**WorkSource Georgia Hall of Fame Logistics**

Welcome to the Official Submission Form for the WorkSource Georgia Hall of Fame. We are looking for outstanding Achievers and exceptional Connectors.

**Timeline**

* Submissions for Achiever and Connectors are due by **June 1, 2020**.
* Submissions will be evaluated and chosen by the WorkSource Georgia of Hall of Fame Committee. Finalists and winners will be chosen and contacted by the Committee in **August 2020**.
* Finalists will be mailed certificates.
* Winners will be contacted shortly thereafter to prepare travel to the 2020 WorkSource Georgia Academy in **October 2020**.
* Updates regarding the WorkSource Georgia Hall of Fame will be shared via the WorkSource Georgia Newsletter. *If you’d like to subscribe to the WorkSource Georgia Newsletter, please email* ***WorkSourceAcademy@tcsg.edu****.*

**Nominations**

Who qualifies as an Achiever?

* Anyone who has received or is currently receiving WIOA services.

Who qualifies as a Connector?

* Someone who is currently working to serve WIOA customers at the time the submission form is submitted.

Nominators:

* Nominators must include 100-500 words on why their nominee should win.
* We'd like to share as much as we can about our nominee's stories but want to be delicate and respectful if there are parts of the story that should be kept private. Please inform us of private aspects, if any, in the submission form.
* Nominators must download, complete the Model Release Form with their respective Achiever and/or Connector.
* Nominators can submit as many Achievers and Connectors as they wish.
	+ A new, separate form must be submitted for each nominee.

**Award Process**

Submissions to the 2020 WorkSource Georgia Hall of Fame will be accepted starting **January 6th, 2020** and ending **June 1st, 2020**.

Finalists and Winners will be contacted August 2020.

38 Finalists will be chosen (19 Achievers and 19 Connectors)

* We are looking for 2 people per Local Workforce Development Area or 1 Achiever and 1 Connector per area.

2 Winners will be chosen (1 Achiever and 1 Connector) and acknowledged publicly at the 2020 WorkSource Georgia Academy, location TBD. Winners must be physically present at the Academy in order to receive the award.

**Awards**

Finalists:

* Personalized Finalist Certificate mailed to their place of residence.

Winners

The Leading Achiever and Leading Connector will each receive:

* Paid hotel accommodations and travel expenses to the 2020 WorkSource Georgia Academy.
* Professional headshot to be presented and displayed in the WorkSource Georgia Hall of Fame.
* 2020 WorkSource Georgia Hall of Fame Trophy
* $1,000 cash prize