	\$18,502,000
ADDITIONAL PROJECTS Sub-Total			\$323,915,000
TCSG Quick Start	Training & Presentation Equipment	Various	\$1,224,000
TCSG Adult Education	Mobile Units for Instruction and GED Testing in Remote Sites	Various	\$900,000
Statewide	Reimburse technical colleges for equipment replacement funds diverted to economic development projects	Various	\$750,000
ADDITIONAL EQUIPMENT Sub-Total			\$2,874,000
ADDITIONAL CONSIDERATIONS GRAND TOTAL			\$326,789,000
Career Academies			\$10,000,000

Special Funding Initiatives

Special Funding Initiatives

Rank	Organizational Area	Idea	Cost		Staff		Primary Benefit
			Start-up	Annual	Central Office	College	
1a	Technical Education	Increase full-time faculty by 250 (5%)	NA	\$16,799,500	0	250	Helps with SACS-COC compliance, improved instruction quality and should help improve the graduation rate
1b	Adult Education	Increase full-time faculty by 114. This will increase FT percentage from 12% to 20%.	NA	\$ 6,889,143	0	114	Increase capacity and reduce wait lists - will serve 14,000 additional students
2	Technical Education	Expand SIWDG to more program areas using HOPE funds (38 Million)	NA	Hope Funds	NA	NA	Increase enrollment in strategic programs and decrease out-of-pocket cost in critical program areas.
3	Quick Start / Adult Education	Capital Outlay \$2,124,000 in bond funding.	See Capital Projects List	NA	NA	NA	Adult Education mobile classrooms (3) and Quick Start equipment
4	Technical Education	Fund staffing for new buildings and campuses for two years to fill formula gap	\$ 6,400,000	2-year gap funding	TBD	TBD	Allows new facilities and campuses to be utilized for instruction upon completion.
5	Technical Education	Complete College Georgia: Structured student support system built around early warning system (Student Navigator)	\$ 700,000	\$ 1,890,000	1	24	Supports Complete College Georgia. Improved retention and graduation using tracking tools and "student navigators"
6	Administrative Services	Funding to add utilities component to OEI formula funding – like USG	NA	\$19,700,000	NA	NA	Improve facilities and student learning environment
7	Quick Start	Certified Economic Developer Trainer (CEDT) Program	NA	\$ 280,000	NA	NA	The role of the TCSG's vice presidents of economic development is critical
8	DPR	Campus Safety	TBD	TBD	TBD	TBD	Estimated Campus Safety Upgrades in Response to Pending Legislation
9	Technical Education	Georgia Workforce 2020 Competitiveness Proposal pilot to allow able but struggling high school students to complete and prepare for TCSG programs	NA	\$ 217,000	NA	2	Create a new path for HS students to gain workforce vocational skills training
10	Technical Education	Books and supplies gap funding for high school dual enrollment	NA	\$ 3,600,000	NA	NA	Supply books for 6,000 dual enrollment students - improved graduation rate
TOTAL			\$ 7,100,000	\$ 49,375,643	1	390	

ATTACHMENT B
FY 2015 Revised Budget Slide

FY 2015 Request

Program	FY 2014 (HB 106)	FY 2015 Additions for Workload	FY 2015 Request
Adult Education	13,172,053	-	13,172,053
Administration	7,847,632	-	7,847,632
Economic Development	12,678,077	-	12,678,077
Technical Education	280,168,941	5,401,662	285,570,603
Total	313,866,703	5,401,662	319,268,365

ATTACHMENT C

Sunshine Affidavit

STATE OF GEORGIA

COUNTY OF DEKALB

AFFIDAVIT SUPPORTING CLOSING
OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Lynn M. Cornett, the presiding officer identified below, and, before an official duly authorized to administered oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On September 5, 2013, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Lynn M. Cornett

Lynn M. Cornett
PRESIDING OFFICER

Sworn to and subscribed
before me this 5th day
of September, 2013.

Brenda L. Wise

NOTARY PUBLIC

My commission expires: 10/07/2014.