



STATE BOARD GENERAL SESSION

Joe Yarbrough, <i>Chairman</i>	Buzz Law
Anne Kaiser, <i>Vice Chair</i>	Chunk Newman
Ben Bryant	Richard Porter
Doug Carter	Sylvia Russell
Ben Copeland	Trey Sheppard
Lynn Cornett	Shirley Smith
Jay Cunningham	Michael Sullivan
Tommy David	Phil Sutton
Mary Flanders	Baoky Vu
Randall Fox	Dinah Wayne
James Gingrey	Tim Williams

APPROVED MINUTES

Thursday, August 4, 2016

1:00 – 2:00 p.m.

System Office
1800 Century Place, 2nd Floor
Atlanta, Georgia 30345

Absent: Ben Bryant, Mary Flanders, Randall Fox, James Gingrey, Anne Kaiser, Shirley Smith
Absent only during the general session: Baoky Vu

I. WELCOME AND CALL TO ORDER

Chairman Joe Yarbrough

II. CHAIRMAN'S COMMENTS

Chairman Yarbrough

- Motion was made by Mr. Buzz Law to approve the June 2, 2016 State Board minutes. Motion was seconded by Mr. Tommy David and passed unanimously.
- **Motion** was made by Mrs. Dinah Wayne that the State Board of the Technical College System of Georgia honor President Gail Thaxton and her accomplishments by bestowing her with the title of President Emeritus of North Georgia Technical College by resolution commending her for exceptional achievement and outstanding performance during her tenure. Motion was seconded by Mr. Ben Copeland and was unanimously approved by the State Board. [Attachment A]
- **Motion** was made by Mrs. Dinah Wayne that the State Board of the Technical College System of Georgia honor Mr. Desmond Vaird's accomplishments as the State EAGLE Winner through a resolution commending him for exceptional achievement and outstanding efforts on behalf of adult education. Motion was seconded by Mr. Doug Carter and was approved unanimously by the Board. [Attachment B]

- **Motion** was made by Judge Richard Porter that the State Board of the Technical College System of Georgia honor Ms. Ashley Rodgers’s accomplishments as the State GOAL Winner through a resolution commending her for academic achievement and outstanding efforts on behalf of technical education. Motion was seconded by Mr. Trey Sheppard and passed approval by the State Board unanimously. [Attachment C]
- **Motion** was made by Mr. Chunk Newman that the State Board of the Technical College System of Georgia honor Dr. Angela Hines-Brown’s accomplishments as the State Rick Perkins Award Winner through a resolution commending her efforts on behalf of technical education. Motion was seconded by Mr. Tommy David and passes unanimously the State Board’s approval. [Attachment D]

III. COMMITTEE REPORTS

COMMITTEE CHAIRS

- **Academic Affairs**

Lynn Cornett

Dr. Lynn Cornett began her report by stating her committee received an update on international affairs; stating that TCSG had students overseas this summer, as well as students attending our colleges. Robert Gordon University in Scotland will visit six of our colleges as well as Presidents’ Council in the fall. College and Career Academies gave an update to the committee as well giving promising numbers about Move on When Ready [MOWR]. Last year there were 12,900 high school students participating in MOWR, and she stated that for this past academic year there were 17,000 students and will continue to increase.

I. Academic Standards and Programs

Motion (Approval of Degrees, Diploma, and Technical Certificates of Credit):

Motion was made that the college requests listed below to offer degrees, diplomas, and technical certificates of credit programs be approved effective the semester specified for each request. Any fiscal requirements to begin these programs must be approved through the standard budget approval process. Motion was brought forward by Dr. Lynn Cornett, seconded by Mr. Jay Cunningham and passed State Board approval consistently.

Discussion:

Central Georgia Technical College - Diploma program in Carpentry Technology, CT22, 38 Credit Hours, effective August 2016

Many Carpentry programs are seeking program accreditation through the National Center for Construction Education and Research (NCCER). One of the requirements for NCCER accreditation is to use NCCER curricula. A team of TCSG Carpentry faculty met in April 2014 to develop an alternative Carpentry degree, diploma, and embedded TCCs that more closely follows the NCCER module completion sequence. The need to replace carpenters who retire or leave the occupation for other reasons should result in a large number of openings. The curriculum follows both TCSG standards and NCCER guidelines. First year costs include purchasing NCCER materials and basic carpentry supplies required thereafter. Enrollment is

calculated using student enrollment history for the current Carpentry program.

Enrollment Projections:

Day Students Year 1: 18 Year 2: 20 Year 3: 20

Evening Students Year 1: 8 Year 2: 8 Year 3: 8

Central Georgia Technical College - Degree program in Carpentry Technology, CT33, 60 Credit Hours, effective August 2016

Many Carpentry programs are seeking program accreditation through the National Center for Construction Education and Research (NCCER). One of the requirements for NCCER accreditation is to use NCCER curricula. A team of TCSG Carpentry faculty met in April 2014 to develop an alternative Carpentry degree, diploma, and embedded TCCs that more closely follows the NCCER module completion sequence. Job opportunities will be good for those with the most training and skills. The need to replace carpenters who retire or leave the occupation for other reasons should result in a large number of openings. The proposed curriculum follows both TCSG and NCCER standards. First year costs include purchasing NCCER materials and basic carpentry supplies required thereafter. Enrollment is calculated using student enrollment history for the current Carpentry program.

Enrollment Projections:

Day Students Year 1: 12 Year 2: 15 Year 3: 18

Evening Students Year 1: 8 Year 2: 8 Year 3: 8

Central Georgia Technical College - TCC program in Early College Essentials, EC21, 19 Credit Hours, effective August 2016.

This Early College Essentials TCC is designed for Move on When Ready high school students to complete a program of study of associate level general core courses designed for transfer into a 4 year institution. The standardized curriculum is embedded into existing programs currently offered by the technical college and will provide program graduates with required General Education credits toward a wide range of post-secondary awards. The TCC provides students a greater opportunity for gaining college credits while completing their high school diploma. The TCC creates a unique link between secondary and post-secondary education, and furthers the effort, embodied by the Complete College America program, to increase the number of high school and college graduates. Startup costs are expected to be minimal, as the curriculum is already offered across campus locations and delivery modes. Based on current MOWR enrollment in associate level courses, enrollment is expected at 50 students during the first year, doubling to over 100 students by year 3.

Enrollment Projections:

Day Students Year 1: 45 Year 2: 75 Year 3: 90

Evening Students Year 1: 5 Year 2: 10 Year 3: 10

Georgia Northwestern Technical College - TCC program in Basic Mechatronics Specialist, MS41, 9 Credit Hours, effective August 2016.

Georgia Northwestern Technical College (GNTC) would like to offer the Basic Mechatronics

Specialist (MS41) program as part of a dual-enrollment mechatronics pathway for local high school students. Several local school systems are committed and excited about the opportunity to partner with GNTC in facilitating students entry into the rewarding field of mechatronics/automated manufacturing. According to the federal Bureau of Labor Statistics this is a steady growth field with well-paying jobs and the opportunity for advancement. The Basic Mechatronics Specialist TCC will allow graduates to better compete for these jobs. No other colleges in or adjacent to our service area offer the program. The program will follow the state standard. First year costs of the program will be \$10,000 for the hiring of two adjunct instructors and needed supplies. First year enrollment is expected to be 35 students, with an increase to 45 students by the third year.

Enrollment Projections:

Day Students Year 1: 35 Year 2: 40 Year 3: 45

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Georgia Piedmont Technical College - Diploma program in Fire Science Technology, FST2, 55 Credit Hours, effective January 2017

GPTC has 56 fire stations in our service area. The addition of the Fire Science degree and diploma will blend perfectly with our existing Fire Fighter 1 TCC, Paramedicine and Advanced EMT programs. GPTC has the equipment and space available for this program and the fire chiefs in our area are requesting this training. Most firefighters have a high school diploma; however, the completion of a diploma or an associate degree in fire science may improve an applicant's chances for a job and advancement. The addition of the Fire Science program will enable the Newton campus to be the training hub for first responders (Law Enforcement Academy, Fire Science, Paramedicine). GPTC respectfully requests the State Board approve the addition of this program to the college's curriculum in an effort to meet the growing demand for such a skilled workforce in the Fire Science industry.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 30 Year 3: 30

Evening Students Year 1: 10 Year 2: 20 Year 3: 30

Georgia Piedmont Technical College - Degree program in Fire Science Technology, FS13, 62 Credit Hours, effective January 2017

GPTC has 56 fire stations in our service area. The addition of the Fire Science degree and diploma will blend perfectly with our existing Fire Fighter 1 TCC, Paramedicine and Advanced EMT programs. GPTC has the equipment and space available for this program and the fire chiefs in our area are requesting this training. Most firefighters have a high school diploma; however, the completion of a diploma or an associate's degree in fire science may improve an applicant's chances for a job and advancement. The addition of the Fire Science program will enable the Newton campus to be the training hub for first responders (Law Enforcement Academy, Fire Science, Paramedicine). GPTC respectfully requests the State Board approve the addition of this program to the college's curriculum in an effort to meet the growing demand for such a skilled workforce in the Fire Science industry.

Enrollment Projections:

Day Students Year 1: 20 Year 2: 30 Year 3: 30

Evening Students Year 1: 10 Year 2: 20 Year 3: 30

Georgia Piedmont Technical College - TCC program in 3D Printing and Rapid Prototyping, 3PA1, 21 Credit Hours, effective August 2016.

Georgia Piedmont Technical College desires to expand its program offerings within the Drafting area to address the new and emerging demand for 3D Printing and Rapid Prototyping (3PA1). This is a growing area for which there is currently no certificate training programs offered in this area. GPTC will prepare students for employment within this high-demand field. The majority of employable workers in this field require an associate's degree. Graduates of this program can expect employment opportunities within Engineering Services and Architectural Services. A "My Corporation" infographics estimates that 3D Printing will become a \$5.2 billion industry by 2020, with a projected 14 percent annual growth between 2012 and 2017. Business News Daily (September 2013) reports 10 new 3D printing related jobs that will be created or increase due to the growth of this industry. They include: 3D Design; 3D Computer-Aided Design (CAD) Modeling; Research and Development; Biological and Scientific Modeling; Architecture/Construction Modeling; Education; Lawyers and Legal Profession; Business Opportunities; 3D-Printing-as-a-Service Franchises; Operating and Administrative Positions. The 3PA1 certificate program contains courses that are state standard plus new institutionally developed courses that address the skill set and training needed to obtain and advance within the growing field of 3-dimensional printing. This program will follow state standard requirements for the program award level. Enrollment in this program is expected to begin with 15 the first year and expand to 55 by the third year. The program costs include the addition of an adjunct instructor plus equipment and supplies totaling \$122,000 for the first year. The majority of this will be the cost of 3D printers. The second and third year program costs will be \$22,000. Georgia Piedmont Technical College respectfully requests that the State Board of the Technical College System of Georgia grant our petition to develop and implement the 3D Printing and Rapid Prototyping certificate program to address the increased need for trained and skilled workers within this industry.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 25

Evening Students Year 1: 0 Year 2: 15 Year 3: 20

Georgia Piedmont Technical College - TCC program in Corrections Specialist, JJC1, 21 Credit Hours, effective August 2016.

It is Georgia Piedmont Technical College's (GPTC) desire to address the growing need among industry and students for a Corrections Specialists (JJC1) program within the service delivery area. Students who successfully complete the program are eligible for employment at the Department of Corrections, Juvenile Justice (secure/non-secure) and group homes. The Bureau of Labor and Statistics (BLS, 2015) reported that employment of correction officers/juvenile correction officers is expected to grow 4 percent from 2014 to 2024. This will be an institutionally developed program that falls within the Public Safety and Security division. It will meet state standard requirements for similar programs at its award level. The

curriculum is made up of existing courses that will be bundled to form this Technical Certificate of Credit. No additional resources or faculty will be needed to begin offering this program. Existing faculty, equipment, software and other resources will be utilized. There are no other colleges within or near our service delivery area that offer this exact program. Estimated enrollment is expected to start at 30 students in the first year and grow to be nearly 100 students by the third year of offering this program at both the DeKalb and Newton campuses. GPTC respectfully requests the State Board approve the addition of this institutionally developed program to the college's curriculum in an effort to meet the growing demand for such a skilled workforce in the juvenile justice system.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 20 Year 3: 50

Evening Students Year 1: 15 Year 2: 30 Year 3: 50

Southeastern Technical College - TCC program in Diesel Electrical/Electronic Systems Technician, DE11, 10 Credit Hours, effective August 2016.

Increases in job opportunities are expected in the agriculture, timber, and commercial truck driving businesses. Qualified diesel mechanics will be needed to maintain the additional equipment to support the expected growth of these industries. Agriculture and timber are two of the largest industries in Southeastern Technical College's SDA and both of these industries are large users of diesel equipment. Students will be trained on the latest diesel technology and be better equipped graduates for the workforce. Diesel service technicians and mechanics inspect, repair, or overhaul trucks, buses, farm equipment, and anything else with a diesel engine. Southeastern Technical College Diesel Technology program will comply with all of OSHA safety regulations regarding lab facilities as well as EPA regulations regarding storage and substances in the facility. The diesel technology program will complete documentation and the process to become NATEF certified. Employment of diesel service technicians and mechanics is projected to grow 8 to 14 percent from 2012 to 2022, about as fast as the average for all occupations. Job opportunities should be best for those who have completed post-secondary training in diesel engine repair. Employers prefer applicants who have completed post-secondary training in diesel engine repair. The median annual wage for diesel service technicians was \$43,630.00 or \$20.98 hourly in 2014. OFTC is the only sister college that has the Diesel Electrical/Electronic Systems Technician TCC and we will not be in competition with that college for students. This program will be housed in a newly renovated building on the Swainsboro campus. The new area was designed with the needs of the Diesel Technology program in mind. It contains a large new truck lab, classroom, tool room, outside area to work on larger trucks, and an instructor office. It is being equipped with funds from world class lab, FFE, and obsolete equipment monies. This program is embedded in the diploma so there will not be any additional instructional hours. Additionally, this program will service the trucks used in the College's Commercial Truck Driving program thus saving labor costs.

Enrollment Projections:

Day Students Year 1: 15 Year 2: 25 Year 3: 36

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

Wiregrass Georgia Technical College - TCC program in Certified Production Technician, CQ71, 16 Credit Hours, effective August 2016.

The Certified Production Technician technical certificate of credit is being requested by the Manufacturing Skills Standard Council (MSSC). This program is currently a certification offered to individuals employed in the production and logistics field. MSSC has approved Wiregrass Georgia Technical College and requested that we develop and offer this program in a technical certificate, credit bearing program. There are no other colleges in our service area nor in adjacent areas that offer similar programs. This technical certificate of credit is institutionally developed. However, WGTC will adhere to all state standard guidelines when implementing the curriculum. The project cost of the first year of the program is expected to be \$13,500.00. This includes the salary for an adjunct instructor as well as supplies and library resources and will be funded by tuition and fees. The program's first year enrollment is projected to be 20 students on all three campuses, and the program is expected to grow to 30 students in its third year.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 20

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

II. Program Terminations

Motion was made by Dr. Lynn Cornett that the college requests listed below to terminate diplomas, degrees, and TCC programs be approved for the semester specified for each request. Motion was seconded by Ms. Sylvia Russell and passed unanimously the vote by the State Board.

Discussion:

Albany Technical College

TCC program in Firefighter I, FF11, effective August 2016.

Georgia Northwestern Technical College

Diploma program in Firefighter/EMSP, FI12, effective May 2017.

Diploma program in Fire Science Technology, FST2, effective May 2017.

Degree program in Fire Science Technology, FS13, effective May 2017.

TCC program in Fire Officer I, FF31, effective May 2017.

TCC program in Fire Officer II, FF51, effective May 2017.

TCC program in Firefighter I, FF11, effective May 2017.

TCC program in Firefighter II, FF21, effective May 2017.

Georgia Piedmont Technical College

TCC program in Oxyfuel Technician, OT11, effective August 2016.

Southern Regional Technical College

TCC program in Health Care Assistant, HA21, effective August 2016.

TCC program in Health Care Science, HS21, effective August 2016.

III. Approval for Program Standards and Revisions

Motion was made by Dr. Lynn Cornett to approve program standards and revisions for August 2016. Motion was seconded by Mrs. Dinah Wayne and was approved unanimously the State Board.

State Board Standards and Revisions Summary for August 2016

Major Code	Program Name	Program Development	Award Level	Credit Hours
AL61	Advertising Layout Specialist	Standard	TCC	34
AST2	Aircraft Structural Technology	Standard	Diploma	53
BI31	Barber II	Standard	TCC	36
BA12	Barbering	Standard	Diploma	56
BF21	Barbering for Cosmetologists	Standard	TCC	21
ET23	Environmental Technology	Standard	Degree	62
AAS4	Advanced Aircraft Sheet Metal	Central Georgia	Diploma	71
BA71	Barbering Assistant	Central Georgia	TCC	17
CM22	Construction Management Technology	Ogeechee	Diploma	53
IP21	Industrial Operations Technician	Albany	TCC	18
IAC2	Instrumentation and Control Technician	Georgia Northwestern	Diploma	51
LAS2	Logistics and Supply Chain Management	Georgia Northwestern	Diploma	55
LA41	Logistics and Supply Chain Management Specialist	Georgia Northwestern	TCC	14
LA51	Logistics and Supply Chain Technician	Georgia Northwestern	TCC	9
NE13	Nuclear Engineering Technology	Augusta	Degree	60

IV. Ratification for Program Approvals

Motion was made by Dr. Lynn Cornett to ratify the Program Approvals that the Commissioner approved in July 2016. Motion was made by Mr. Doug Carter and passed State Board approval unanimously.

Southeastern Technical College

Diploma program in Business Healthcare Technology, BHT2, effective August 2016.

Degree program in Business Healthcare Technology, BHT3, effective August 2016.

TCC program in Healthcare Billing and Reimbursement Assistant, HBA1, effective August 2016.

TCC program in Healthcare Office Assistant, HFA1, effective August 2016.

Dr. Cornett gave a brief description of the next motion of approving some general program standards; she explained that this was adding a basic work certificate to the programs that the System provides in some limited areas – Certified Nursing Assistant, Commercial Truck Driving, Food Production Worker, and Basic Business and Customer Service Technology. These were added for students who may not have a high school diploma or GED; it was noted that in all other programs a high school diploma or GED is required, but in the programs listed above the general program standards are being revised because of the need for workforce in those four areas.

V. Motion for General Program Standards Revision

Motion was made by Dr. Lynn Cornett to approve the changes to the General Program Standards list below. Motion was seconded by Mr. Ben Copeland and passed State Board approval unanimously.

General Program Standards

ADMISSION

Regular Admission Requirements

Standard Number: 02-01-03

Standard Statement

Admission requirements, as a minimum, are implemented for each degree, diploma, and technical certificate of credit program.

Explanatory Comment

The State Board of the Technical College System of Georgia's program-specific standards establishes admission requirements.

Program admission requirements consider applicable regulatory and accreditation standards.

Evaluative Criteria

The college publishes and implements clearly stated admission policies and procedures. All degree, diploma, and technical certificate of credit program students achieve regular admission status prior to graduation. **Students admitted into an approved basic workforce certificate will be able to complete without a high school diploma or a General Education Diploma.**

VI. Academic Standards and Programs [ADDENDUM]

Motion (Approval of Associate of Science Degree):

Motion was made by Dr. Lynn Cornett that the college request listed below to offer an AS degree program be approved effective the semester specified for the request. Any fiscal requirements to begin this programs must be approved through the standard budget approval process. This program request was previously endorsed by the BOR for another technical college and the University of Georgia. Motion was seconded by Mr. Michael Sullivan and passed State Board approval unanimously.

Discussion:

Southern Crescent Technical College - Degree program in A. S. - Consumer Economics, CE33, 60 Credit Hours, effective August 2016

The Associate of Science in Consumer Economics is primarily being offered to allow students to begin their college career at Southern Crescent Technical College and transfer to the University of Georgia to pursue a bachelor's degree in Family and Consumer Science. Additionally, students who seek employment following the Associate of Science degree will find career opportunities with firms that sell goods or services. Students with this credential will have knowledge of consumer-decision-making and family economics. The program curriculum includes courses that can be taught by current SCTC faculty with the exception of the one family and consumer science course which will be taught and developed by a part-time instructor to be hired.

Enrollment Projections:

Day Students Year 1: 10 Year 2: 15 Year 3: 30

Evening Students Year 1: 0 Year 2: 0 Year 3: 0

- **Adult Education**

Ben Copeland

Mr. Copeland began his report by sharing the eight CLCP's have received Dollar General grants ranging from \$5,000 to \$15,000 for a total of \$82,000. He continued by sharing that the GED testing program finalized their numbers for FY16 and it was 9,843, which was double the FY15 number. He congratulated Latanya Overby was named the GED Administrator of the Year by the GED Testing Service, and the award was presented to Latanya at the national conference in Dallas.

Mr. Copeland briefly shared a recap that the Office of Adult Education participated in the WIOA WorkSmart Georgia Convening. He remarked that there were over 400 participants including our partners at the Georgia Department of Labor, Georgia Department of Economic Development, Vocational Rehabilitation, and the Georgia Department of Human Services.

Lastly Mr. Copeland shared that the Office of Adult Education is underway in planning their 2016 Fall Education Conference which will take place September 28-30 at the Hyatt Regency downtown, and he asked everyone to save the date.

That concluded Mr. Copeland's report.

• **External Affairs and Economic Development**

Doug Carter

Chairman Doug Carter began his report by giving the QuickStart There were 17 prospects with 9,647 potential jobs, and eight announcements for 2,412 new jobs for the months of June and July. There were several events that QuickStart took part in, including Georgia Tech visiting the Georgia BioScience Training Center in June, which Commissioner Corbin took part in also.

Mr. Carter shared that from the Office of Communications, that the Cox Media native advertising launched on May 20 and concluded June 30. Also, TCSG was able to highlight the Georgia BioScience Training Center during the recent Georgia Department of Economic Development’s media tour.

Lastly Mr. Carter shared some exciting news that the TCSG Foundation received a new \$20,000 manufacturing scholarship sponsored by the Georgia Manufacturers Association.

That concluded Mr. Carter’s report.

• **Facilities and Real Estate**

Chunk Newman

I. Actions for Ratifications

MOTION was made by Mr. Chunk Newman to ratify the contracts and sublease agreements executed by the Commissioner between June 2, 2016 and August 4, 2016 for the technical colleges listed below at a cost not to exceed the amount stated. Motion was seconded by Mr. Michael Sullivan and passed State Board approval unanimously.

A. DISCUSSION: The State Board granted the Commissioner the authority to make all decisions, purchases and enter into necessary contracts between the June 2, 2016 and August 4, 2016, State Board meetings. The following designated construction contracts were entered into by the Commissioner for the technical colleges listed below at a cost not to exceed the amount stated and are to be ratified at the August 4, 2016 State Board meeting.

College	Vendor	Vendor City	Amount
Atlanta Tech	FS360, LLC	Sandy Springs	\$72,900.00
Central Georgia Tech	RR&B Associates	Riverdale	\$225,000.00
Chattahoochee Tech	McKenney, Inc.	Atlanta	\$145,345.00
Georgia Piedmont Tech	JJ Morley Enterprises	Alpharetta	\$125,503.38

II. Approval of Real Property Exchange

MOTION was made by Mr. Chunk Newman to authorize the staff to prepare appropriate requests to the State Properties Commission seeking its approval of, and assistance with, the acquisition of the following real properties. Motion was seconded by Mr. Buzz Law and passed the State Board’s vote unanimously.

A. Coastal Pines Technical College - 20 acres from Gross Timber & Land, LLC

DISCUSSION: Coastal Pines Technical College requests approval on the exchange of

27.72 acres of vacant land located off Commerce Drive North, Woodbine, Georgia, having an average appraised value of \$120,000, for the 20 acres of unimproved land owned by the Gross Timber & Land, LLC located off May Creek Drive, Kingsland, Georgia, having an average appraised value of \$110,000 and other good and valuable consideration, for TCSG-265 Camden County Campus.

• **Governance, Compliance and Audit**

Michael Sullivan

- I. Motion was made by Mr. Michael Sullivan to approve revisions to POLICY: 6.5.1 Academic Standards, Evaluations and Appeals. Motion was seconded by Mr. Tommy David and passed the Board's vote unanimously.

POLICY: 6.5.1. [V. H.]
Academic Standards, Evaluations and Appeals

Revised: May 5, 2016; September 6, 2012; May 5, 2011
Last Reviewed: May 5, 2016
Adopted: May 5, 2011

POLICY:

The technical colleges shall maintain academic standards that are, to the maximum extent feasible, uniformly applied among all students. All students must be provided, absent extraordinary circumstances, a copy of the course syllabus for each class by the end of the first full week of class for every term.

A student who engages in a Academic misconduct as defined in the Student Code of Conduct, such as cheating or misconduct at a clinical site, must face disciplinary charges be addressed pursuant to the Code of Student Conduct in addition to any a student's loss of academic credit or standing that may result from having failed to meet a course's academic requirements.

RELATED AUTHORITY:

O.C.G.A. § 20-4-11 – Powers of the Board

O.C.G.A. § 20-4-14 – TCSG Powers and Duties

TCSG Procedure: 6.7.2p1. Student Disciplinary Procedure TCSG Procedure: 6.7.2p2. Model Student Conduct Codes

- II. Motion was made by Mr. Michael Sullivan to approve revisions to the Mission Statement for Ogeechee Technical College as recommended by the local Board of Directors. Motion was seconded by Mrs. Dinah Wayne and passed unanimously.

Current Mission Statement:

Ogeechee Technical College (OTC), a unit of the Technical College System of Georgia, is a public institution of higher education that contributes to the economic, educational, and

community development of its three-county service area of Bulloch, Evans, and Screven counties. OTC provides student-centered, academic, and technical education programs at the associate degree, diploma, and certificate levels utilizing traditional and distance education methodologies, support services, adult education, continuing education, and customized business and industry workforce training to the citizens of the communities it serves.

Proposed Mission Statement:

Ogeechee Technical College (OTC) is a unit of the Technical College System of Georgia serving Bulloch, Evans, and Screven counties. We are a public institution of higher education that contributes to the educational, economic, and personal growth of the individual and the communities we serve.

OTC provides student-centered academic and occupational programs and support services at the associate degree, diploma, and certificate levels. We utilize traditional and distance education methodologies in state-of-the-art facilities while supporting adult education, continuing education, and customized business and industry workforce training.

- III. Motion was made by Mr. Michael Sullivan to approve the recommended Local Board Member Motion was seconded by Mr. Tommy David and passed State Board approval unanimously.

August State Board Meeting 2016

- A. Atlanta Technical College
Joseph McDermott, Fulton/Clayton Counties, Appointment, expiration June 30, 2019
- B. Central Georgia Technical College
W. Michael Couch, Baldwin/Jones Counties, Appointment, expiration June 30, 2019
- C. Oconee Fall Line Technical College
Rochelle Culver, Wheeler County, Appointment, expiration June 30, 2019
- D. West Georgia Technical College
Joel Rogers, Heard County, Appointment, expiration June 30, 2019

• **Operations, Finance, and Planning**

Dinah Wayne

I. **New Expenditure Request for August 2016**

The motion was made by Mrs. Dinah Wayne for the State Board to authorize the Commissioner to purchase the designated items or execute the requested contracts for the technical college listed below at a cost not to exceed the amount stated. Motion was seconded by Mr. Tommy David and passed State Board approval unanimously.

1. **Oconee Fall Line Technical College** – Renewal of annual contract with Parker Fibernet for FY2017 for Ethernet services for Dublin and Sandersville campus locations; cost \$125,400.00. **Local funds are available for this expenditure.**

Discussion: The college is seeking to renew their annual contract with Parker Fibernet for FY2017 to provide connectivity between the Dublin and Sandersville campus locations by way of 56 Marietta (TCSG rack). This option was the most effective way to provide connectivity between campuses for the merged college. This is an annual contract that was bid in FY2015 and is being requested as the second-year renewal option.

II. Ratification Needed for Expenditures/Contract Requests (June/July)

The motion was made by Mrs. Dinah Wayne for the State Board to ratify all decisions, purchases, and contracts made by the Commissioner for requests submitted by the system office and technical colleges between the June and August 2016 State Board meetings. Authority was granted to the Commissioner at the June meeting for approval of such requests at a cost not to exceed the amounts stated by each technical college/system office. Motion was seconded by Mr. Tommy David and passed approval by the State Board unanimously.

1. **TCSG/IT** – Authorization to pay Ellucian for annual Banner, DegreeWorks, and Financial Aid software maintenance fees for FY2017; cost \$735,188.00. **State funds are available for this expenditure.**

Discussion: This expenditure is to pay maintenance fees to Ellucian for the Banner Student, Mobile, Intelligent Learning Platform (ILP), DegreeWorks, and Financial Aid software at each of the technical colleges and for development servers at the TCSG system office. Banner is the Student Information System used by the technical colleges; Mobile, ILP, DegreeWorks, and the Financial Aid module are integrated with Banner. Ellucian software maintenance is required for upgrades and technical support.

2. **TCSG/IT** – Request to pay SHI for the annual Microsoft software licensing and maintenance fees for FY2017; cost \$553,889.00. **State funds are available for this expenditure.**

Discussion: This expenditure is to pay yearly software licensing and maintenance fees for the Microsoft Enterprise Licensing Agreement (ELA). Microsoft software is used in all of the technical colleges by faculty, staff and students as well as by all TCSG and Quick Start system office staff. The ELA grants licensing and/or upgrades for all applicable Microsoft software and cloud services, such as Office 365, used throughout the system.

3. **TCSG/IT** – Request to pay CDW-G for the purchase of server hardware to support the new/upgraded Banner database server installations for all technical colleges; cost \$354,000.00. **State funds are available for this expenditure.**

Discussion: This expenditure is to purchase server hardware to support the new and upgraded Banner database servers at each of the technical colleges and for development servers at the TCSG system office. The servers are Cisco Unified Computing System (UCS)

blade servers that are part of the datacenter hardware consolidation strategy. Banner is the student information system used by the technical colleges.

4. **TCSG/IT** – Request to pay CDW-G for Cisco Smartnet maintenance fees for FY2017; cost \$862,258.00. **State funds are available for this expenditure.**

Discussion: This expenditure is to pay Smartnet maintenance fees to CDW-G for maintenance on all Cisco equipment used by each of the technical colleges and system office. This equipment is the backbone of all the agency's networks. By consolidating these expenses, we achieve better pricing and a higher level of support from Cisco.

5. **TCSG/IT** – Request to pay SHI for the renewal of Proofpoint email archiving services for FY2017 for all technical colleges/system office; cost \$203,000.00. **State funds are available for this expenditure.**

Discussion: This expenditure is to renew Proofpoint email archiving services for FY2017. Proofpoint is utilized by the colleges/system office to archive all email traffic for 5 years as required by state law. For FY17, we are consolidating the contract to a single order and co-terming the support to match the state's fiscal year. This change affords us a greater ability to negotiate, resulting in a savings of over 40% vs. FY16. Proofpoint is the leading provider of email archiving services and has been in use by our system for over six years.

6. **TCSG/IT** – Request to pay Banc of America/Cisco Capital for the annual FY2017 Cisco Voiceover IP/Collaboration Enterprise Agreement for software, licensing/support at the technical colleges/system office; cost \$228,461.00. **State funds are available for this expenditure.**

Discussion: This expenditure is to pay Cisco for VoIP/Collaboration software, licensing and support at each of the technical colleges and system office/Quick Start. Cisco VoIP is the standard telephony and collaboration platform used by the system. The Enterprise Agreement gives us continual access to upgrades, expanded features, and 24/7 technical support.

7. **TCSG/GVTC** – Request to pay year four of a 5-year renewal of services with Blackboard Inc. Effective January 2016, all technical colleges migrated off the Blackboard ANGEL platform to Blackboard Learn; cost for year four is \$1,427,140.00. **State funds are available for this expenditure.**

Discussion: This five-year expenditure was originally set up to pay licensing, hosting, and XEI customization for their ANGEL Learning Management System. However, Blackboard Inc. is phasing out support to their ANGEL platform effective October 2016 and is offering, at no additional cost to TCSG, their upgraded platform called Blackboard Learn. Effective January 2016, TCSG migrated to Blackboard Learn which is the software used to deliver the web-enabled training through GVTC, a unit of TCSG. The Learn platform is also hosted by Blackboard Inc. which saves the technical colleges the expense of purchasing the computer hardware and providing staff to support both the hardware and software.

8. **Athens Technical College** – Welding equipment from Holston Gases for new welding lab at Athens main campus; cost \$208,915.00. **World Class Labs bond funds are available for this expenditure.**

Discussion: ATC has received World Class Labs funding to purchase various welding equipment for a new welding lab at the college's main campus. This equipment will enable the college to expand their welding program to their main campus, in addition to the current program on the Elbert campus. This equipment will help the college meet the increasing enrollment demands in the welding program and meet the industrial welding needs in the college's service area.

9. **Atlanta Technical College** – Contract renewal with Intercontinental Commercial Services for FY2017 to outsource janitorial services to all buildings on the main campus; cost \$374,544.00. **Local funds are available for this expenditure.**

Discussion: This expenditure is to renew the contract with Intercontinental Commercial Services for FY2017 to provide janitorial services for all buildings on the college's main campus in Atlanta. The contract includes day porters to assist with the cleanliness required by the college. Outsourcing janitorial services saves the college a considerable amount of money when compared to filling these positions with full-time benefited employees. This is the first renewal of four one-year optional renewals.

10. **Chattahoochee Technical College** – Cisco Nexus 9508 switches with related hardware from CDW-G for network infrastructure; cost \$239,960.00. **Local funds are available for this expenditure.**

Discussion: In an effort to maintain effective operation of the college's network infrastructure, Cisco Nexus 9508 switches with related hardware are required to replace obsolete equipment that has reached end of life. These switches make up the backbone of Chattahoochee's network infrastructure and failure by one of these switches would cause all campuses to lose internet/network connectivity with the other campus locations.

11-12. Georgia Northwestern Technical College; total expenditures \$283,690.00 –

- 11) Renewal 4 of a 5-year lease purchase agreement with Adcap/DeLage Laden Public Finance for FY2017 for VoIP system; cost \$128,865.00. **Local funds are available for this expenditure.**

Discussion: This request is to pay year 4 of a 5-year VoIP equipment lease for equipment purchased off of the Cisco statewide contract. The college is converting their phone system to VoIP and does not have the funds for all the equipment upfront. At the end of the 5 years, the college will then see a savings of about \$10,000 per month with VoIP versus the analog phone lines.

- 12) Welding Fume Exhaust Extraction System from Clean Air America for welding lab at Floyd County campus; cost \$154,825.00. **World Class Lab bond funds are available for this expenditure.**

Discussion: This purchase is part of the World Class Labs funds and is needed to renovate a system that is over 20 years old and does not pull enough exhaust from

the welding booths. The new equipment has arms to extend closer to the welding fumes and will run with a variable motor. This equipment meets the industry standard.

- 13. Gwinnett Technical College**—Renewal of contract with Gwinnett County Public Library for FY2017 for operation of Gwinnett Technical College Library under an intergovernmental agreement at both Lawrenceville & Alpharetta-North Fulton campus locations; cost \$450,300.00. ***Local funds are available for this expenditure.***

Discussion: The agreement with Gwinnett County Public Library (GCPL) provides enhanced accessibility to information resources (print & electronic), facilities, and services in order to exceed the educational and training needs to all students, faculty, and staff. In addition to the 17,000 print and media items in the college's collection; this agreement gives students, faculty, and staff access to over 139,000 nonfiction books, CD books, DVDs and digital content (eAudio, ebooks, streaming video) in the GCPL collection, as well as online resources relevant to curriculum, the workplace and lifelong learning that would be prohibitively expensive for the college. Library staff excels in delivering quality service and receives specialized librarianship/ customer service training from GCPL. Also, GTC's recruitment and Adult Education marketing/promotional materials are displayed in the GCPL branches.

- 14-16. Savannah Technical College; total expenditures \$491,663.00** – ***Local funds are available for these expenditures.***

- 14)** Renewal of lawn/grounds maintenance contract with Southern Pride Lawn Care for FY2017 for 4 campus locations; cost \$170,895.00.

Discussion: STC is seeking the fourth renewal of a 4-option renewable contract for time period 7/01/16–6/30/17. This contract is for lawn/grounds maintenance for all campuses including Savannah, Liberty, Crossroads, and Effingham with the inclusion of the Aviation Training Center. STC does not have sufficient internal staff to maintain campus grounds so it is crucial to utilize the services of an outside supplier in order for the college to maintain a clean, neat, appealing appearance for all of its grounds areas.

- 15)** Annual agency contract renewal with Windstream Corp. for FY2017 for WAN Ethernet services at four campus locations; cost \$140,768.00.

Discussion: STC is seeking to renew their agency contract with Windstream Corp. that has four renewal options. The contract is for WAN Ethernet Services at 4 campus locations and will allow all computer hardware/software to run through the network between the four locations. Benefits for this service include the capability to add/increase bandwidth, the capability of a single Ethernet service interface to connect multiple enterprise locations for intranet VPNs, and the ability for high speed internet connection to an internet service provider. Additionally, additions/increases to bandwidth can be made by the college within a matter of minutes/hours rather than days/weeks and does not require the purchase of

additional equipment or an outside service technician. This also includes a connection to TCSG at 56 Marietta St in Atlanta for disaster recovery.

- 16)** Renewal of annual agency contract for FY2017 with Sack Company Maintenance for HVAC maintenance service at all campus locations; cost \$180,000.00.

Discussion: The college is seeking a second renewal of their annual agency contract with Sack Company Maintenance for HVAC service and maintenance at all four campus locations. The contract covers all aspects of HVAC services

including preventive maintenance, normal equipment repairs, and emergency repairs when equipment goes down. Additionally, the contract includes fixed hourly rates for service repairs during normal business hours, repairs outside of normal business hours, and emergency repairs within an hour of call. This contract is needed as STC does not have an HVAC mechanic on staff to handle system repairs/maintenance.

17-18. Southeastern Technical College; total cost \$433,049.00 – Bond funds are available for these expenditures.

- 17)** New classroom/office furnishings from OFS for newly renovated Bldg. 2 on Swainsboro campus; cost \$306,228.00.

Discussion: New furniture is needed to replace existing outdated furnishings in classrooms and staff offices in the newly renovated Building 2 on the Swainsboro campus. Programs benefiting from this purchase include CIS, Accounting, Business Administrative Technology, Childcare, Diesel Technology, Cosmetology, Criminal Justice, Learning Support, English, library, bookstore, and IT.

- 18)** New classroom chairs/instructor stools from Exemplis for classrooms/labs in new Building 8 on Swainsboro campus; cost \$126,821.00.

Discussion: New chairs/instructor stools are needed for classrooms and labs in new Building 8 on the Swainsboro campus. Programs benefiting from this purchase include CNA, LPN, RN, Medical Assisting, EMT, General Education and the library.

19. West Georgia Technical College – Renewal of contract with Charter Communications for FY2017 for internet, voice PRI circuits, and cable TV monthly services for all campus/learning center locations; cost \$229,423.00. Local funds are available for this expenditure.

Discussion: WGTC is seeking the first renewal of their agency contract with Charter Communications for FY2017 to provide a turnkey solution for Wide Area Network (WAN) connectivity, Internet Service Provider (ISP), Telephony Primary Rate Interface (PRI) lines, and Cable TV service for all campuses and site locations. Contract obligation is for five years with one-year renewable options.

• **Executive Committee**

Chairman Joe Yarbrough

Motion was made by Dr. Lynn Cornett and seconded by Mr. Doug Carter to move the October State Board Meeting in Savannah, Georgia from October 5 to October 4, 2016, which will allow all board activities to take place on one day at Savannah Technical College. The meeting will coincide with the annual TCSG Leadership Summit that will take place October 3-5, 2016. Motion passed State Board approval unanimously.

IV. COMMISSIONER'S COMMENTS

Commissioner Gretchen Corbin

The Commissioner began her remarks by congratulating Latanya Overby, Director of GED Testing, for being named the national GED Administrator of the Year.

She shared with the State Board that the Georgia Department of Economic Development in partnership with the Georgia Department of Labor, Georgia Vocational Rehabilitation Agency, and our Adult Education division hosted a statewide WIOA Convening to work on the state's plan.

In addition to a busy month, the Veterans Education Career Transition Resource (VECTR) center in Warner Robins held its ribbon cutting in Warner Robins. The Commissioner joined Chancellor Huckaby and President Ivan Allen and President Blake to celebrate the State's facility that will be an academic and workforce gateway for veterans as they re-enter Georgia's workforce and systems of higher education.

Commissioner Corbin shared that she had the opportunity to meet with each of her presidents to conduct presidential evaluations for the 2015-2016 academic year. She remarked that she met with presidents from:

- Albany Technical College,
- Athens Technical College,
- Atlanta Technical College,
- Augusta Technical College,
- Central Georgia Technical College,
- Chattahoochee Technical College,
- Coastal Pines Technical College,
- Columbus Technical College,
- Georgia Northwestern Technical College,
- Georgia Piedmont Technical College,
- Gwinnett Technical College,
- Lanier Technical College,
- Oconee Fall Line Technical College,
- Savannah Technical College,
- South Georgia Technical College,
- Southeastern Technical College,
- Southern Crescent Technical College,
- Southern Regional Technical College,
- West Georgia Technical College, and
- Wiregrass Georgia Technical College

Evaluations and discussions for North Georgia Technical College and Ogeechee Technical College will happen in the fall; given the timing of both of those presidents beginning their posts as new presidents of their respective colleges they were not present during the 2015-2016 academic year for evaluations and thus both did not need an evaluation for 2015-2016.

Commissioner Corbin also thanked the TCSG team for working together to put Governor Deal's Campus Security Report. The Commissioner thanked Matt Arthur, Linda Osborne-Smith, Travis Johnson, Lisa Beck, and Donna Burns for their work and effort in not only the report, but in the emergency management at each of our colleges and the system office. She shared that TCSG worked closely with the University System of Georgia [USG] in completing the report, and that it was yet another example of the partnership of TCSG and USG.

Her last item to share was to highlight the culinary students at Chattahoochee Technical College, Atlanta Technical College, and Gwinnett Technical College for the volunteer work at the Georgia Department of Economic Development's [GDEcD] 15th Annual Protocol and Diplomacy International – Protocol Officer Association's reception at the Capitol. She explained that GDEcD reached out to ask for ten of our students to work with the catering company that was catering the reception for 150 protocol officers from across the globe. She emphasized that it was an honor for our students and that it is always nice to be thought of at TCSG.

That concluded the Commissioner's report.

V. EXECUTIVE SESSION

Chairman Yarbrough

Chairman Yarbrough stated that there was a personnel issue to discuss and the Board would need to hold an Executive Session.

Motion was made by Mr. Buzz Law to have the State Board enter a closed Executive Session to address a personnel matter [see Attachment E]. Motion was seconded by Mr. Michael Sullivan, and passed by unanimous vote.

Motion was made to exit the Executive Session and return into General Session by Mr. Michael Sullivan, was seconded by Mr. Tommy David and passed unanimously.

VI. OTHER BUSINESS

Chairman Yarbrough

The Chairman welcomed the group back to the general session. He called on Mr. Tommy David.

Motion was made by Mr. Tommy David for the State Board of the Technical College System of Georgia to approve the Commissioner's recommendation to appoint Lori Durden as the new president of Ogeechee Technical College effective August 5, 2016. Motion was seconded by Dr. Lynn Cornett and passed approval by the State Board unanimously.

Chairman Yarbrough thanked the Board for their participation. He congratulated Ms. Lori Durden on her new role as president of Ogeechee Technical College.

The Chairman shared with the State Board that the Governor announced the recent appointment of a new board member, Mrs. Shan Cooper, to the TCSG State Board. He shared that Mrs. Cooper is the chief supply chain and technology officer of WestRock. She was previously vice president and general manager of Lockheed Martin Aeronautics Company. Cooper was named the 2015 Most Respected Business Leader and one of the Most Influential Georgians for five consecutive years by Georgia Trend Magazine. She sits on the boards of the Metro Atlanta Chamber, the Georgia Partnership for Excellence in Education and the board of trustees of Emory University. Cooper earned bachelor's degrees in Biology and Religion and a master's degree in Business Administration from Emory University. She also earned a master's degree in Human Resource Management from Rutgers University. Mrs. Cooper and her husband, Eddie, have one child and one grandchild. They live in Marietta.

He reminded the Board that the next Board meeting would take place at Lanier Technical College September 8-9, 2016. He remarked that the Board activities would take place from 12 noon until 4:45pm on September 8, and then the Board would celebrate the groundbreaking of Lanier Technical College's new campus on September 9.

He also shared the reminder that the new date for the October meeting was October 4 in Savannah, Georgia as voted on during this meeting.

That concluded the Chairman's remarks and he called for a motion to adjourn. Motion was made by Mr. Buzz Law and seconded by Mr. Doug Carter; motion passed unanimously.

ADJOURN

Chairman Yarbrough

Respectfully submitted:
Haley Allison, State Board Liaison
Technical College System of Georgia

[Attachment A]

A RESOLUTION

The Board of the Technical College System of Georgia wishes to honor

DR. GAIL THAXTON

by designating Dr. Gail Thaxton as

PRESIDENT EMERITUS OF NORTH GEORGIA TECHNICAL COLLEGE

Whereas, Dr. Gail Thaxton has enjoyed a distinguished career in education and will retire on July 31, 2016, after serving as president of North Georgia Technical College for four years; and

Whereas, during her service as president of North Georgia Technical College, Dr. Gail Thaxton provided invaluable expertise and leadership by serving as interim president of Athens Technical College from July 2015 to March 2016; and

Whereas, prior to her appointment to North Georgia Technical College in April 2012, Dr. Gail Thaxton served as president of Okefenokee Technical College from 2005-2012 and led the college to obtain initial accreditation from the Southern Association of Colleges and Schools Commission on Colleges, improve facilities and collegiate image of the campuses, and raised the college to higher levels of accomplishment in its workforce development mission; and

Whereas, before Dr. Gail Thaxton's service at Okefenokee Technical College, she was a senior member of the Albany Technical College leadership team serving as Executive Vice President of Academic Affairs; and

Whereas, Dr. Gail Thaxton gave many years of leadership by serving as the chair of the Academic Improvement Committee of TCSG and provided valuable guidance to institutional and system projects such as semester conversion, restructuring and Performance Accountability Review; and

Whereas, through Dr. Gail Thaxton's tenure, experience and commitment to technical education in the state of Georgia, Dr. Thaxton brought a style of leadership to North Georgia Technical College that focused on student success and led the college to achieve significant milestones in every area, including student enrollment, graduates, retention, economic development and adult education programs, student life, campus environment and community involvement; and

Whereas, Dr. Gail Thaxton led the highly successful reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges which included the launch of the North Georgia Technical College Quality Enhancement Plan; and

Whereas, Dr. Gail Thaxton facilitated the addition of new degree programs, including the Associate Degree in Nursing, Engineering Technology, and Early Childhood Care and Education and expanded the College's articulation agreements with four-year institutions; and

Whereas, under the direction of President Gail Thaxton, the college has been transformed by campus construction, physical improvements and beautification projects that have touched every academic area and the mission of the college;

NOW, THEREFORE, BE IT RESOLVED by the State Board of the Technical College System of Georgia that Dr. Gail Thaxton's long service and great loyalty to the students, faculty, and staff of North Georgia Technical College be recognized by bestowing her with the title of President Emeritus.

BE IT FURTHER RESOLVED that a copy of this Resolution be presented to Dr. Gail Thaxton with sincere appreciation and recognition of her commitment and devotion to North Georgia Technical College and for her distinguished service to the entire Technical College System of Georgia.

Adopted this 4th day of August, 2016

TECHNICAL COLLEGE SYSTEM OF GEORGIA

A RESOLUTION

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Desmond V. Vaird

- WHEREAS,** the Exceptional Adult Georgian in Literacy Education (EAGLE) program has recognized and honored Georgia's students throughout the state who have demonstrated exceptional achievement in adult literacy classes for 23 years; and,
- WHEREAS,** the 2016 State EAGLE Winner is competitively selected from the 27 participating EAGLE delegates, each representing their adult education program, community and thousands of other Georgians benefiting from adult education; and,
- WHEREAS,** Desmond V. Vaird is the 2016 State EAGLE Winner; and,
- WHEREAS,** Mr. Vaird, having been enrolled in the adult education program at Lanier Technical College, obtained the necessary skills, resources and confidence to become successful in a competitive workforce; and,
- WHEREAS,** Mr. Vaird, upon completion of the adult education program, is pursuing the goal of achieving a bachelor's degree to become an educator; and,
- WHEREAS,** in pursuing his education, Mr. Vaird has brought honor to himself, his family, his adult education program, and the Technical College System of Georgia by being selected as the system's *2016 Adult Education Student of the Year*; and,
- WHEREAS,** as the 2016 State EAGLE Winner, Mr. Vaird is a spokesperson for adult education in Georgia and will make public promotional appearances for said purpose;
- NOW, THEREFORE, BE IT RESOLVED** that the State Board of the Technical College System of Georgia recognizes and commends

Desmond V. Vaird

For his academic achievements and strides in promoting adult education in Georgia.

Adopted this 4th day of August 2016.

TECHNICAL COLLEGE SYSTEM OF GEORGIA

A RESOLUTION

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Ashley Elizabeth Rodgers

- WHEREAS,** the Georgia Occupational Award of Leadership (GOAL) program has honored and rewarded Georgia's outstanding technical education students for 45 years; and,
- WHEREAS,** the 2016 State GOAL Winner is competitively selected from the 23 participating collegiate GOAL winners, each representing their technical college, community, and thousands of other Georgians benefiting from postsecondary technical education; and,
- WHEREAS,** Ashley Elizabeth Rodgers is the 2016 State GOAL Winner; and,
- WHEREAS,** Ms. Rodgers, by attending South Georgia Technical College, is obtaining the necessary skills, resources, and confidence to become successful in Georgia's strategic workforce; and,
- WHEREAS,** Ms. Rodgers, upon completion of the marketing management program, plans to pursue a rewarding career in the marketing management profession that allows her to utilize her life skills and the knowledge she has gained through technical education; and,
- WHEREAS,** in pursuing her education, Ms. Rodgers has brought honor to herself, her family, her technical college, and the Technical College System of Georgia by being selected as the system's *2016 Student of the Year*; and,
- WHEREAS,** as the State GOAL Winner, Ms. Rodgers is a spokesperson for technical education in Georgia and will make public promotional appearances for said purpose;
- NOW, THEREFORE, BE IT RESOLVED** that the State Board of the Technical College System of Georgia recognizes and commends

Ashley Elizabeth Rodgers

for her academic achievements and strides in promoting technical education in Georgia.

Adopted this 4th day of August 2016.

TECHNICAL COLLEGE SYSTEM OF GEORGIA

A RESOLUTION

The State Board of the Technical College System of Georgia
wishes to recognize and commend

Dr. Angela Hines Brown

WHEREAS, the Rick Perkins Award for Excellence in Technical Instruction program has recognized and honored the state's outstanding postsecondary technical education instructors since 1991; and,

WHEREAS, the state winner of this prestigious award is competitively selected from the technical colleges' local Rick Perkins Award winners, who represent all postsecondary technical education instructors throughout Georgia; and,

WHEREAS, Dr. Angela Hines Brown is the 2016 State Rick Perkins Award Winner; and,

WHEREAS, Dr. Brown is an early childhood care and education instructor at West Georgia Technical College; and,

WHEREAS, Dr. Brown is making significant contributions to technical education through outstanding leadership and innovative instructional methodology; and,

WHEREAS, Dr. Brown exemplifies excellence and commitment to the mission of the Technical College System of Georgia; and,

WHEREAS, Dr. Brown has proven herself as a leader in technical education and serves as a role model for the thousands of students enrolled in programs throughout the state; and,

WHEREAS, as the *2016 Instructor of the Year*, Dr. Brown will serve as a spokesperson for the Technical College System of Georgia;

NOW, THEREFORE, BE IT RESOLVED that the State Board of the Technical College System of Georgia recognizes and commends

Dr. Angela Hines Brown

for her professional achievements and efforts in promoting technical education in Georgia.

Adopted this 4th day of August 2016.

[Attachment E]

STATE OF GEORGIA
COUNTY OF DEKALB
AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING

The Georgia Open Meetings Act, O.C.G.A § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception that permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. § 50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Joe W. Yarbrough, the presiding officer identified below, and, before an official duly authorized to administered oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

I am the presiding officer of the State Board of the Technical College System of Georgia.

I am over the age of 18 and in all aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.

On March 3, 2016, this Board which is subject to the Open Meetings Act, met. A majority of the quorum of the member's present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons set forth below meet the requirements for closing this public meeting.

The legal authority for the closure of this meeting was Section 50-14-3(6) of the Official Code of Georgia.

During the closed portion of the meeting, members of the State Board of the Technical College System of Georgia discussed or deliberated only upon a personnel matter.

FURTHER AFFIANT SAYETH NOT.

Sworn to and subscribed before me this 4 day of August, 2016.



Joe W. Yarbrough
Chairman & Presiding Officer



Haley Allison
NOTARY PUBLIC
Exp: 1-10-2017