

POLICY: 2.3.2. (I.F.2)

Responsibilities and Authority of Technical College Presidents

Revised: January 18, 2005; September 7, 1996; September 7, 1995; May 4, 1995; September 1, 1994
Last Reviewed: January 18, 2005
Adopted: September 4, 1986



POLICY:

The President of each technical college shall be the Chief Executive Officer of the college and all its departments, and shall exercise supervision and direction and promote the efficient operation of the college. The president shall be responsible to the Commissioner for the operation and management of the college and for the execution of all directives of the State Board and the Commissioner.

1) Presidents are authorized to select, employ and remove or dismiss college employees in accordance with Board policy and within existing budgets for personal services; except, prior approval of the Commissioner is required before any employee reporting directly to the President is made an employment offer, removed from that position, dismissed from employment, or awarded a raise other than one approved by the State Board or General Assembly. See Request For Approval For Personnel Action Form, below.

2) Presidents of technical colleges may delegate authority to employ individuals who do not report directly to the President; provided, however, that two levels of authority within the college are involved in the employment selection process.

3) The president of technical colleges shall determine the salary to be paid to each employee and approve all personnel actions (employment, promotions, disciplinary actions, dismissals, etc.).

4) The President shall perform such specific duties as may be included in the President's job description or otherwise communicated by the Commissioner.

On behalf of the State Board, the President shall have the authority to execute:

(1) agreements with high schools, public and private colleges and other institutions which provide additional educational options for students;

(2) agreements with employers in both the private and public sector for the clinical, on-the-job or apprenticeship components of programs offered by the college;

(3) rentals or service agreements related to custodial maintenance and upkeep of buildings and grounds;

(4) agreements negotiated for the provision of educational and training services and continuing education programs;

(5) agreements with architects and or contractors for the design, repair, renovation or construction of facilities or other capital improvements as specifically authorized by the Commissioner; provided, however, such obligations must comply with the System's purchasing policy and processes and the technical college President shall not obligate the college beyond the available resources of the college unless prior approval has been obtained.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

State Board Policy 3.1.16. Purchasing