

# **POLICY: 6.3.1. (V.J.)**

## **Student Records**

**Revised:** September 10, 2001  
**Last Reviewed:** October 30, 2017  
**Approved:** July 10, 2001



### **POLICY:**

The technical colleges shall adhere to the requirements of the Family Educational Rights and Privacy Act of 1974 and Technical College System of Georgia [TCSG] procedures concerning the accuracy and privacy of student records.

### **RELATED AUTHORITY:**

O.C.G.A. § 20-4-11 – Powers of the Board  
O.C.G.A. § 20-4-14 – TCSG Powers and Duties  
34 C.F.R. §99.1 - §99.67 - Family Educational Rights and Privacy  
Family Educational Rights and Privacy Act of 1974 (20 U.S.C. §1232g)  
TCSG Attachment: 6.3.1.a. Student Record Retention Schedule  
TCSG Procedure: 6.3.1p1. Student Records  
TCSG Procedure: 6.3.1p2. Definition of Directory Information