



POSITION ANNOUNCEMENT

Emergency Medical Services (EMS) Adjunct Instructor

CAMPUS: Coffee

STATUS: Part-time

Responsibilities include but are not limited to the following: Teaches courses in the EMT and Paramedic programs; develops/updates program, instructor guidebooks, syllabi, and lesson plans for each course; develops goals and objectives and evaluates students' progress in attaining goals and objectives; supervises students during clinical experiences; requests and maintains supplies and equipment and prepares budget requests; prepares and maintains all required documentation and administrative reports; maintains necessary program and college documents; monitors alignment of the curriculum with state standards; maintains a copy of the up-to-date state program standards and program guides; monitors student enrollment, retention; establishes a safety program; maintains credentials, licensure and certification required for teaching and profession; and maintains accreditation.

MINIMUM QUALIFICATIONS

A diploma in Emergency Medical Services or Paramedicine from a regionally accredited institution of higher learning; current Georgia licensure as an EMT-P with 3 years' experience in a department which primarily responds to 911 calls for assistance; current certification as a ACLS, PALS, and BLS provider.

PREFERRED QUALIFICATIONS

Current certification as an Emergency Services Level II or higher instructor or the ability to obtain certification within 1 year of hire date; current certification as a CPR, ACLS, PALS, BLS instructor; prior experience in development, administration and evaluation of a Paramedic and EMT program or continuing education course; and leadership experience as an Emergency Medical Service Field Training Officer, Lieutenant, Captain or administrative officer for a 911 EMS provider, Fire Service Engine or Ladder Company Officer, or Fire Service Training Officer.

SALARY/BENEFITS

Salary is commensurate with education and experience. This position is part-time and does not include benefits.

APPLICANT INSTRUCTIONS/INFORMATION

Application Deadline:

All application packets MUST be completed via the Online Job Center at www.wiregrass.edu/about/employment.php. As a part of the application process, interested candidates will also be required to upload other documents such as a resume and reference forms (see job center listing for more details). This posting will be removed from the Online Job Center on the date posted above. For more information regarding this position or application instructions, please contact the Human Resources Office at (229) 333-5356 ext. 1 or humanresources@wiregrass.edu. Pursuant to college policy, a thorough background investigation, including a criminal history records check, shall be conducted on all candidates prior to being hired for any position with the college.

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Equal Opportunity Employer

As set forth in its student catalog, Wiregrass Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law).

Any violation or questions may be directed to: Shalonda Sanders, Title IX Coordinator (all campuses), Executive Director for Human Resources, Valdosta Campus, Berrien Hall, Room 114, (229) 333-5356 opt. 4 or shalonda.sanders@wiregrass.edu; OR Nicole West, Student ADA Section 504 Coordinator (all campuses), Special Populations Coordinator, Valdosta Campus, Berrien Hall, Room 116A, (229) 333-5368 or nicole.west@wiregrass.edu, *student ADA student disability claims only.

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**Telephone numbers are accessible to persons who are deaf or hard of hearing through the Georgia Relay by dialing 711 or 1-800-255-0056 from a TTY/TDD.

Tuesday, December 17, 2013

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