



Savannah Technical College

**Adjunct Psychology Instructor -**

**Job Number: EDU0077**

**Job Posting:** Mar 21, 2016 -

**Closing Date:** Ongoing

**Primary Location:** GA-Chatham-Savannah

**Other Locations:** GA-Effingham, GA-Liberty

**Job:** Education

**Shift:** Variable

**Description:**

Savannah Technical College is continuously seeking part-time, adjunct instructors to teach Psychology classes. Adjunct faculty positions are temporary, part-time positions of employment appointed on a per academic term basis. Day and evening hours are available. Responsibilities include, but are not limited to:

- Instructing students, developing program syllabi, goals, and objectives
- Evaluating students' progress in attaining goals and objectives
- Ensuring student learning outcomes are attained and properly recorded
- Preparing and maintaining all required documentation and administrative reports
- Maintaining knowledge of current trends and developments in the field by attending staff development training, workshops, seminars and conferences
- Ensuring safety and security requirements are met in the classroom area
- Meeting with students, staff members, and other educators to discuss students' instructional programs and other issues impacting the progress of students

Duties include a flexible schedule of lecture and student advisement. Must be willing to work split teaching shifts that might require split teaching days between campus locations. Must fully embrace the responsibility for maintaining an acceptable number of students within this program and also work diligently to maximize student placements in this field or related fields by working directly with local employers and the Department of Labor.

**Minimum Qualifications**

- Master's degree in Psychology; or a Master's degree with 18 graduate semester hours in Psychology courses from a regionally accredited institution.
- One year of full-time (or equivalent), paid teaching experience.
- Excellent Leadership, human-relations, interpersonal skills, and strong verbal and written communication skills.
- Demonstrated skills in usage of Microsoft Office Suite.

**Preferred Qualifications**

- Preference will be given to those candidates who possess a terminal degree in Psychology, and also to those candidates who have been credentialed to teach, and have taught Psychology at a regionally accredited collegiate/university level.
- Candidate selected must be willing to obtain further graduate level coursework as necessary to meet articulation and/or accreditation requirements
- Three years of full-time, paid teaching experience
- Active participation in appropriate professional/occupational organizations

**Physical Demands**

Work is typically performed in a classroom environment with intermittent sitting, standing, or walking in various settings. The employee occasionally lifts or moves objects of a light to medium weight. Full range of hand and finger motion may be utilized for data entry purposes.

**Salary/Benefits**

Salary is commensurate with education and work experience.

**Application Deadline**

Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit an electronic application through [Team Georgia Careers](#), and attach cover letter and resume (incomplete submissions will not be considered). **Please include your annual salary for each position held.**

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

**Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.**

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law). [Invitation to Self-Identify](#) For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or (912) 443-3388, [mbanks@savannahtech.edu](mailto:mbanks@savannahtech.edu). Send written correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405. STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.