

# Procedure: 2.3.1p. (I.F.1.a.) Appointment of Presidents

Revised: September 15, 2010  
Last Reviewed November 1, 2016  
Adopted: January, 17, 2001



*Revises and Re-titles: President Search and Selection*  
*Revised and Re-titled: Procedure: Appointment of Presidents*

## I. PURPOSE:

The appointment of a permanent President to fill a vacant position at a technical college associated with the Technical College System of Georgia shall be accomplished through a search process developed by the Commissioner or by direct appointment by the Commissioner. All selections will be brought to the State Board of the Technical College System of Georgia for their approval.

The Commissioner may appoint an Interim President to temporarily fill a vacant President's position. An Interim President may serve in this capacity until a permanent President is selected.

## II. RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board  
O.C.G.A. § 20-4-14 – TCSG Powers and Duties

## III. APPLICABILITY:

All technical colleges associated with the Technical College System of Georgia.

## IV. DEFINITIONS: N/A

## V. ATTACHMENTS: N/A

## VI. PROCEDURE:

### Presidential Searches:

The Commissioner with input from the Chair of the College's Local Board of Directors or his/her designee shall appoint a Search Committee.

The Commissioner shall provide the Search Committee with an orientation regarding the presidential search process.

The Search Committee shall screen the candidates meeting the established minimum qualifications and provide the Commissioner with the names of the three (3) unranked finalists.

The Commissioner shall conduct an appropriate background review of and personally interview each of the three (3) candidates.

The Commissioner may involve System Office staff in these interviews.

The Commissioner shall make a final selection and submit the name of the selected candidate to the State Board of the Technical College System of Georgia for approval. In the event none of the finalists is selected, the Commissioner may initiate a new search.

**Direct Appointments:**

When it is in the best interests of the Technical College System of Georgia, the Commissioner may fill a vacant President's position through a direct appointment.

In these instances, the Commissioner shall ensure that the college's local Board of Directors has the opportunity to meet with the selected candidate before formal action by the State Board of the Technical College System of Georgia.

With the endorsement of the college's local Board of Directors, the name of selected candidate shall be submitted to the State Board of the Technical College System of Georgia for approval.

Any current President interested in transferring to a vacant President's position should contact the Commissioner as soon as possible after learning of the vacancy and before a formal search process is initiated.

**Interim Appointments:**

The Commissioner may appoint an interim president to temporarily fill a vacant President's position.

An interim president may serve in this capacity until a permanent president is selected.

VII. **RECORD RETENTION:** N/A