



## **OFFICIAL JOB ANNOUNCEMENT**

### **TITLE**

Full-time Tutor

### **JOB SUMMARY**

Duties include: tutoring students to strengthen academic and technical skills and to ensure learning increases in the core academic and technical subjects; providing supportive services to those students who are academically challenged; helping students develop math skills, science-related skills, and/or mastering course-related computer software packages; overseeing lab; developing resources; advising students; planning, developing, and monitoring annual budgets for equipment, supplies, and other needs; maintaining an accurate inventory; and preparing all pertinent documents related to the tutoring lab.

### **MINIMUM QUALIFICATIONS**

A bachelor's degree in mathematics, math education, or science-related field; significant experience in an educational/instructional setting; and available for morning, afternoon, and evening tutoring services in Moultrie.

### **PREFERRED QUALIFICATIONS**

In addition to the minimum qualifications, a Master's degree in mathematics, math education, or science-related field; successful history of teaching at the post-secondary level; and strong computer skills.

### **NOTICES**

A criminal background investigation is required.

### **APPLICATION INSTRUCTIONS**

View complete Job Description and apply online at [www.southernregional.edu/employment](http://www.southernregional.edu/employment).

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