



**Georgia Department of Economic Development, Workforce Division**  
**State Workforce Development Board Meeting**  
**James H. “Sloppy” Floyd Building, Empire Room**  
**Atlanta, GA**  
**May 21, 2018**

**Group Members and Attendance**

Attendance	Member	Attendance	Member	Attendance	Member
✓	Charis Acree			✓	Mike Long
✓	Brian Anderson	✓	Wendell Dallas	✓	Joe McDermott
✓	Susan Andrews	✓	Sam Dasher		Jerald Mitchell
✓	Matt Arthur	✓	Nathan Deal	✓	Frank Newman
✓	Ames Barnett	✓	Marcia Dixon	Designe	Avery Niles
✓	Randy Beall	✓	Mike Dudgeon	✓	Evelyn Olenick
✓	Kellie Brownlow	✓	Theresa Fisher	✓	Mike Roby
✓	Mark Butler	✓	Frank Ginn	✓	Alan Schuetze
	Stanley Cartwright		Bart Gobeil	✓	Beverly Smith
✓	Sean Casey	✓	Buddy Harden	✓	Phil Sutton
✓	Tom Cook		Ayanna Howard	✓	Chris Tobiasson
✓	Shan Cooper	✓	Eric Hughes	✓	Randy tomes
✓	Ben Copeland		Kevin Jackson	✓	Karen Viera
✓	Stuart Countess	✓	Cade Joiner	✓	James Wilburn
	Robyn Crittenden		Dell Keith	✓	Mark Wilson
	Jay Cunningham	✓	Chuck Little		Joe Yarbrough

**Call to Order & Welcome**

Chairman Wendell Dallas called the group to order and welcomed all members and guests to the State Workforce Development Board meeting. Since there are many new board members, Chairman Dallas asked the members to stand and briefly introduce themselves by stating their name and organization. He welcomed the new members, and acknowledged the contribution of those members whose terms recently expired. Chairman Dallas thanked those past members for their service to the Board and the good work they helped promote around the state. He charged the



new members with upholding that legacy, and encouraged them to invest fully in the efforts of this Board to meet the needs of Georgians. Chairman Dallas then introduced Deputy Commissioner Ben Hames to welcome everyone and open the meeting.

Deputy Commissioner Hames welcomed those who are new to Georgia's workforce development efforts and thanked those continuing members who have been passionately engaged in this work. He gave a brief overview of the composition of the Board, which has a majority of business representatives, as well as workforce and government representatives. Deputy Commissioner Hames stated that newcomers to the Board are joining this work at a unique time, since TCSG is taking over the administration of WIOA Title I. He highlighted the new vision from Governor Deal and TCSG Commissioner Arthur to streamline the workforce development system and help it better serve those in need around the state. Deputy Commissioner Hames closed his remarks by thanking the WFD staff and the Board for their hard work and dedication.

### **Adopt Agenda**

Chairman Dallas asked the board to review the agenda for the meeting. Ames Barnett proposed that the Board adopt the agenda, Theresa Fisher seconded the motion. No questions were asked and the Board unanimously adopted the agenda.

*Attachment 1: May SWDB Meeting Agenda*

### **Review and Approval of Minutes**

Chairman Dallas asked the Board to review the minutes from the November SWDB meeting. Mark Wilson proposed that the Board approve the minutes, Ames Barnett seconded the motion. No questions were asked and the Board unanimously approved the minutes.

*Attachment 2: November SWDB Meeting Minutes*

### **Commissioner's Remarks**

Chairman Dallas introduced Commissioner Matt Arthur of the Technical College System of Georgia. Commissioner Arthur welcomed the State Workforce Development Board and thanked them for their interest in this important work. He began by highlighting the mission of the Technical College System of Georgia, which is to build a well-educated and trained workforce across the state. TCSG does not offer a program unless there is a demand for that job in the state. Commissioner Arthur highlighted that by 2020, 60% of all jobs in the state of Georgia will need a degree after high school. Currently, 48% of Georgians hold a secondary credential, which is a great improvement from 2008 and has increased over 11% since that time. However, there are significant gaps in race and ethnicity when it comes to post-secondary attainment, and TCSG is working to fill that gap. There are many counties across the state that lag behind in post-secondary attainment, and sixteen (16) counties where less than 15% of the population, ages 25-63, have anything



other than a high school degree. The work of TCSG is not just about getting high school graduates into secondary education programs though. Currently, 1.2 million adults in Georgia do not have a high school diploma or high school equivalency, which creates a tremendous vacuum in workforce readiness. TCSG graduated over 10,000 students with a GED, but there is still a lot of work to do. There are over 400 TCSG sites across the state to deliver these programs, and incorporating the state's workforce development efforts into this institutional network will be of great benefit to those in need of training. Commissioner Arthur stated that TCSG and WFD are looking forward to the new opportunities for collaboration as a result of this transition, and thanked the Board for their experience and expertise in furthering the workforce development efforts in Georgia.

### **Board Orientation**

Shemeeka Johnson, WFD Senior Communications Specialist, began the Board orientation by talking about the composition and mission of the State Workforce Development Board. She also outlined the roles and strategic functions of the SWDB. Executive Director Laarhoven discussed the state and local governance structures, and explained how the funding for the Workforce Innovation and Opportunity Act (WIOA) flows from the U.S. Department of Labor, through the state via TCSG's Workforce Division, to the Local Workforce Development Areas who deliver services. Jamie Jordan, HDCI Program Manager, gave an introduction to WIOA which highlighted the local areas charged with providing services to participants, eligibility requirements for participants, and examples of the services provided. Executive Director Laarhoven provided a more detailed look at WIOA funding and how that money is spent. She also explained the data performance measures and state agency partnerships required by WIOA

Mike Dudgeon asked: Roughly how much money does Georgia get for WIOA services? Executive Director Laarhoven replied that all three funding streams equal \$87.9 million, with \$24.7 million for youth, \$23.7 million for adults, and \$39.4 million for dislocated workers.

Ames Barnett commented: In his experience on the SWDB and the Guidance Committee, there are a lot of rules pertaining to the funds from WIOA. In response, Executive Director Laarhoven explained the process for federal and state guidance regarding the administration of WIOA.

### *Attachment 3: SWDB Orientation*

### **Governor's Charge**

Deputy Commissioner Hames introduced Governor Nathan Deal and welcomed him to the State Workforce Development Board meeting. Governor Deal gave brief remarks about the importance of workforce development in Georgia throughout his administration. He explained his reasoning behind moving the Workforce Division from the Georgia Department of Economic Development to the Technical College System of Georgia. Governor Deal highlighted



the benefits of merging the efforts of TCSG and WFD and formally aligning the work that both agencies do.

Governor Deal then swore in the new Board members, and charged them with upholding the work of the State Workforce Development Board in service to Georgians.

### **Action Items**

#### **2018 SWDB Date & Location Vote**

Assistant Commissioner Joe Dan Banker provided the Board with the proposed 2018 SWDB dates and locations. He noted that more specific information for each meeting will be sent out as those dates approach, but generally the meetings last from morning to early afternoon. Brian Anderson proposed that the Board approve the dates and locations, Randy Beall seconded the motion. No questions were asked and the Board unanimously approved the dates and locations.

*Attachment 4: Proposed 2018 SWDB Dates & Locations*

#### **Approval of the Amended State Plan**

Manoa Daniel presented the changes made by each agency to the Unified State Plan, which includes the Workforce Division, Office of Adult Education at TCSG, Georgia Department of Labor, and Georgia Vocational Rehabilitation Agency. The plan was written, approved, and submitted in 2016; however, it must be updated every two years. The updates made were minor edits and provided details about activities completed since the original submission of the plan. The Amended State Plan is currently posted for public comment, which will last through June 14, 2018. WFD will then make the appropriate edits as a result of those comments and submit the Amended State Plan to the U.S. Department of Labor by June 15, 2018. Theresa Fisher proposed that the Board adopt the changes, and Ames Barnett seconded the motion. No questions were asked and the Board unanimously approved the Amended State Plan.

*Attachment 5: Edits made to the 2016 Georgia Unified State Plan by Agency*

#### **Rapid Response & Eligible Training Provider List Policies**

Executive Director Kristin Laarhoven presented the proposed changes to the Rapid Response and Eligible Training Provider List (ETPL) policies. The Rapid Response Policy addressed big changes to the existing state policy, mainly transitioning Rapid Response responsibilities to the Georgia Department of Labor. Those services will be contracted out to GDOL on July 1, 2018. This move will help to expand the state's capacity to respond to layoff and natural disaster events around the state.



The changes to the Eligible Training Provider List (ETPL) deal with how the list is maintained and how performance is captured for the eligible training programs, including initial performance measures for new programs. Since business is changing every day around the state, and programs are changed and created to address those business needs, new programs don't have existing performance measures to submit. As a result of this policy change, if an existing provider develops a new program, the state will give other indicators for them to be an eligible program. After a year on the ETPL, those programs will be required to submit the regular performance indicators. Ames Barnett proposed that the Board adopt the Rapid Response and ETPL Policies, Dr. James Wilburn seconded the motion. TCSG representatives, Commissioner Arthur and Beverly Smith, abstained from voting on the ETPL policy. Additionally, Commissioner Butler was not present for the vote on the Rapid Response policy. No questions were asked and the Board unanimously approved the policies.

*Attachment 6: Rapid Response Policy*

*Attachment 7: ETPL Policy*

### **Announcements**

Assistant Commissioner Joe Dan Banker informed the Board of the annual WorkSource Georgia Academy, formally called the WIOA Convening. The Academy will be held August 13-15, 2018 at The Classic Center in Athens, GA. More information regarding schedule and sessions will be provided in the near future.

Chairman Dallas informed the Board that information will be sent out soon regarding the committee structure, as well as a survey to gauge committee preferences.

Assistant Commissioner Joe Dan Banker reminded the Board that the next SWDB meeting will be held on June 14, 2018 at 3:00 pm. The meeting will be held via conference call, and a call-in number and agenda will be distributed closer to the date. The call is expected to last approximately thirty (30) minutes.

*Attachment 8: WorkSource Georgia Academy Save-the-Date*

### **Adjourn Meeting**

Chairman Dallas thanked all Board members and guests for their attendance, and adjourned the meeting.



### **Attachment Key**

*Attachment 1: May SWDB Meeting Agenda*

*Attachment 2: November SWDB Meeting Minutes*

*Attachment 3: SWDB Orientation*

*Attachment 4: Proposed 2018 SWDB Dates & Locations*

*Attachment 5: Edits made to the 2016 Georgia Unified State Plan by Agency*

*Attachment 6: Rapid Response Policy*

*Attachment 7: Eligible Training Provider List Policy*

*Attachment 8: WorkSource Georgia Academy Save-the-Date*