



Savannah Technical College

**Automotive Technology Instructor**

**Job Number:** EDU0090

**Job Posting:** May 26, 2016 -

**Closing Date:** Ongoing

**Primary Location:** GA-Chatham-Savannah

**Number of Openings:** 1

**Job:** Education

**Shift:** Day Job

**Description:**

Savannah Technical College is seeking a full-time Automotive Technology Instructor. This 12-month position is based at the Savannah Campus, but may require regular travel to all Savannah Technical College campus locations. This position is responsible for teaching students in classroom and lab environments. Typical responsibilities include, but are not limited to:

- Instructing students, developing program syllabi, goals, and objectives.
- Evaluating students' progress in attaining goals and objectives.
- Coordinating and supervising Automotive Technology classes.
- Planning and organizing the department's workflow to meet the division and college's objectives.
- Reviewing and approving requests for supplies and materials.
- Preparing and maintaining all required documentation and administrative reports.
- Maintaining knowledge of current trends and developments in the field by attending staff development training, workshops, seminars, conferences, and by reading professional literature related to the field.
- Ensuring safety and security requirements are met in the classroom, laboratory and/or learning area.
- Representing the department at external meetings and events.
- Supervising subordinate employees.
- Displaying a high level of effort and commitment to performing work.
- Operating effectively within the organizational structure.
- Demonstrating trustworthiness and responsible behavior.

Duties include a flexible schedule of lecture, student advisement, and registration. Successful candidate must be willing to work split teaching shifts that might require split teaching days. Will be required to manage and recruit adjunct instructors. Must fully embrace the responsibility of maintaining program standards by participating in related advisory committee meetings and working directly with local employers and the Department of Labor.

**Minimum Qualifications**

- Must have five (5) years of automotive work experience within the past seven (7) years.
- Current ASE Certification required in all eight areas.
- Must demonstrate excellent written and oral communication skills along with computer skills.

**Preferred Qualifications**

- Associate Degree in Automotive Technology strongly preferred.
- Teaching experience at a post-secondary institution is desirable.

**Physical Demands**

Teaching responsibilities are typically performed in a classroom/lab environment with the employee intermittently sitting, standing, walking, bending, pushing, and pulling for three (3) – four (4) continuous hours at a time. The employee frequently lifts light to medium weight objects, up to 50LBS. The work is performed in campus buildings and outdoors where the employee is occasionally exposed to heat, cold, or inclement weather. The exposure to dirt, dust, grease, machinery with moving parts, chemicals, and fumes is possible in the laboratory environment. The ability to distinguish colors is required for purposes of electrical wiring. Full range of hand and finger motion may be utilized for data entry purposes.

**Salary/Benefits**

Salary is commensurate with education and work experience. Benefits include paid state holidays, annual and sick leave, and the State of Georgia Flexible Benefits package.

### **Application Procedure**

Position considered open until filled. Candidates must pass a criminal background check. Applicants must submit an electronic application through [Team Georgia Careers](#), and attach cover letter and resume (incomplete submissions will not be considered). **Please include your annual salary for each position held.**

POSITION CONTINGENT UPON FUNDING AND ALLOCATION OF POSITION.

**Note: No phone inquiries please. Due to the volume of applications received, we are unable to personally contact each applicant. If we are interested in scheduling an interview, a representative from our college will contact you.**

All male applicants between the ages of 18 and 26 years of age must present proof of Selective Service Registration. Savannah Technical College is an equal opportunity employer and does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, or citizenship status (except those special circumstances permitted or mandated by law). [Invitation to Self-Identify](#) For compliance activities, contact Melissa Banks, Title IX and Equity Coordinator, Room A110 or (912) 443-3388, [mbanks@savannahtech.edu](mailto:mbanks@savannahtech.edu). Send written correspondence to Savannah Technical College, Attn: Melissa Banks, 5717 White Bluff Road, Savannah, GA 31405. STC is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award the associate degree. Candidates may be required to submit a valid Driver's License, proof of insurability, and/or a driver's history report for positions involving state travel.